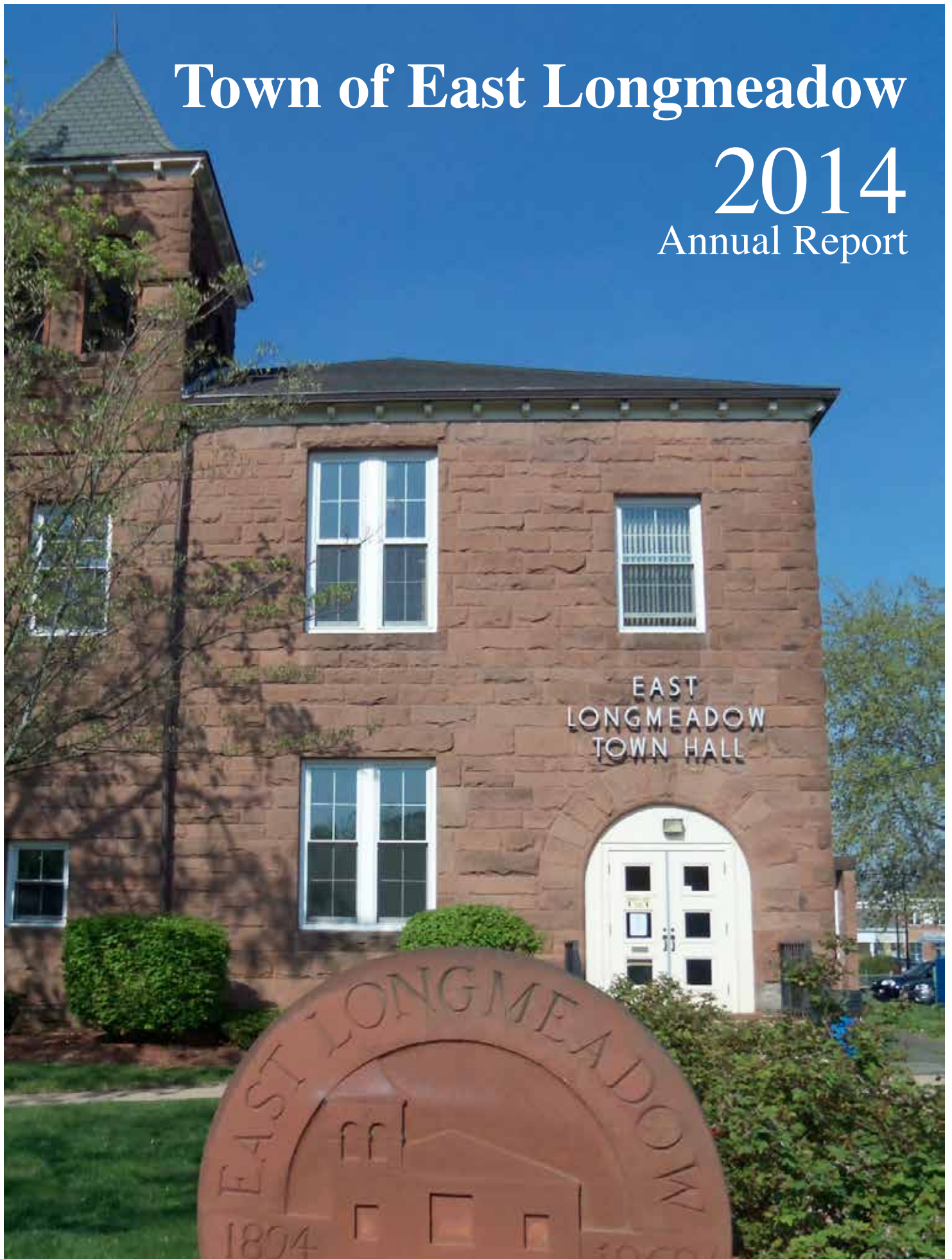


# Town of East Longmeadow

# 2014

## Annual Report



# Table of Contents

## Section 1: General Information

East Longmeadow Facts .....	2
Vital Statistics .....	2
Town Officials, Elected and Appointed .....	2
Federal and State Delegation .....	7
Publications available and Census report.....	8
Department Directors .....	8
Directory, Town Departments .....	8
East Longmeadow on the Internet.....	8

## Section 2: Administration

Board of Selectmen .....	9
Town Clerk/Treasurer/Collector .....	11
Town Elected Officials .....	11
Report of the Registrars of Voters.....	12
Town Political Calendar.....	13
Town Offices to be Filled.....	13
Voting Precinct Locations .....	13
Annual Town Election .....	14
Special State Primary Election.....	15
Special State Election.....	18
Town Moderator .....	19
Annual Town Meeting .....	21
Special Town Meeting.....	33
Town Administrator .....	40
Information Technology.....	40

## Section 3: Finance

Board of Assessors .....	41
Tax Exempt Properties .....	42
5 Year Historical Comparison .....	42
Assessment Report (LAS).....	47
Approved FY 14 Recap.....	48
Source of Funds .....	51
Town Accountant.....	52
Combined Balance Sheet—All Funds.....	53
Statement of Revenues and Expenditures .....	54
Schedule of Special Revenue.....	55
Schedule of Capital Projects .....	56
Combined Balance Sheet—Water and Sewer.....	57
Statement of Revenue and Expenditures—Water and Sewer .....	58
Schedule of Trust Fund Balances .....	59
Total Long-Term Debt Outstanding.....	60
Total Short-Term Det Outstanding .....	62
Free Cash Calculation .....	63
Town Clerk/Treasurer/Collector .....	64
Recon. of Treasurer's Cash & Cash Investments .....	64
Principal and Interest Payments .....	65
Financial Statistics.....	69
Dog and Fishing Licenses Issued .....	69

## Section 4: East Longmeadow Public Schools

Public Schools .....	70
Budget.....	71
Staff .....	71
Student Services .....	76
School Nurses and Physician .....	78
High School .....	78
Birchland Park Middle School.....	78
Mapleshade School .....	79
Meadow Brook School.....	79
Mountain View School.....	81

## Section 5: Public Safety

Police Department .....	82
Report from the Chief .....	82
Police Department Roster .....	83
Criminal Investigations .....	84
Fire Department.....	85
Incidents.....	85
Roster .....	85
Vehicles .....	86
Permits .....	86
Notable and Additional Events .....	86
Final Words from the Chief .....	88
Office of Emergency Management .....	88
CERT .....	88
Local Emergency Planning Committee.....	89

## Section 6: Board of Public Works

Public Works.....	91
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## Section 7: Planning, Building, Land Use

Planning Board .....	94
Building Department.....	96
Electrical Inspections .....	96
Plumbing and Gas Inspector .....	97
Weights and Measures .....	97
Community Preservation Committee.....	97
Conservation Commission .....	98
Zoning Board of Appeals .....	98

## Section 8: Library, Recreation and Culture

Board of Library Trustees.....	99
Recreation Department .....	101
East Longmeadow Community Access Television .....	103
Cultural Affairs Council.....	105
Historical Commission .....	105

## Section 9: Health and Human Services

Board of Health.....	106
Medical Reserve Corps.....	107
Animal Control Officer .....	107
Council on Aging.....	108
Veterans' Services.....	109
Housing Authority .....	110

## Section 1: General Information

### East Longmeadow Facts

Settled:	1720
Incorporated:	1894
County:	Hampden County
Area:	13.4 sq miles
Mileage of Town Public Ways:	119 miles
Highest Altitude:	Prospect Street 391.50 feet above sea level
Form of Government:	Open Town Meeting Board of Selectmen Town Administrator
Fiscal Year:	The current Fiscal Year (FY2015) runs from July 1, 2014 to June 30, 2015

### Vital Statistics

#### Recorded in Town Clerk's Office:

	2014	2013	2012	2011	2010
<b>Births</b>					
Male	81	52	56	73	51
Female	52	48	57	64	43
<b>Totals</b>	<b>133</b>	<b>100</b>	<b>113</b>	<b>137</b>	<b>94</b>
<b>Deaths</b>	358	339	327	325	307
<b>Marriages</b>	81	84	77	64	54

### Elected and Appointed Boards, Commissions and Officials 2014

#### ELECTED AND APPOINTED BOARDS AND COMMISSIONS

##### BOARD OF SELECTMEN & BOARD OF HEALTH:

###### ELECTED, 3 Members

Paul L. Federici, Chairman, Board of Selectmen, 19 Hampden Road (4/9/12 - 4/15)  
Angela Thorpe, Clerk of the Board, 89 Day Avenue (4/9/13 - 4/16)  
William R. Gorman, Board of Health, 243 Allen Street (4/8/14 - 4/17)  
Nick Breault, Town Administrator, Town Hall

##### BOARD OF ASSESSORS:

###### ELECTED, 3 Members

J. William Johnston, Chairman, 3 Pineywoods Drive (4/9/13 - 4/16)  
Martin J. Grudgen, Member, 19 Cross Meadow Road (4/8/14 - 4/17)  
Christine M. Saulnier, MAA, Clerk of the Board, 218 Shaker Road (4/10/12 - 4/15)  
Diane Hildreth, Director, Town Hall

##### EAST LONGMEADOW HOUSING AUTHORITY:

###### 5 Members, 4 Elected and 1 Governor's Appointee

Joseph D'Ascoli, Chairman, 27 Saugus Ave.  
Jean G. Peirce, 11 Susan Street (4/26/10 - 4/15)  
Jennie M. Cavanaugh, 10 James Street (4/10/12 - 4/17)  
Teresa D. Cavanaugh, 50 Franconia Circle (4/8/14 - 4/19)  
Felix LaRosa, 61 Harwich Street (8/5/14 - 4/15)  
Lynn Booth, Director, 81 Quarry Hill

##### BOARD OF LIBRARY TRUSTEES:

###### ELECTED, 6 Members

Arthur T. McGuire, Chairman, 160 Pleasant Street (4/10/12 - 4/16)  
Virginia Robbins, Vice Chair, 58 North Circle Drive (4/9/13 - 4/16)

Charles H. Gray, 26 Marci Avenue (4/10/12 - 4/16)  
David Boucher, 138 Pease Road (4/8/14 - 4/17)  
Diane Tiago, 38 Rogers Road (4/8/14 - 4/17)  
Susan Peterson, Director and Recording Secretary, Town Hall

##### MODERATOR:

###### ELECTED

James B. Sheils, 170 Tanglewood Drive (4/9/13 - 4/16)

##### PLANNING BOARD:

###### ELECTED, 5 Members

Michael R. Carabetta, Chairman, 202 Allen Street (4/8/14 - 4/15)  
George Kingston, Commissioner to PVPA, 66 Rural Lane (4/9/13 - 4/18)  
Ralph E. Page, Clerk, Alternate to PVPA, 306 Prospect Street (4/10/12 - 4/16)  
Alessandro F. Meccia, 32 Hampden Road (4/12/11 - 4/16)  
Tyde Richards, 566 Prospect Street (Appointed August 6, 2013) (4/8/14 - 4/15)  
Robyn D. Macdonald, Director, Town Hall

##### BOARD OF PUBLIC WORKS:

###### ELECTED, 3 Members

John F. Maybury, Chairman, 215 Prospect Street (4/9/13 - 4/16)  
Daniel S. Burack, 157 Somers Road (4/8/14 - 4/17)  
Thomas G. Wilson, Jr., 237 North Main Street (4/10/12 - 4/15)  
Bob Pierent, Superintendent and Town Engineer, Town Hall

##### SCHOOL COMMITTEE:

###### ELECTED, 5 Members

Richard L. Freccero, Chairman, 9 Channing Road (4/8/14 - 4/17)  
Elizabeth M. Marsian-Boucher, Vice-Chair, 138 Pease Road (4/9/13 - 4/16)



## Section 1: General Information

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William Fonseca, 31 Van Dyke Road (4/9/13 – 4/16)  
Gregory M. Thompson, 426 Porter Road (4/8/14 – 4/17)  
Deirdre Mailloux, 55 Rockingham Circle (4/10/12 – 4/15)  
Gordon Smith, Superintendents of Schools, 180 Maple Street

### **APPROPRIATIONS COMMITTEE:**

#### **APPOINTED BY TOWN MODERATOR, 8 Members – 3 yr Terms**

Eric Madison, Chairman, C/O Town Hall (6/27/14 – 6/30/17)  
Russell F. Denver, 2 Lester Street (6/26/11 – 6/30/14)  
James Broderick, 35 Brookhaven Drive (3/25/09 – 6/30/12)  
Rocco Carabetta, 16 Redstone Drive (6/30/14 – 6/30/15)  
James Walsh, Sr., 29 Brynmawr Drive (7/1/14 – 6/30/16)  
Dawn Wiezicki-Starks, 28 Elm Street (7/1/14 – 6/30/16)  
Salvatore (Sam) Pizzanelli, 80 Stonehill Road (9/26/13 – 6/30/14)  
Sara Menard, Town Accountant, Town Hall, (ex officio)

### **CABLE ADVISORY COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN, 5 Members**

Angela Thorpe, Chairman, Town Hall (7/1/14 – 6/30/15)  
W. Lloyd Oakes, 87 Barrie Road (7/1/14 – 6/30/15)  
Gerald J. Celetti, 12 Pleasant Place (4/2/14 – 6/30/15)  
Don Maki, Director, 180 Maple Street (7/1/14 – 6/30/15)  
Nick Breault, Town Administrator, Town Hall

### **CAPITAL PLANNING COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN AND MODERATOR, 6 Members**

Rocco Carabetta, Chairman, 16 Redstone Drive (10/14/09 – 6/30/17)  
Stephen G. Loyack, 60 Smith Ave. (8/20/14 – 6/30/17)  
Thomas O'Connor, 3 Orange (1/17/13 – 6/30/17)  
Ryan Quimby, vice-chairman, Town Hall (7/1/11 – 6/30/15)  
Conrad M. Wiezicki, 158 Pleasant Street (8/19/99 – 6/30/14)  
Salvatore (Sam) Pizzanelli, 80 Stonehill Road  
Sara Menard, Town Accountant, Town Hall, (ex-officio)

### **COMMUNITY PRESERVATION COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN AND PER COMMUNITY PRESERVATION ACT**

George Kingston, Citizen-At-Large, 66 Rural Lane, Conservation (7/1/14 – 6/30/15)  
Mary Ellen Goodrow, Clerk, 3 Greenacre Lane, Citizen-at-Large (11/6/13 – 6/30/15)  
Lynn Booth, Housing Authority, 81 Quarry Hill (7/1/14 – 6/30/15)  
Colin Drury, Recreation Commission, 329 North Main Street (7/1/14 – 6/30/15)  
Ralph E. Page, Planning Board, 306 Prospect Street (7/1/14 – 6/30/15)  
Thomas Wilson Jr., Board of Public Works, 237 North Main Street (7/1/14 – 6/30/15)

Anthony Zampiceni, Historical Commission, 3 Dell Street (7/1/14 – 6/30/15)  
William Caplin, Citizen-at-Large, 16 Broadleaf Circle (7/1/14 – 6/30/15)  
Thomas O'Brien, Conservation, 160 Mapleshade Ave. (7/1/14 – 6/30/15)

### **CONSERVATION COMMISSION:**

#### **APPOINTED BY BOARD OF SELECTMEN, 7 Members, 1 Yr. Term**

Craig Jernstrom, Chair, 36 Westminster Street (7/1/14 – 6/30/15)  
Michael McCall, 34 Pease Road (7/1/14 – 6/30/15)  
Rene Reich-Graefe, 34 Pilgrim Road (7/1/14 – 6/30/15)  
Michael Carabetta, 202 Allen Street (7/1/14 – 6/30/15)  
William R. Arment, 5 Albano Drive (7/1/14 – 6/30/15)  
Robert Sheets, 2 Heritage Circle (7/1/14 – 6/30/15)  
Thomas O'Brien, 160 Mapleshade Avenue (7/1/14 – 6/30/15)

### **COUNCIL ON AGING:**

#### **APPOINTED BY BOARD OF SELECTMEN, 11 Members**

Tim Sheranko, Chairman, 30 Rogers Road (7/1/12 – 6/30/15)  
Bill Marley, Vice-Chair, 14 Crescent Hill Spfld, MA 01105 (7/1/11 – 6/30/15)  
Melinda Mandeville, Secretary, 202 Pinehurst Drive ( – 6/30/15)  
Barbara Farrell, 73 Elm Street (6/30/12 – 6/30/15)  
Donna Feathler, Associate Member, 30 Clareside Drive (1/20/15 – 6/30/16)  
Richard Freccero, 9 Channing Road (7/1/12 – 6/30/15)  
Theresa Govoni-Moylan, 190 Kibbe Road (7/1/13 – 6/30/16)  
Doreen Harrison, 225 Pinehurst Drive (7/1/12 – 6/30/14)  
Foy M. Miller, 14 Overbrook Drive (7/1/12 – 6/30/14)  
Carolyn Brennan, Executive Director, 328 North Main Street, (ex-officio)  
Nick Breault, Executive Secretary, Town Hall (ex-officio)  
Bill Gorman, Selectmen Liaison, Town Hall (ex-officio)

### **EAST LONGMEADOW CULTURAL AFFAIRS COUNCIL:**

#### **APPOINTED BY BOARD OF SELECTMEN, 7 Members**

Sandra Kowen, Chairperson, 117 Pinehurst Drive ( – 7/28/17)  
Christine Joenk, Treasurer, 27 Overlook Drive (3/20/13 – 6/30/16)  
Carl Gahm, 179 Mountainview Road (8/28/13 – 7/21/17)  
Michael Harrigan, 320 Maple Street ( – 5/1/17)  
Christine Williams, 58 Maplehurst Avenue ( – 8/24/16)  
Pat Duperre, 17 Waterman Avenue ( – 8/21/17)

### **EAST LONGMEADOW ADA COMMISSION:**

#### **APPOINTED BY BOARD OF SELECTMEN, 10 Members**

Daniel Hellyer, ADA Coordinator, Building Inspector, Town Hall  
Nick Breault, Town Administrator, Town Hall  
Carolyn Brennan, Council on Aging Executive Director, 328 North Main Street  
Jean Delaney, 66 Rural Lane  
Bruce Fenney, Building Facilities Manager, Town Hall  
Douglas Mellis, Police Chief, 160 Somers Road  
Susan Peterson, Library Director, 60 Center Square

## Section 1: General Information

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### **EMERGENCY MANAGEMENT:**

#### **APPOINTED BY BOARD OF SELECTMEN, 7 Members**

Anthony Gentile, Jr.; Emergency Management Director, 8 Lull Street  
(Appointed 11/26/13)

Douglas Mellis, Police Chief, 160 Somers Road

Sharon Bernard, Shelter Manager, 12 Country Club Drive

Brian Falk, 53 Avery Street

Forrest Goodrich, 15 Alandale Drive

Margaret Cantwell, 9 Garland Avenue

Al Grimaldi, 48 Millbrook Drive

### **HISTORICAL COMMISSION:**

#### **APPOINTED BY BOARD OF SELECTMEN, 7 Members**

Peter Burns, Chairman, 156 Pleasant Street (7/1/14 - 6/30/15)

James H. Davis, Treasurer, 117 Somers Road (7/1/14 - 6/30/15)

Gina Szykaruk, Vice-Chair, 6 Taylor Avenue (7/1/14 - 6/30/15)

Bruce Moore, Chairman, 76 Birchland Avenue (7/1/14 - 6/30/15)

Anthony Zampiceni, Vice-Chairman, 3 Dell Street (7/1/14 - 6/30/15)

Laura Peavey, Secretary, 43 Greenacre Lane (7/1/14 - 6/30/15)

Joan Earnshaw, 16 Melwood Avenue (7/1/14 - 6/30/15)

Eleanor J. Seligman, 56 Somersville Road (7/1/14 - 6/30/15)

#### **Associate Members:**

Gina Bergamini, 320 Apple Blossom Lane (7/1/14 - 6/30/15)

Lorraine Eastman, 232 Prospect Street (7/1/14 - 6/30/15)

Brian Falk, 53 Avery Street (7/1/14 - 6/30/15)

Joyce Kent, 198 Prospect Street (7/1/14 - 6/30/15)

Linda Kern, 104 Prospect Street (7/1/14 - 6/30/15)

John Makara, 263 Prospect Street (7/1/14 - 6/30/15)

Tom Stewart, 36 Manitoba Street, Springfield, MA (7/1/14 - 6/30/15)

### **EAST LONGMEADOW HOUSING PARTNERSHIP COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN, 5 Members**

Paul Federici, Chairman, Board of Selectmen Representative, Town Hall  
(7/1/14 - 6/30/15)

Adam J. Dubilo, 263 North Main Street (7/1/14 - 6/30/15)

Sandra E. Osborne, 75 Pleasant St. B101

Thomas Fitzgerald, 364 Somers Road

Russell Sabadosa, 16 Spring Valley Road (6/6/14 - 6/30/15)

Jennifer K. Law, 22 Sanford Street (7/1/14 - 6/30/15)

### **INDEPENDENCE DAY COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN, 18 Members**

Ryan Quimby, Chairman	Scott Mahoney	Mike Boucher
Jim Rintoul	Paul Federici	Bill Fonseca
Michael White	Bob Hill	Adele Hill
Jerry Duhaime	Bob Wogatske	Michael Grodon
Carl Ohlin	Gary Veratti	Brian Falk
Mike Cavanaugh	Tony Zampiceni	Tuesday Sinclair

### **LOCAL COMMUNITY ACCESS TELEVISION (ELCAT) COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN, 7 Members & 1 Alternate**

Angela Thorpe, Chairman, Town Hall

Don Maki, ELCAT, 180 Maple Street

Bruce Adams, 38 John Street

Rich Frecerro, 9 Channing Road

W. Lloyd Oaks, 87 Barrie Road

Nick Breault, Town Administrator, Town Hall

Gerald J. Celetti Jr., 12 Pleasant Place (7/1/14 - 6/30/15)

### **LOCAL EMERGENCY PLANNING COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Brian A. Falk, Chairman & CERT Coordinator (7/1/14 - 6/30/15)

Frank Morrisino, Jr., Deputy Chairman (7/1/14 - 6/30/15)

Dr. Michael Lemanski, M.D., Baystate Medical Center, 131 Brookhaven Drive  
(7/1/14 - 6/30/15)

Carleen Eve Fischer Hoffman, MRC Coordinator, 50 Devonshire Terrace  
(7/1/14 - 6/30/15)

Bill Pruyne, American Red Cross Liaison (7/1/14 - 6/30/15)

Nick Breault, Board of Health & Selectmen's Representative, Town Hall  
(7/1/14 - 6/30/15)

#### **Citizen Representative**

Gordon Smith, School Department & Buses, 180 Maple Street  
(7/1/14 - 6/30/15)

Melinda Mandeville, Council on Aging Representative,  
327 North Main Street (7/1/14 - 6/30/15)

Roy Esposito, DPW/Transportation Liaison, Town Hall (7/1/14 - 6/30/15)

David Pelletier, AMR/Emergency Medical Service Rep.  
595 Cottage St., Springfield. (7/1/14 - 6/30/15)

#### **Conservation Commission, Environmental Representative**

Paul Morrisette, Fire Department Liaison, 150 Somers Road  
(7/1/14 - 6/30/15)

John Dearborn, Regional Hazmat Team Representative,  
44 Williams St., Longmeadow (7/1/14 - 6/30/15)

Mike Maheux, Local Emergency Management (7/1/14 - 6/30/15)

Chris Buendo, Media Representative, 280 North Main Street  
(7/1/14 - 6/30/15)

Douglas Mellis, Police Chief, 160 Somers Road (7/1/14 - 6/30/15)

Kelly LaBombard, School Nursing Supervisor, 180 Maple Street  
(7/1/14 - 6/30/15)

Bruce Augusti, State — MEMA (7/1/14 - 6/30/15)

### **MEMORIAL DAY COMMITTEE:**

Kevin McMaster, Chairman

Felix Demechele, Co-Chairman

Carmine DiFranco                      Ronald Davis

Russell Rennell                         Peter Verteramo

## Section 1: General Information

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### **PUBLIC SAFETY ADVISORY COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN, 8 Members, & 1 Alternate**

Andrew W. Fraser, Chairman, 26 Rolling Meadow Lane  
Philip Chapman, 21 Pineywoods Drive  
Barbara Mulak, 262 Millbrook Drive  
John M. Bobianski, 101 Hillside Drive  
Attorney John A. O'Neil, 10 Lessard Circle  
Craig Tedeschi, 173 Nottingham Drive  
Frank Morrisino, 36 Lori Lane  
Michael R. Sacenti, Alternate, 87 Pilgrim Road

### **RECREATION COMMISSION:**

#### **APPOINTED BY BOARD OF SELECTMEN, 9 Members**

Thomas Kaye, Chairman, 265 Millbrook Drive  
Carolanne Elmendorf, 11 Hanward Hill  
Charles Gray, 26 Marci Avenue  
Thomas Kennedy, 21 Holland Drive  
Daniel Kelly, 85 Meadow Road  
Faith W. Leahy, 16 Elizabeth Street  
Michael O'Neil, 40 Holy Cross Circle  
Nancy Roberts, 30 Franconia Circle  
Kevin McLoughlin  
Colin Drury, Recreation Director, 328 North Main Street, (ex officio)

### **REGISTRARS OF VOTERS:**

#### **APPOINTED BY BOARD OF SELECTMEN**

William Caplin, 16 Broadleaf Circle (R) (9/2/14 - 6/30/17)  
Steven Casey, 14 Meadow Road, (R)  
Thomas Florence, Town Clerk, (Appointed by statute G.L. C. 51, s. 15),  
Town Hall, (D)  
James A. O'Connor, 84 Brookhaven Drive, (D)  
Patrick Henry, Jr. (R)

### **SAFETY COMMITTEE:**

#### **APPOINTED BY BOARD OF SELECTMEN, 8 Members**

Nick Breault, Town Administrator, Chairman, Town Hall  
Carolyn Brennan, Council on Aging Executive Director,  
328 North Main Street  
Colin Drury, Recreation Director, 328 North Main Street  
Daniel Hellyer, Building Inspector, Town Hall  
Robyn MacDonald, Planning and Zoning Administrator, Town Hall  
Douglas Mellis, Police Chief, 160 Somers Road  
Paul Morrisette, Fire Chief, 150 Somers Road  
Susan Peterson, Library Director, 60 Center Square

### **ZONING BOARD OF APPEALS:**

#### **APPOINTED BY BOARD OF SELECTMEN, 7 Members**

Mark J. Beglane, Chairman, 23 Forest Hills Road (7/1/14 - 6/30/15)  
John Garwacki, Vice Chair, 34 School Street (7/23/14 - 6/30/15)

Charles H. Gray, Clerk, 95 Ridge Road (7/23/14 - 6/30/15)  
Brian Hill, 276 Pease Road (7/23/14 - 6/30/15)  
Francis Dean, Associate Member, 72 Pioneer Circle (7/1/14 - 6/30/15)  
Michael Carabetta, Associate Member, 202 Allen Street  
(4/29/14 - 6/30/16)  
Alfred Geoffrion, 23 Glynn Farms Drive (7/23/13 - 6/30/16)

### **TOWN OFFICIALS:**

#### **(Annual Terms Unless Otherwise Noted)**

### **TOWN ACCOUNTANT:**

#### **APPOINTED BY BOARD OF SELECTMEN, 3 Year Term**

Sara Menard, Town Hall (10/1/14-6/30/17)

### **ANIMAL CONTROL/DOG OFFICER/ANIMAL INSPECTOR:**

#### **APPOINTED BY BOARD OF HEALTH**

Thomas C. O'Connor, Town Hall (5/1/14 - 4/30/15)

### **ALTERNATE ANIMAL CONTROL/DOG OFFICER/ANIMAL INSPECTOR:**

#### **APPOINTED BY BOARD OF HEALTH**

Melissa DeFino, Town Hall (5/1/14 - 4/30/15)

### **BUILDING COMMISSIONER:**

#### **APPOINTED BY BOARD OF SELECTMEN, 3 Year Term**

Daniel E. Hellyer, Town Hall (5/1/14 - 4/30/15)

### **TOWN CLERK/TREASURER/TAX COLLECTOR:**

#### **APPOINTED BY BOARD OF SELECTMEN, 3 Year Term**

Thomas P. Florence, Town Hall

### **CONSTABLE:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Michael J. Kane, 45 Old Farm Road, 1986-Present (7/1/14 - 6/30/15)

### **TOWN ADMINISTRATOR:**

#### **APPOINTED BY BOARD OF SELECTMEN, 3 Year Term**

Nick Breault, Town Hall (7/1/13 - 6/30/16)

### **FENCE VIEWER:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Vacant

### **FIRE DEPARTMENT CHAPLAIN:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Pastor Timothy Sheranko (7/1/14 - 6/30/15)

### **FIRE DEPARTMENT CHIEF:**

#### **APPOINTED BY BOARD OF SELECTMEN, 3 Year Term**

Paul J. Morrisette, 150 Somers Road (7/1/12 - 6/30/15)

### **FOREST WARDEN:**

#### **APPOINTED BY BOARD OF SELECTMEN**

Paul J. Morrisette, 150 Somers Road (7/1/14 - 6/30/15)

## Section 1: General Information

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**HEALTH INSPECTOR:****APPOINTED BY BOARD OF SELECTMEN**

Dawn Toon, Town Hall (8/1/14-12/1/14)

**KEEPER OF THE LOCK-UP:****APPOINTED BY BOARD OF SELECTMEN**

Douglas W. Mellis, Police Chief, 160 Somers Road (7/1/14 - 6/30/16)

**LOCAL AUCTION PERMIT AGENT:****APPOINTED BY BOARD OF SELECTMEN**

Nick Breault, Town Administrator, Town Hall

**PARKING CLERK:****APPOINTED BY BOARD OF SELECTMEN**

Lorraine Banspach, Assistant Executive Secretary, Town Hall  
(11/18/14 - 6/30/15)

**PLUMBING/GAS TANK INSPECTOR:****APPOINTED BY BOARD OF SELECTMEN**

Anthony Curto, Town Hall (7/1/14 - 6/30/15)

**ALTERNATE PLUMBING/GAS INSPECTOR:****APPOINTED BY BOARD OF SELECTMEN**

Carl Zimmerman, Town Hall (7/1/14 - 6/30/15)

**POLICE CHIEF:****APPOINTED BY BOARD OF SELECTMEN, 3 Year Term**

Douglas W. Mellis, 160 Somers Road (4/01/11 - 3/31/16)

**SUPERINTENDENT OF PUBLIC WORKS/TOWN ENGINEER:****APPOINTED BY BOARD OF PUBLIC WORKS**

Robert Pierent, Town Hall

**SUPERINTENDENT OF SCHOOLS:****APPOINTED BY SCHOOL COMMITTEE**

Gordon Smith, 180 Maple Street

**TOWN COUNSEL:****APPOINTED BY BOARD OF SELECTMEN**

James T. Donahue, Esq., Town Hall (11/18/14 - 6/30/15)

**TREE WARDEN:****APPOINTED BY BOARD OF PUBLIC WORKS**

Franklin Miorandi, Town Hall

**VETERANS GRAVES OFFICER:****APPOINTED BY BOARD OF SELECTMEN**

Daniel Kneeland, 286 Maple Street (7/1/14 - 6/30/15)

**VETERANS SERVICES OFFICER: APPOINTED BY THE EASTERN  
HAMPDEN COUNTY VETERANS SERVICE DISTRICT**

John Comerford, Monson Town Offices,  
29 Thompson Street, Monson, MA 01057

**INSPECTOR OF WEIGHTS AND MEASURES:****APPOINTED BY BOARD OF SELECTMEN**

Rudolf Kroisi, Town Hall (7/1/14 - 6/30/15)

**WIRING INSPECTOR:****APPOINTED BY BOARD OF SELECTMEN**

Ed LaGue, Town Hall (7/1/14 - 6/30/15)

**ALTERNATE WIRING INSPECTOR:****APPOINTED BY BOARD OF SELECTMEN**

Steven Scliopou, Town Hall (7/1/14 - 6/30/15)

**EMERGENCY MANAGEMENT DIRECTOR**

Anthony Gentile, Town Hall (8/1/14 - 6/30/15)

## Section 1: General Information

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### The People Who Represent You

#### The Governor

##### His Excellency, Charlie Baker

Office of the Governor, State House, Room 280 Boston MA 02133  
Tel. 617-725-4005, Fax 617-727-9725,  
TTY 617-727-3666 888-870-7770 in state

444 N. Capitol St., Suite 208, Washington, DC 20001  
Tel. 202-624-7713, Fax 202-624-7714

State Office Building, 436 Dwight St., Suite 300, Springfield, MA 01103  
Tel. 413-784-1200

#### Senators In Congress

##### The Honorable Elizabeth A. Warren (D)

317 Hart Senate Office Building  
United States Senate, Washington, DC 20510  
Tel. 202-224-4543

2400 John F. Kennedy Federal Building, Boston, MA 02203  
Tel. 617-565-3170

##### The Honorable Edward Markey (D)

218 Russell Senate Office Building  
United States Senate, Washington, DC 20510  
Tel. 202-224-2742, Fax 202-224-2742

10 Causeway Street, Suite 559, Boston, MA 02222  
Tel. 617-565-8519

#### Representative in Congress

##### First District - The Honorable Richard E. Neal (D)

2236 Rayburn House Bldg., Washington, DC 20515 Tel. 202-225-5601  
Fax 202-225-8112

300 State Street, Suite 200, Springfield, MA 01105  
Tel. 413-785-0325, Fax 413-747-0604

#### State Senator

##### First Hampden & Hampshire District - Senator Eric P. Lesser (D)

State House, Room 213B, Boston MA 02133  
Tel. 617-722-1291, Fax 617-722-1014

17 Main St., Wilbraham, MA 01095  
Tel. 413-599-4785, Fax 413-596-3779  
Email: Eric.Lesser@state.ma.us

#### Representative In General Court

##### Second Hampden District - East Longmeadow, Precincts 1, 3 & 4

##### Representative Brian Michael Ashe (D)

State House, Room 540, Boston, MA 02133  
Tel. 617-722-2090, Fax 617-722-2848  
Email: Rep.BrianAshe@hou.state.ma.us

#### Representative In General Court

##### Twelfth Hampden District, East Longmeadow, Precinct 1

##### State Representative Angelo Puppolo (D)

State House, Room 146, Boston, MA 02133  
Tel. 617-722-2011, Fax 617-722-2238

2341 Boston Rd, Suite 204, Wilbraham, MA 01095  
Tel. 599-4333  
Email: Rep.AngeloPuppolo@hou.state.ma.us



## Section 1: General Information

### Publications Available

Map with street guide	\$10.00
Zoning By-Laws	\$20.00
Zoning Map	\$20.00
Sub-division Rules & Regulations	\$20.00
Health Regulations	\$.50
General By-laws	\$10.00
Street List	\$8.00
Voter's List	\$10.00

### Federal, State And Town Census

#### Population:

1960 Federal Census	10,294	
1965 State Census	11,988	
1970 Federal Census	11,988	
1971 Special Redistricting Census	13,255	
1975 State Census	13,132	
1980 Federal Census	12,905	
1985 State Census	12,403	
1990 Federal Census	13,367	
1995 Town Census	14,175	
1996 Town Census	14,903	
1997 Town Census	14,466	
1998 Town Census	14,504	
1999 Town Census	14,728	
2000 Federal Census	14,100	
2001 Town Census	14,902	
2002 Town Census	15,772	
2003 Town Census	15,979	
2004 Town Census	16,072	
2005 Town Census	15,774	
2006 Town Census	15,894	
2007 Town Census	15,880	
2008 Town Census	15,881	
2009 Town Census	15,938	
2010 Town Census	16,187	
2011 Town Census	15,547	
2012 Town Census	15,875	
2013 Town Census	15,938	
2014 Town Census	15,470	
10 year gain in population	1960 to 1970	16.5%
10-year gain in population	1965 to 1975	9.5%
10-year gain in population	1970 to 1980	7.6%
10-year loss in population	1975 to 1985	-5.5%
10-year gain in population	1980 to 1990	3.6%
10-year gain in population	1985 to 1995	14.2%
10-year gain in population	1990 to 2000	5.5%
10-year gain in population	1995 to 2005	11.3%
10-year gain in population	2000 to 2010	14.8%

Thomas P. Florence, Town Clerk

### Department Directors

<b>Town Administrator</b> Nick Breault	<b>Director, Recreation</b> Colin Drury
<b>Town Clerk/Treasurer/Collector</b> Thomas Florence	<b>Director, Library</b> Susan Peterson
<b>Town Accountant</b> Sara Menard	<b>Director, IT</b> Ryan Quimby
<b>Building Commissioner</b> Daniel Hellyer	<b>Director, ELCAT</b> Don Maki
<b>Director, Conservation/ Planning/ZBA</b> Robyn Macdonald	<b>Fire Chief</b> Paul J. Morrisette
<b>Director, Assessors</b> Diane Hildreth	<b>Police Chief</b> Douglas Mellis
<b>Director, Council on Aging</b> Carolyn Brennan	<b>Superintendent of Public Works</b> Robert Peirent
	<b>Superintendent of Schools</b> Gordon Smith

### Directory: Departments And Services

#### Emergencies and Ambulance Dial 9-1-1

Accounting	(413) 525-5400 ext. 1800
Animal Inspector	(413) 525-5400 ext. 1100
Assessors	(413) 525-5400 ext. 1600
Appeals, Board of (Zoning)	(413) 525-5400 ext. 1700
Building Department	(413) 525-5400 ext. 1150
Clerk/Treasurer/Collector	(413) 525-5400 ext. 1000
Conservation Commission	(413) 525-5400 ext. 1700
Council on Aging	(413) 525-5400 ext. 1400
Fire Department (non-emergency)	(413) 525-5430
Board of Health	(413) 525-5400 ext. 1100
Housing Authority	(413) 525-7057
Information Technology	(413) 525-5400 ext. 1900
Public Library	(413) 525-5400 ext. 1500
Planning Board	(413) 525-5400 ext. 1700
Police Department (non-emergency)	(413) 525-5440
Public Works	(413) 525-5400 ext. 1200
Recreation Department	(413) 525-5400 ext. 1300
School Department	(413) 525-5450
Board of Selectmen/Town Administrator	(413) 525-5400 ext. 1100
Veteran's Services	(413) 525-5400 ext. 1100

### East Longmeadow on the Internet

[www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov)

Visit us on Facebook!

## Section 2: Administration

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### Board of Selectmen

#### To the Citizens of East Longmeadow,

The Board of Selectmen had a busy and productive year in 2014. There were changes on the Board in 2014. Selectman Debra A. Boronski decided not to run for re-election. Selectman William R. Gorman was elected to the Board of Selectmen in April and was then elected by the Board to serve as the Chairman of the Board of Health. I served as Chairman of the Board of Selectmen until the Board re-organized in April. Selectman Angela Thorpe, who had been serving as the Chairman of the Board of Health, was then elected by the Board to serve as Chairman of the Board of Selectmen. I served as the Clerk of the Board of Selectmen until September, when I was again elected to serve as Chairman of the Board of Selectmen. Selectman Thorpe then served as Clerk of the Board for the remainder of the year.

The Board of Selectmen is the main policy making body of town government and exercises budgetary and oversight responsibility for several departments, including: Board of Selectmen, Accounting, Building/Inspectional Services, Clerk/Treasurer/Collector, Council on Aging, East Longmeadow Cable Access Television (ELCAT), Information Technology, Recreation, and Veterans' Services. The Board oversees the Fire and Police Departments, and serves as their Commissioners. The Board acts as the Licensing Authority and Traffic Commission. The Board of Selectmen also serves many functions as the Board of Health, with additional responsibility over Animal Control and Solid Waste Management.

The Board of Selectmen convened forty-four times in 2014. The Board considered many diverse issues during the year. Decisions regarding financial matters are always at the top of the list. The Board of Selectmen was pleased that department heads were able to submit budgets that fell within the parameters of a 1% increase, as requested by the Appropriations Committee. The Board is well aware of the importance of maintaining fiscal prudence. This prudence was evident when the Board approved the re-financing of several bonds in June. This action will save the Town tens of thousands of dollars.

The scope of the matters the Board considered also included those that were routine: Approval of various community events, oversight and consideration of changes in liquor and other licenses, and approval of traffic safety recommendations. The Board of Selectmen also considered matters that were more complex: Assessing the need and means to fund municipal office space, working to establish parameters of the newly established Water and Sewer Enterprise Funds, and making important personnel decisions.

The Board of Selectmen was pleased to hire Sara Menard in October as the new Town Accountant.

The Board of Selectmen signed a Statement of Intent in as part of the School Committee's application process with the Massachusetts School Building Authority (MSBA) for consideration of funding for a new or renovated high school. This document signified the Board of Selectmen's acknowledgement that the School Committee was pursuing this with the MSBA. The process is one that is lengthy and competitive, and one that will include many opportunities for public input. The Board of Selectmen anticipates working closely with the School Committee as they advance in this process.

The Board of Selectmen and Board of Assessors signed a Payment In Lieu Of Taxes "PILOT" agreement with Bay Path University. Bay Path was under no obligation to pay taxes, but negotiated in good faith with the Board of Assessors to provide payments that are equal to those that would have been paid on the land, along with a host of other payments including scholarship and internship opportunities for residents of East Longmeadow. The Board of Selectmen is very pleased that Bay Path University has found a home here, and appreciates the work of the Board of Assessors.

In addition to the regular Board of Selectmen meetings, the Board also participates in or is represented on several regional boards including: Regional Boards of Selectmen, the Pioneer Valley Transportation Authority, Pioneer Valley Planning Commission (PVPC), and Scantic Valley Regional Health Trust, and the Eastern Hampden County Veterans Service District, to name a few.

East Longmeadow is a community that has a proud history of observing, honoring and celebrating our citizens and traditions. Selectman Thorpe, while serving as Chairman of the Board, started a new tradition by asking her fellow Board members to observe a moment of silent reflection for those citizens serving our nation at home and overseas, and on the responsibilities we have as elected officials. I continued this observance when I resumed my duties as Chairman, and thank her for adding this to our agendas.

The Board of Selectmen was grateful and humbled to participate in the solemn observances of Memorial Day, Veterans Day and September 11th. The Board was pleased to participate in the more social occasions of the National Night Out and KIX Bonfire event. Unfortunately, the most anticipated annual event, the Fourth of July Parade, was not held in 2014. The Board of Selectmen sympathized with the agonizing decision the Parade Committee had to make when they cancelled the parade due to weather conditions that were as unfavorable as they were unpredictable. Here's hoping the sun will shine once again on the parade in 2015.

## Section 2: Administration

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On behalf of my fellow Board members, I wish to offer our gratitude to our fellow citizens for the opportunity to serve our community. We welcome your comments and concerns on how your local government can improve. Please do not hesitate to contact a member about any issue via the information below.

Respectfully submitted,

BOARD OF SELECTMEN

Paul L. Federici, Chairman, Board of Selectmen: [Paul.Federici@eastlongmeadowma.gov](mailto:Paul.Federici@eastlongmeadowma.gov)

William R. Gorman, Chairman, Board of Health: [William.Gorman@eastlongmeadowma.gov](mailto:William.Gorman@eastlongmeadowma.gov)

Angela Thorpe, Clerk of the Board: [Angela.Thorpe@eastlongmeadowma.gov](mailto:Angela.Thorpe@eastlongmeadowma.gov)

Office Contact Information:

Board of Selectmen

60 Center Square

East Longmeadow, MA 01028

Phone: (413) 525-5400 ext. 1100; Fax: (413) 525-1025

Nick Breault, Town Administrator — Email [Nick.Breault@eastlongmeadowma.gov](mailto:Nick.Breault@eastlongmeadowma.gov)

## Section 2: Administration

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### Town Clerk/Treasurer/Collector

#### Town of East Longmeadow, MA List of Elected Officials

Revision of 4/30/14

##### Moderator

James B. Sheils	170 Tanglewood Drive	525-1249	Term to 4/16
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##### Board of Selectmen

Paul L. Federici, Chairman	19 Hampden Road	525-3243	Term to 4/15
William R. Gorman, Chair. Board of Health	243 Allen Street	525-7101	Term to 4/17
Angela K. Thorpe, Clerk	89 Day Avenue	525-3243	Term to 4/16

##### Board of Assessors

Christine M. Saulnier, Chairman	26 Deer Run Terrace	525-6887	Term to 4/15
J. William Johnston, Clerk	3 Pineywoods Drive	525-7898	Term to 4/16
Martin J. Grudgen	19 Cross Meadow Road	525-4943	Term to 4/17

##### Board of Public Works

Thomas G. Wilson, Jr., Chairman	237 North Main Street	525-0177	Term to 4/15
John F. Maybury	215 Prospect Street	(BUS.) 525-4216	Term to 4/16
Daniel Burack	157 Somers Road	525-4511	Term to 4/17

##### School Committee

Deirdre Mailloux, Chairman	55 Rockingham Circle	224-1067	Term to 4/15
Richard L. Freccero, Vice-Chair	9 Channing Road	734-1884	Term to 4/17
Elizabeth M. Marsian-Boucher	138 Pease Road	525-2763	Term to 4/16
William Fonseca	31 Van Dyke Road	525-2503	Term to 4/16
Gregory M. Thompson	426 Porter Road	526-0954	Term to 4/17

##### Planning Board

Michael R. Carabetta, Chairman	202 Allen Street	427-0716	Term to 4/15
Alessandro F. Meccia, Vice Chairman	32 Hampden Road	575-5044	Term to 4/16
Tyde R. Richards, Clerk	566 Prospect Street	525-5011	Term to 4/15
George Kingston	66 Rural Lane	525-6742	Term to 4/16
Ralph E. Page	306 Prospect Street	525-6490	Term to 4/17
Robyn D. Macdonald, Administrator	Town Hall	525-5400, x1701 FAX: 525-1656	

##### Housing Authority

Joseph D'Ascoli, Chair (State Appointee)	27 Saugus Ave	525-7057	Term to 4/16
Jennie M. Cavanaugh	10 James Street	525-1117	Term to 4/17
Teresa D. Cavanaugh	50 Franconia Circle	525-1197	Term to 4/19
Rocco M. Carabetta, Jr.	16 Redstone Dr	262-5373	Term to 4/15
James E. Moriarty	33 Speight Arden	525-8878	Term to 4/15

##### Board Of Library Trustees

Arthur T. McGuire, Chairman	160 Pleasant Street	525-2088	Term to 4/15
Charles H. Gray, Vice Chairman	26 Marci Avenue	525-4694	Term to 4/15
Ronald M. Micucci	11 Peachtree Road	525-1121	Term to 4/16
Virginia Robbins	58 North Circle Drive	525-6922	Term to 4/16
David Boucher, Secretary	138 Pease Road	525-2763	Term to 4/17
Diane A. Tiago	38 Rogers Road	525-1664	Term to 4/17

## Section 2: Administration

### Report of the Registrars of Voters

No. Of Registered Voters, December 31, 2014						No. Of Registered Voters, December 31, 2013							11,293
Precinct	A	D	G	H	J	K	L	O	R	T	U	Z	Grand Totals
1		754		1	1	1	4	1	490	1	1512	1	2767
2	1	688			3		5	1	404		1508		2609
3		656	1		1		6		519	1	1511		2696
4	1	638			4		6		585	4	1594		2831
<b>Grand Totals</b>	<b>2</b>	<b>2736</b>	<b>1</b>	<b>1</b>	<b>9</b>	<b>1</b>	<b>21</b>	<b>2</b>	<b>1997</b>	<b>6</b>	<b>6123</b>	<b>1</b>	<b>10903</b>

#### Political Parties and Political Designations:

A – Conservative	H – We The People	P – Prohibition Party	W – Veteran Party America
B – Natural Law Party	J – Green Rainbow	Q – American Independent Party	X – Pirate
C – New World Council	K – Constitution Party	R – Republican	Y – World Citizens Party
D – Democrat	L – Libertarian Party	S – Socialist	Z – Working Families
E – Reform Party	M – Timesizing Not Downsizing	T – Interdependent 3rd Party	AA – Pizza Party
F – Rainbow Coalition	N – New Alliance Party	U – Unenrolled	BB – American Term Limits
G – Green Party USA	O – MA Independent Party	V – America First Party	CC – United Independent Party
			DD – Twelve Visions Party

#### Voter attendance at elections was recorded as follows:

	2014	2013	2012	2011	2010
Town Preliminary Election	-----	1294 – 11%	1000 – 9%	-----	-----
Sp. Town Preliminary Elec.	-----	-----	1624 – 14%	-----	-----
Special State Primary Elec	-----	1469 – 13%	-----	-----	-----
Special Senate Election	-----	3142 – 28%	-----	-----	6447 – 58%
Annual Town Election	1526 – 14%	2048 – 18%	1783 – 16%	1835 – 17%	2586 – 23%
Special Town Election	-----	1745 – 15%	1745 – 15%	-----	-----
State Primary Election	2269 – 20.4%	-----	2137 – 19%	-----	2033 – 19%
State Election	6368 – 56.8%	-----	8748 – 77%	-----	6262 – 56%
Over-ride Election	-----	-----	-----	749 – 7%	-----
Presidential Primary Elec.	-----	-----	1465 – 13%	-----	-----

We had three elections in 2014, two on the State wide level and one on the local level. On April 8th the Annual Town Election was held as William Gorman defeated Peter Punderson in the only contested race. A moderate turnout of 15% or 1,526 voters cast their ballots. The election year continued on September 9th as the State Primary Election was held. A turnout of 20.4% or 2,269 voters came to the polls to cast their votes to narrow down candidates for each party for seats in the upcoming State Election. On November 4th, the State Election was held for various State offices including Senator in Congress, Governor, Attorney General, Treasurer, Auditor, Representative in Congress and local legislators including Hamden County District Attorney. A steady stream of registered 6,368 voters or 57% wanted their voices heard. All election results can also be found on the Town's website.

As we have done in prior year, our registrars registered 28 eligible high school students prior to the Annual Town Election and State Election. This encourages our younger students to become more active in the Town's civil affairs. A number of High School students helped at our elections this year which aided them in both fulfilling community service hours as well as being part of our voting process.

The Town's Accu-vote voting machines operated very efficiently with no issues again proving their reliability and accuracy. The polling location for the entire town remains at Birchland Park Middle School. This saves approximately \$1,000 per election.

As usual, our election workers' and registrar's dedication and efforts are very appreciated by the Town Clerk's office and the community. There are many behind the scene events to make an election happen and everyone involved (DPW, school custodians and personnel, police officers) should be recognized especially during another very busy election year.

BOARD OF REGISTRARS OF VOTERS: R. Patrick Henry, Chairman; William C. Kaplin, Open Democratic Registrar; Thomas P. Florence, Town Clerk



## Section 2: Administration

### Election and Town Meeting Schedule

#### Preliminary Election (If Needed)

Tuesday March 11, 2014

#### Annual Town Election

Tuesday April 8, 2014

#### State Primary Election

Tuesday September 9, 2014

#### Annual Town Meeting

Monday May 19, 2014

#### State Election

Tuesday November 4, 2014

### Town Offices to be Filled – Incumbent Officials

Board of Selectmen for 3 years	Debra Boronski
Library Trustee for 3 years	Claudine R. Bouchard
Board of Assessors for 3 years	Martin J. Grudgen
Library Trustee for 3 years	Amieland Singh
Board of Public Works for 3 years	Daniel Burack
Planning Board for 5 years	Michael R. Carabetta
School Committee for 3 years	Richard Freccero
Planning Board for 1 year	Tyde Richards
School Committee for 3 years	Gregory M. Thompson
Housing Authority for 5 years	Teresa D. Cavanaugh

*50 Signatures Required on All Nomination Papers*

### Voting Precinct Locations

<b>Precinct 1</b>	Birchland Park Middle School 50 Hanward Hill
<b>Precinct 2</b>	Birchland Park Middle School 50 Hanward Hill
<b>Precinct 3</b>	Birchland Park Middle School 50 Hanward Hill
<b>Precinct 4</b>	Birchland Park Middle School 50 Hanward Hill

### 2014 Political Calendar

#### ABSENTEE BALLOTS: NOON – DAY BEFORE ANY ELECTION

The last day and hour to apply for absentee ballots for any Election, Town Clerk's Office, Town Hall

#### TUESDAY 5:00PM – JANUARY 28, 2014

Last day and hour for candidates to submit nomination papers for Town Election with Registrars of Voters, Town Clerk's Office

#### TUESDAY 5:00 P.M. – FEBRUARY 11, 2014

Last day and hour for Registrars of Voters to file certified nomination papers for Town Election with Town Clerk

#### THURSDAY 5:00 P.M. – FEBRUARY 13, 2014

Last opportunity for candidates for Town Election to withdraw; filed with Town Clerk, Town Hall

#### WEDNESDAY 8:00AM TO 8:00 P.M. – FEBRUARY 19, 2014

Last day and hour to register as a voter before March 11, 2014 Preliminary Election, Town Clerk's Office, Town Hall

#### FRIDAY 4:00PM – MARCH 3, 2014

Deadline to file articles for 2014 Annual Town Meeting Warrant, Selectmen's Office, Town Hall

#### TUESDAY 7:00AM TO 8:00PM – MARCH 11, 2014

TOWN PRELIMINARY ELECTION (IF NEEDED) – VOTING IN ALL 4 PRECINCTS AT BIRCHLAND PARK MIDDLE SCHOOL

#### WEDNESDAY 8:00AM TO 8:00PM – MARCH 19, 2014

Last day and hour to register as a voter before April 8th Town Election, Town Clerk's Office, Town Hall

#### TUESDAY 7:00AM TO 8:00PM – APRIL 8, 2014

ANNUAL TOWN ELECTION – VOTING IN ALL 4 PRECINCTS AT BIRCHLAND PARK MIDDLE SCHOOL

#### WEDNESDAY 8:00 AM TO 8:00 PM – APRIL 30, 2014

Last day and hour to register as a voter before May 19th Annual Town Meeting, Town Clerk's Office, Town Hall

#### MONDAY 7:00PM – MAY 19, 2014

ANNUAL TOWN MEETING – HELD AT THE EAST LONGMEADOW HIGH SCHOOL

#### WEDNESDAY 8:00 AM TO 8:00 PM – AUGUST 20, 2014

Last day and hour to register as a voter before September 9th State Primary Election, Town Clerk's Office, Town Hall

#### TUESDAY 7:00AM TO 8:00PM – SEPTEMBER 9, 2014

STATE PRIMARY ELECTION – VOTING IN ALL 4 PRECINCTS AT BIRCHLAND PARK MIDDLE SCHOOL

#### WEDNESDAY 8:00 AM TO 8:00 PM – OCTOBER 15, 2014

Last day and hour to register as a voter before November 4th State Election, Town Clerk's Office, Town Hall

#### TUESDAY 7:00AM TO 8:00PM – NOVEMBER 4, 2014

STATE ELECTION – VOTING IN ALL 4 PRECINCTS AT BIRCHLAND PARK MIDDLE SCHOOL

Thomas P. Florence, Town Clerk and Registrar of Voters

## Section 2: Administration

### Annual Town Election

April 8, 2014

In accordance with the Warrant of the Selectmen, the Annual Town Election was held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>SELECTMAN for three years</b>					
Blanks	8	7	12	4	31
William R. Gorman	236	223	240	306	1005
Peter Punderson	105	94	133	139	471
Write Ins	11	2	3	3	19
Total	360	326	388	452	1526
<b>ASSESSOR for 3 years</b>					
Blanks	103	82	118	148	451
Martin J. Grudgen	256	242	267	302	1067
Write Ins	1	2	3	2	8
Total	360	326	388	452	1526
<b>PUBLIC WORKS for 3 years</b>					
Blanks	103	85	108	170	466
Daniel S. Burack	254	239	273	278	1044
Write Ins.	3	2	7	4	16
Total	360	326	388	452	1526
<b>SCHOOL COMMITTEE for 3 years</b>					
Blanks	233	216	252	324	1025
Richard L. Freccero	267	249	281	312	1109
Gregory M. Thompson	220	183	242	265	910
Write Ins	0	4	1	3	8
Total	720	652	776	904	3052
<b>LIBRARY TRUSTEE for 3 years</b>					
Blanks	686	619	732	857	2894
Write Ins	34	33	44	47	158
Total	720	652	776	904	3052
<b>PLANING BOARD for 5 years</b>					
Blanks	115	100	121	166	502
Tyde R. Richards	225	212	246	262	945
Write Ins	20	14	21	24	79
Total	360	326	388	452	1526
<b>HOUSING AUTHORITY for 5 years</b>					
Blanks	116	100	133	176	525
Teresa D. Cavanaugh	244	224	252	275	995
Write Ins	0	2	3	1	6
Total	360	326	388	452	1526
<b>Total Votes Cast</b>	<b>360</b>	<b>326</b>	<b>388</b>	<b>452</b>	<b>1526</b>
<b>Total Registered Voters</b>	<b>2858</b>	<b>2668</b>	<b>2779</b>	<b>2891</b>	<b>11196</b>
<b>Percent Voting</b>	<b>13%</b>	<b>12%</b>	<b>14%</b>	<b>16%</b>	<b>14%</b>

	Prec 1	Prec 2	Prec 3	Prec 4	Total
<b>Board of Library Trustees Write-Ins</b>					
David J. Boucher	8	9	11	8	36
Diane A. Tiago	9	18	14	27	68
Top 2 write-in candidates for Board of Library Trustees; Elected to three year term					
<b>WRITE INS - LIBRARY TRUSTEE</b>					
Kevn Manley	1				1
David Boucher	4	3	4	2	13
Barbara Hill	2				2
Joe Townshend	1				1
Ron Micucci	2	3	7	3	15
Ryan Quimby	1				1
Blank	1				1
					0
Patty Aleks		1			1
Blank		2			2
Bob Davis		1			1
Angela Thorpe		2			2
Al Alminas		1			1
Beverly Kelly		1			1
F.D.		1			1
					0
Virginia Robbins			1		1
Tommy Chong			1		1
Greg Blanchard			1		1
Carleen Fischer Hoffman			1		1
Burt Berati			1		1
Ron Berati			1		1
Ron Goudreau			1		1
Maureen Sonoda				1	1
Glen Helberg				1	1
Michael Buehrle				2	2
Barbara Hill				2	2
	12	15	18	11	56

A True Record of the Election:

Attest: Thomas P. Florence, Town Clerk

## Section 2: Administration

### State Primary Election - Republican

September 9, 2014

In accordance with the Warrant of the Selectmen, the State Primaries were held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>SENATOR IN CONGRESS</b>					
Blanks	36	30	39	43	148
Brian J. Herr	100	86	83	121	390
Write-ins	-	-	1	-	1
Total	136	116	123	164	539
<b>GOVERNOR</b>					
Blanks	4	3	4	5	16
Charles D. Baker	92	86	87	126	391
Mark R. Fisher	40	27	32	33	132
Write-ins	-	-	-	-	-
Total	136	116	123	164	539
<b>LIEUTENANT GOVERNOR</b>					
Blanks	22	21	32	35	110
Karyn E. Polito	112	95	90	129	426
Write-ins	2	-	1	-	3
Total	136	116	123	164	539
<b>ATTORNEY GENERAL</b>					
Blanks	28	25	39	39	131
John B. Miller	107	90	84	125	406
Write-ins	1	1	-	-	2
Total	136	116	123	164	539
<b>SECRETARY OF STATE</b>					
Blanks	34	33	41	42	150
David D'Arcangelo	102	83	82	122	389
Write-ins	-	-	-	-	-
Total	136	116	123	164	539
<b>TREASURER</b>					
Blanks	34	28	40	43	145
Michael James Heffernan	101	87	81	121	390
Write-ins	1	1	2	-	4
Total	136	116	123	164	539

	Prec 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>AUDITOR</b>					
Blanks	34	35	45	51	165
Patricia S. Saint Aubin	101	80	77	113	371
Write-ins	1	1	1	-	3
Total	136	116	123	164	539
<b>REPRESENTATIVE IN CONGRESS-First District</b>					
Blanks	121	106	113	151	491
Write-ins	15	10	10	13	48
Total	136	116	123	164	539
<b>COUNCILLOR-Eighth District</b>					
Blanks	131	110	117	157	515
Write-ins	5	6	6	7	24
Total	136	116	123	164	539
<b>SENATOR IN GENERAL COURT-First Hampden &amp; Hampshire District</b>					
Blanks	23	11	26	37	97
Debora A. Boronski	109	103	96	125	433
Write-ins	4	2	1	2	9
Total	136	116	123	164	539
<b>REPRESENTATIVE IN GENERAL COURT-Second Hampden District</b>					
Blanks	29	8	7	3	47
Bob Russell	106	-	-	-	106
Write-ins	1	108	116	161	386
Total	136	116	123	164	539
<b>DISTRICT ATTORNEY-Hampden District</b>					
Blanks	118	103	112	140	473
Write-ins	18	13	11	24	66
Total	136	116	123	164	539
<b>REGISTER OF PROBATE-Hampden County</b>					
Blanks	132	110	116	160	518
Write-ins	4	6	7	4	21
Total	136	116	123	164	539
<b>Total Votes Cast</b>	<b>136</b>	<b>116</b>	<b>123</b>	<b>164</b>	<b>539</b>
<b>Total Registered Voters</b>	<b>2,836</b>	<b>2651</b>	<b>2741</b>	<b>2887</b>	<b>11115</b>
<b>Percent Voting</b>	<b>4.8%</b>	<b>4.4%</b>	<b>4.5%</b>	<b>5.7%</b>	<b>4.8%</b>

## Section 2: Administration

### State Primary Election - Democrat

September 9, 2014

In accordance with the Warrant of the Selectmen, the State Primaries were held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>SENATOR IN CONGRESS</b>					
Blanks	156	123	138	155	572
Edward J. Markey	310	293	260	270	1,133
Write-ins	4	4	12	5	25
Total	470	420	410	430	1,730

<b>GOVERNOR</b>					
Blanks	33	28	35	28	124
Donald M. Berwick	95	58	61	78	292
Martha Coakley	171	155	146	151	623
Steven Grossman	171	179	167	172	689
Write-ins	-	-	1	1	2
Total	470	420	410	430	1,730

<b>LIEUTENANT GOVERNOR</b>					
Blanks	143	107	119	123	492
Leland Cheung	71	50	53	62	236
Stephen J. Kerrigan	185	203	171	180	739
Michael E. Lake	71	60	64	64	259
Write-ins	-	-	3	1	4
Total	470	420	410	430	1,730

<b>ATTORNEY GENERAL</b>					
Blanks	44	41	43	48	176
Maura Healey	255	227	226	238	946
Warren E. Tolman	171	152	141	144	608
Write-ins	-	-	-	-	-
Total	470	420	410	430	1,730

<b>SECRETARY OF STATE</b>					
Blanks	139	93	112	120	464
William Francis Galvin	330	327	293	307	1,257
Write-ins	1	-	5	3	9
Total	470	420	410	430	1,730

<b>TREASURER</b>					
Blanks	102	89	101	102	394
Thomas P. Conroy	98	94	79	103	374
Barry R. Finegold	82	81	82	61	306
Deborah B. Goldberg	188	156	148	164	656
Write-ins	-	-	-	-	-
Total	470	420	410	430	1,260

<b>AUDITOR</b>					
Blanks	169	130	147	164	610
Suzanne M. Bump	300	290	259	263	1,112
Write-ins	1	-	4	3	8
Total	470	420	410	430	1,730

	Prec 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>REPRESENTATIVE IN CONGRESS- First District</b>					
Blanks	135	87	106	117	445
Richard E. Neal	327	331	297	308	1,263
Write-ins	8	2	7	5	22
Total	470	420	410	430	1,730

<b>COUNCILLOR-Eighth District</b>					
Blanks	190	146	168	196	700
Michael J. Albano	277	269	232	228	1,006
Write-ins	3	5	10	6	24
Total	470	420	410	430	1,730

<b>SENATOR IN GENERAL COURT- First Hampden &amp; Hampshire District</b>					
Blanks	25	20	24	29	98
Timothy C. Allen	134	132	104	115	485
James Chip Harrington	122	78	101	122	423
Thomas A. LaChiusa	22	16	14	11	63
Eric Philip Lesser	148	155	145	132	580
Aaron L. Saunders	19	18	21	20	78
Write-ins	-	1	1	1	3
Total	470	420	410	430	1,730

<b>REPRESENTATIVE IN GENERAL COURT-Twelfth Hampden District</b>					
Blanks	147	-	-	-	147
Angelo J. Puppolo, Jr.	321	-	-	-	321
Write-ins	2	-	-	-	2
Total	470	-	-	-	470

<b>REPRESENTATIVE IN GENERAL COURT-Second Hampden District</b>					
Blanks	-	105	112	128	345
Brian M. Ashe	-	315	294	302	911
Write-ins	-	-	4	-	4
Total	-	420	410	430	1,260

<b>DISTRICT ATTORNEY-Hampden District</b>					
Blanks	12	7	12	9	40
Shawn P. Allyn	53	45	42	34	174
Hal Etkin	23	18	36	32	109
Anthony D. Gulluni	198	230	187	162	777
Brett J. Vottero	184	120	133	192	629
Write-ins	-	-	-	1	1
Total	470	420	410	430	1,730

<b>REGISTER OF PROBATE-Hampden County</b>					
Blanks	159	112	134	137	542
Gale D. Candaras	306	306	267	292	1,171
Write-ins	5	2	9	1	17
Total	470	420	410	430	1,730

<b>Total Votes Cast</b>	<b>470</b>	<b>420</b>	<b>410</b>	<b>430</b>	<b>1730</b>
<b>Total Registered Voters</b>	<b>2836</b>	<b>2651</b>	<b>2741</b>	<b>2887</b>	<b>11115</b>
<b>Percent Voting</b>	<b>16.6%</b>	<b>15.8%</b>	<b>15.0%</b>	<b>14.9%</b>	<b>15.6%</b>

## Section 2: Administration

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### Election Totals

#### REPUBLICAN

	Prec 1	Prec. 2	Prec. 3	Prec. 4	Total
Total Votes Cast	136	116	123	164	539
Total Registered Voters	2836	2651	2741	2887	11115
Percent Voting	4.8%	4.4%	4.5%	5.7%	4.8%

#### DEMOCRAT

	Prec 1	Prec. 2	Prec. 3	Prec. 4	Total
Total Votes Cast	470	420	410	430	1730
Total Registered Voters	2836	2651	2741	2887	11115
Percent Voting	16.6%	15.8%	15.0%	14.9%	15.6%

#### ELECTION

	Prec 1	Prec. 2	Prec. 3	Prec. 4	Total
Total Votes Cast	606	536	533	594	2269
Total Registered Voters	2836	2651	2741	2887	11115
Percent Voting	21.4%	20.2%	19.4%	20.6%	20.4%



## Section 2: Administration

### State Election

November 4, 2014

In accordance with the Warrant of the Selectmen, the State Election was held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>SENATOR IN CONGRESS</b>					
Blanks	119	79	106	89	393
Edward J. Markey	729	764	713	726	2,932
Brian J. Herr	730	645	716	945	3,036
Write-ins	-	4	1	2	7
Total	1,578	1,492	1,536	1,762	6,368

#### GOVERNOR & LIEUTENANT GOVERNOR

Blanks	32	26	24	13	95
Baker & Polito	928	816	907	1,126	3,777
Coakley & Kerrigan	458	488	445	502	1,893
Falchuk & Jennings	117	126	107	90	440
Lively & Saunders	28	28	36	22	114
McCormick & Post	13	6	17	9	45
Write-ins	2	2	-	-	4
Total	1,578	1,492	1,536	1,762	6,368

#### ATTORNEY GENERAL

Blanks	118	88	110	100	416
Maura Healey	724	749	685	723	2,881
John B. Miller	736	652	741	938	3,067
Write-ins	-	3	-	1	4
Total	1,578	1,492	1,536	1,762	6,368

#### SECRETARY OF STATE

Blanks	114	93	83	83	373
William Francis Galvin	859	864	833	877	3,433
David D'Arcangelo	565	485	570	759	2,379
Daniel L. Factor	40	47	50	42	179
Write-ins	-	3	-	1	4
Total	1,578	1,492	1,536	1,762	6,368

#### TREASURER

Blanks	156	121	124	128	529
Deborah B. Goldberg	649	667	642	631	2,589
Michael James Heffernan	727	662	729	963	3,081
Ian T. Jackson	46	38	41	40	165
Write-ins	-	4	-	-	4
Total	1,578	1,492	1,536	1,762	6,368

#### AUDITOR

Blanks	185	136	137	137	595
Suzanne M. Bump	681	730	679	717	2,807
Patricia S. Saint Aubin	664	582	681	875	2,802
MK Merlice	48	41	38	32	159
Write-ins	-	3	1	1	5
Total	1,578	1,492	1,536	1,762	6,368

	Prec 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>REPRESENTATIVE IN CONGRESS-First District</b>					
Blanks	511	389	441	567	1,908
Richard E. Neal	1,016	1,063	1,046	1,130	4,255
Write-ins	51	40	49	65	205
Total	1,578	1,492	1,536	1,762	6,368

#### COUNCILLOR-Eighth District

Blanks	620	520	574	740	2,454
Michael J. Albano	926	933	915	970	3,744
Write-ins	32	39	47	52	170
Total	1,578	1,492	1,536	1,762	6,368

#### SENATOR IN GENERAL COURT-First Hampden & Hampshire District

Blanks	73	50	51	45	219
Debra A. Boronski	832	720	796	1,016	3,364
Eric Philip Lesser	602	659	618	643	2,522
Mike Franco	69	61	68	57	255
No	2	2	3	1	8
Total	1,578	1,492	1,536	1,762	6,368

#### REPRESENTATIVE IN GENERAL COURT-Twelfth Hampden District

Blanks	102	-	-	-	102
Angelo J. Puppola, Jr.	873	-	-	-	873
Bob Russell	603	-	-	-	603
Total	1,578	-	-	-	1,578

#### REPRESENTATIVE IN GENERAL COURT-Second Hampden District

Blanks	-	385	459	589	1,433
Brian M. Ashe	-	1,096	1,048	1,144	3,288
Write-ins	-	11	29	29	69
Total	-	1,492	1,536	1,762	4,790

#### DISTRICT ATTORNEY-Hampden District

Blanks	510	390	435	581	1,916
Anthony D. Gulluni	1,039	1,091	1,069	1,151	4,350
Write-ins	29	11	32	30	102
Total	1,578	1,492	1,536	1,762	6,368

#### REGISTER OF PROBATE-Hampden County

Blanks	147	94	140	137	518
Gale D. Candaras	576	646	632	698	2,552
Suzanne T. Seguin	854	749	761	920	3,284
Write-ins	1	3	3	7	14
Total	1,578	1,492	1,536	1,762	6,368

## Section 2: Administration

### QUESTION 1-Eliminate Gas Tax

Blanks	51	42	45	48	186
Yes	861	830	837	947	3,475
No	666	620	654	767	2,707
Total	1,578	1,492	1,536	1,762	6,368

### QUESTION 2-Expand Bottle Bill

Blanks	19	19	22	19	79
Yes	233	239	249	242	963
No	1,326	1,234	1,265	1,501	5,326
Total	1,578	1,492	1,536	1,762	6,368

### QUESTION 3-Prohibit Issuance of Gaming Licenses

Blanks	21	15	24	15	75
Yes	667	552	629	698	2,546
No	890	925	883	1,049	3,747
Total	1,578	1,492	1,536	1,762	6,368

### QUESTION 4-Earn & Use Sick Time for Massachusetts Employees

Blanks	48	39	38	31	156
Yes	802	779	757	815	3,153
No	728	674	741	916	3,059
Total	1,578	1,492	1,536	1,762	6,368

### QUESTION 5-Non Hospital facilities licensed as clinics

Blanks	282	-	-	-	282
Yes	934	-	-	-	934
No	362	-	-	-	362
Total	1,578	-	-	-	1,578

<b>Total Votes Cast</b>	<b>1578</b>	<b>1492</b>	<b>1536</b>	<b>1762</b>	<b>6368</b>
<b>Total Registered Voters</b>	<b>2866</b>	<b>2682</b>	<b>2774</b>	<b>2898</b>	<b>11220</b>
<b>Percent Voting</b>	<b>55.1%</b>	<b>55.6%</b>	<b>55.4%</b>	<b>60.8%</b>	<b>56.8%</b>

## Section 2: Administration

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### **Town Moderator**

Town Meeting, the legislative branch of East Longmeadow's government, once again addressed many important fiscal, zoning and other matters during the past year. Among other things:

- The Annual Town Meeting held on May 19, 2014: enacted an operating budget of \$55,816,892 and approved capital expenditures of \$1,150,379; set aside \$50,000 into the Stabilization Account; established Water and Sewer Enterprise Funds, and approved changes to the zoning by-laws regarding medical marijuana dispensaries and other matters.
- A Special Town Meeting on October 27, 2014 addressed budget items and also defeated motions to change the commencement dates for the terms of office for individuals elected to the School Committee and the Board of Selectman.

The Town greatly benefits from the dedication and efforts of the Appropriations Committee, as to which the Town Moderator is the appointing authority. Committee members include Jim Broderick, Russ Denver, Eric Madison, Jim Walsh, Sr., Dawn Starks, Sal Pizzanelli and Rocco Carabetta. Thanks also to the members of the Capital Planning Committee, Steve Loyack, Conrad Wiezbicki, Rocco Carabetta, Sal Pizzanelli, Thomas O'Connor and Ryan Quimby.

Town Meeting provides the opportunity for each registered voter to act as a "legislator" in town government. Active citizen participation is required in setting priorities for the Town, whether through the budget process, by-law changes or other matters. I urge you to exercise your right and privilege by attending and participating in Town Meeting.

James B. Sheils  
Town Moderator

### **Town of East Longmeadow Annual Town Meeting**

May 19, 2014

In accordance with the Warrant of the Selectmen, the Annual Town Meeting was held in the Auditorium of the East Longmeadow High School on Monday evening, May 19, 2014, thus the eighth Town Meeting held on the third Monday of May following the by-law change from the Annual Town Meeting of 2006. Town Moderator, Mr. James Sheils, called the meeting to order at 7:11PM; there being 188 registered voters present. Mr. Sheils offered the opening prayer and led the assembly in the Pledge of Allegiance. He then congratulated the various elected town officials who were recently elected at the April 8th Annual Town Election as well as acknowledging Mr. Robert Peirent and welcoming him as the new Superintendent for the Board of Public Works.

Ms. Angela Thorpe, the Chairperson of the Board of Selectman, requested the Assembly to recognize those Town employees who had retired and celebrated anniversaries in FY 2014.

Mr. Carl Ohlin, Chairman of the East Longmeadow Independence Day Parade Committee, presented a plaque to Mr. Ned Obernesser in honor of Mr. Obernesser being named Honorary Grand Marshall of the 2014 East Longmeadow Independence Day Parade. Mr. Ohlin read a list of the past 17 winners of this prestigious Town Award. A long-time town resident since 1973, Mr. Obernesser was honored for his many past and present contributions to the Town of East Longmeadow, especially his diligent work, dedication for his involvement with youth soccer and his ten years as president of the East Longmeadow Soccer Association. Ned was also recognized for serving his country in the United States Army and being awarded the Purple Heart and Bronze Star amongst his achievements. He is also an active member of the East Longmeadow American Legion Post 293. Ned proudly accepted his plaque as Grand Marshall of the 2014 East Longmeadow Independence Day Parade.

The Town Moderator then proceeded with some housekeeping issues: Location of fire exits, red tags for non-voters and white tags for registered voters, warrant articles that can be moved within the warrant if approved by a 2/3rd's majority vote, silencing of cell phones, the securing of the doors by the Sergeant at arms in case of a teller count and the proper etiquette required of speakers. Mr. Sheils gave recognition to those who help set-up and make the Town meeting operate very smoothly each year.

The Town Moderator is now allowed to determine, without a count, based on the by-law change adopted in May 2006, whether a 2/3rd's quorum Town vote has been obtained, subject to the right of challenge by seven (7) voters as authorized the Town By-Law, Section 2.030 Chapter 13. If seven (7) or more voters challenge the vote, a teller count shall be required.

### **Article 1**

#### **Reports of Officers and Committees**

The Moderator reported that reports of Town Officers and Committees are available for distribution at the Town Meeting and also online at the Town's website: [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov), and that copies are available at the Town Clerk's Office.

### **Article 2**

#### **Report of the Appropriations Committee – Operating Budget**

Motioned that the Town appropriate the grand total Fiscal Year 2015 budget of \$55,816,892.00 and in order to fund that appropriation the Town raise and appropriate the Amount of \$54,123,016.00; transfer \$100,000.00 from the Kindergarten Revolving Fund, account number 2606-3590; transfer \$105,000.00 from the Solid Waste Disposal Revolving Fund, account number 2805-3590; transfer \$50,000.00 from the Animal Control Fund, account number 2801-3590; transfer \$63,000.00 from the Insurance Revolving Fund, account number 2803-3590; transfer \$668,723.00 from the Water Fund, account number 12-3590; transfer \$636,023.00 from the Sewer Fund, account number 13-3590; transfer \$71,130.00 from the Community Preservation Fund Open Space account number 2615-3590; and any other available balances as required to balance the budget.

All for the purpose and charges in anticipation of revenue for the twelve month period beginning July 1, 2014 to support the Town's operating budgets as set forth in Exhibit A printed with the warrant and entitled "Fiscal Year 2015 – Operating Budgets"

Appropriations Committee Recommendation: Recommended

Three line items were questioned, (Snow & Ice, Information Technology, Pioneer Valley Planning (PVPC) Assessment) and thereafter approved.

Passed Unanimously as Declared by Town Moderator.

### **Article 3**

#### **Report of the Capital Planning Committee – F.Y. 2015 Capital Projects**

Motioned that the Town raise and appropriate \$500,000.00 and transfer \$339,129.00 from the General Fund unreserved fund balance, account number 01-3590 to fund the general fund capital projects numbered 1 through 7, as shown in Exhibit C; and

To transfer \$261,250.00 from the Water Fund unreserved fund balance, account number 12-3590 to fund the water fund capital projects numbers 1 and 2, as shown in Exhibit C; and

To transfer \$50,000.00 from the Sewer Fund unreserved fund balance, account number 13-3590 to fund the sewer fund capital project number 1, as shown in Exhibit C.

## Section 2: Administration

### EXHIBIT C:

\$217,900.00 to finance replacement of Dry Vlt Exterior System at Birchland Park Middle School	\$217,900.00 Raise amount from taxation
\$38,700.00 to finance full replacement of the Chiller System at Birchland Park Middle School	\$38,700.00 Raise amount from taxation
\$375,529.00 to finance Technology Maintenance	\$36,400.00 Raise amount from taxation And, \$339,129.00 From Free Cash Account #01-3590
\$30,000.00 to finance New Air Handler	\$30,000.00 Raise amount from taxation
\$25,000.00 to finance Conventional Fire Alarm	\$25,000.00 Raise amount from taxation
\$77,000.00 to finance 2 Police Cruisers, Ford Interceptor SUV's	\$77,000.00 Raise amount from taxation
\$75,000.00 to finance Sidewalks	\$75,000.00 Raise amount from taxation
\$195,000.00 to finance Millbrook Drive – Replace Water Main	\$195,000.00 from Transfer from Water Fund Reserves
\$66,250.00 to finance Huntington Road – Replace Water Main	\$66,250.00 from Transfer from Water Fund Reserves
\$50,000.00 to finance Inflow & Infiltration	\$50,000.00 from Transfer from Sewer Fund Reserves

Above Total of Recommended Projects . . . . . \$1,150,379.00

Capital Planning Committee Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

Four items (Water Fund Transfer, Sewer Fund Transfer, Air Handler & Police Cruisers) were questioned and thereafter approved.

Passed by Majority as Declared by Town Moderator.

#### Article 4

##### Board of Selectmen – Transfers to Stabilization Fund

Motioned that the Town raise and appropriate \$50,000.00 to the Stabilization Fund, account number 8216

Appropriations Committee Recommendation: Recommended

A 2/3rd's Vote is required for this Article to pass.

Passed Unanimously, as Declared by Town Moderator.

#### Article 5

##### Board of Selectmen – Transfers to Pension Fund

Motioned that the Town raise and appropriate \$50,000.00 to the Pension Fund, account number 8202.

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed by Majority, as Declared by Town Moderator.

#### Article 6

##### Board of Selectmen – Inter-department Transfers

Motioned that the Town approve interdepartmental transfers from the FY14 General Fund Operating Budget as follows:

\$100,000.00 from the General Fund Reserve Fund number 132 to the Health Insurance Fund number 914;

\$81,576.00 from the General Fund Reserve Fund number 132 to the Snow and Ice Fund number 423;

\$77,877.00 from the Trash Collection Fund number 430 to the Snow and Ice Fund number 423;

\$48,772.00 from the Retirement of Debt Fund number 710 to the Snow and Ice Fund number 423;

\$40,772.00 from the Board of Selectmen Fund number 122 to the Snow and Ice Fund number 423;

\$32,948 from the Long Term Interest Fund number 711 to the Snow and Ice Fund number 423;

\$20,000.00 from the DPW Utilities Fund number 429 to the Snow and Ice Fund number 423;

\$15,000.00 from the Health Department Fund number 519 to the Snow and Ice Fund number 423;



## Section 2: Administration

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\$15,000.00 from the Accounting Department Fund number 135 to the Snow and Ice Fund number 423;

\$11,537.00 from the Police Department Fund number 210 to the Snow and Ice Fund number 423;

\$10,000.00 from the Operations Department Fund number 159 to the Snow and Ice Fund number 423;

\$10,000.00 from the Insurance Department Fund number 945 to the Snow and Ice Fund number 423;

\$6,541.00 from the Veterans Department Fund number 543 to the Snow and Ice Fund number 423;

\$5,000.00 from the Elections Fund number 160 to the Snow and Ice Fund number 423;

Said transfers to total \$375,033.00

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed by Majority, as Declared by Town Moderator.

### **Article 7**

#### **Board of Selectmen –**

##### **Appropriate Funds for Prior Years Bills**

No Motion Made

No Action

### **Article 8**

#### **Department of Public Works –**

##### **Chapter 90 Highway Construction**

Motioned that the Town appropriate \$669,015.00 for the construction, reconstruction and/or maintenance of public ways, to be expended under the jurisdiction of the Board of Public Works and said sum to be reimbursed by the Commonwealth.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

### **Article 9**

#### **Board of Selectmen –**

##### **Water Services Enterprise Fund**

Motioned that the Town accept the provisions of Massachusetts General Laws Chapter 44, Section 53 E ½ authorizing the creation of Enterprise Funds, and to establish pursuant to said Chapter 44, Section 53 E ½ a Water Services Enterprise Fund to commence on July 1, 2015, to be operated under the jurisdiction of the Board of Public Works.

A motion was made after Article 16 to amend Section 53E ½ to show the correct Section: 53F ½ ; that motion was unanimously passed.

Appropriations Committee Recommendation: Recommended

Board of Public Works Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

### **Article 10**

#### **Board of Selectmen –**

##### **Sewer Services Enterprise Fund**

Motioned that the Town establish pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53 E ½ a Sewer Enterprise Fund to commence on July 1, 2015, to be operated under the jurisdiction of the Board of Public Works.

A motion was made after Article 16 to amend Section 53E ½ to show the correct Section: 53F ½ ; that motion was unanimously passed.

Appropriations Committee Recommendation: Recommended

Board of Public Works Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

### **Article 11**

#### **Board of Selectmen –**

##### **Revolving Fund – Local Cable Access**

Motioned that the Town re-establish a “Local Cable Access Revolving Fund” for Fiscal Year 2015, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending monies from public and private sources in order to fund the local cable access program activities, as administered by the committee established for such purpose, without further appropriation, said funds to be expended in an amount not to exceed \$132,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

### **Article 12**

#### **Board of Selectmen –**

##### **Revolving Fund – Center School Park**

Motioned that the Town re-establish a “Center School Park Revolving Fund” for Fiscal Year 2015, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending monies from public and private sources in order to fund the Center School Hill Park development activities, as administered by the East Longmeadow Cultural Affairs Council, without further appropriation, said funds to be expended in an amount not to exceed \$5,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended

Passed by Majority as Declared by Town Moderator.

## Section 2: Administration

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### **Article 13**

#### **Board of Selectmen – Revolving Fund – Solid Waste Disposal**

Motioned that the Town re-establish a “Solid Waste Disposal Revolving Fund” for Fiscal Year 2015, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending monies from public and private sources in order to fund the solid waste disposal program, as administered by the committee established for such purpose, without further appropriation, said funds to be expended in an amount not to exceed \$50,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

### **Article 14**

#### **Board of Selectmen – Revolving Fund – Council on Aging**

Motioned that the Town re-establish a “Council on Aging Revolving Fund” for Fiscal Year 2015, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending monies from public and private sources in order to fund general programming activities of the Council on Aging, as administered by the committee established for such purpose, without further appropriation, said funds to be expended in an amount not to exceed \$120,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended

Passed by Majority as Declared by Town Moderator.

### **Article 15**

#### **Board of Selectmen – Revolving Fund – Public Library**

Motioned that the Town re-establish a “East Longmeadow Public Library Revolving Fund” for Fiscal Year 2015, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending monies from public and private sources paid by borrowers for library overdue fines, as administered by the East Longmeadow Board of Library Trustees, without further appropriation, said funds to be expended in an amount not to exceed \$15,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

### **Article 16**

#### **Board of Selectmen – Revolving Fund – Recreation Department**

Motioned that the Town accept the provisions of Massachusetts General Laws, Chapter 44, Section 53D authorizing the establishment of a revolving fund for recreational purposes, and authorize the Board of Selectmen

to establish a “Recreation Department Revolving Fund” pursuant to said Chapter 44, Section 53D, and to transfer the balance of the current Recreation Revolving Fund, account numbers 2807 and 2808 into the new Revolving Fund effective July 1, 2014, and upon said transfer said prior Revolving Funds account numbers 2807 and 2808 be dissolved.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

A motion was made to amend Article 9 & Article 10 to change Section 53E ½ to Section 53F ½

Passed Unanimously as Declared by Town Moderator.

### **Article 17**

#### **Board of Selectmen – Fund July 4, 2015 Independence Day Parade**

Motioned that the Town transfer from Free Cash, account number 01-3590 the amount of \$17,500.00 to be expended for the July 4th, 2015 Independence Day Parade.

Appropriations Committee Recommendation: Not Recommended

Passed by Majority as Declared by Town Moderator.

### **Article 18**

#### **Community Preservation Committee – Allocation of Funds**

Motioned that the Town accept the recommendations of the Community Preservation Committee and appropriate from the Community Preservation Fund for Fiscal Year 2015 from revenues estimated of \$230,000.00 allocated as follows:

5% allocated to the Administrative Expenses

10% allocated to the Historic Resource Reserve

10% allocated to Community Housing Reserve

10% allocated to the Open Space Reserve

And

65% allocated to the Undesignated General Reserve

Appropriations Committee Recommendation: Recommended

Board of Selectmen Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

### **Article 19**

#### **Board of Public Works – Town Hall Infrastructure Improvements**

No Motion Made

No Action

## Section 2: Administration

### Article 20

#### Planning Board - Amend Zoning By-Law, 1991 Revision, Medical Marijuana

Motion that the Town amend the East Longmeadow Zoning By-law 1991 Revision, pursuant to Massachusetts General Laws, Chapter 40A by replacing section VI with the language in the following manner:

By removing Section VI in its entirety and replacing with the following:

#### VI. Medical Marijuana Treatment Centers/Registered Marijuana Dispensaries

##### Section 6.0 - PURPOSE

- (1) To provide for the establishment of Medical Marijuana Treatment Centers known as Registered Marijuana Dispensaries (hereinafter RMDs) in appropriate places and under strict conditions in accordance with The Acts of 2012 Chapter 369 entitled "An Act for the humanitarian Use of Marijuana".
- (2) To minimize the adverse impacts of RMDs on adjacent properties, residential neighborhoods, schools and other places where children congregate and other land uses potentially incompatible with said RMDs.
- (3) To Regulate the siting, design, placement, safety, monitoring, modification and removal of RMDs.

##### Section 6.01 - Applicability

- (1) The cultivation (unless it meets the requirements for an agricultural exemption under Chapter 40A § 3) production, processing, assembly, packaging, retail or wholesale sale trade, distribution or dispensing of marijuana for medical use is prohibited unless permitted as a RMD under this Section.
- (2) No RMD shall be established except in compliance with the provisions of this Section.
- (3) Nothing in this By-law shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs.
- (4) If any provision of this Section or the application of any such provision to any person or circumstance shall be held invalid, the remainder of this Section, to the extent it can be given effect, or the application of those provision to persons or circumstances other than those to which it is held invalid, shall not be affected thereby, and to this end the provisions of this Section are severable.

##### Section 6.02 - Eligible Locations for RMDs

- (1) RMDs other than agricultural operations meeting exemption standards under Chapter 40A, § 3, may be allowed by Special Permit of the Planning Board in the Industrial Garden District provided the facility otherwise meets the requirements of this Section. Operations under Chapter 40A §3 must meet all of the general requirements for a site plan review.

##### Section 6.03 – General Requirements and Conditions for All RMDs

- (1) All RMDs shall be contained within a building or structure of which there will be no windows.

- (2) No RMD shall have a gross floor area of less than 2,500 square feet or in excess of 20,000 square feet.
- (3) A RMD may not be located in buildings that contain any medical doctor's offices or the offices of any other professional practitioner authorized to prescribe the use of marijuana.
- (4) The hours of operation of RMDs shall be set by the Special Permit Grant Authority, but in no event shall said RMDs be open and/or operating between the hours of 8:00 p.m. and 8:00 a.m.
- (5) No RMD shall be located within 300 feet of any existing residence or residential zoning district.
- (6) No RMD shall be located within 1,000 feet of any of the following pre-existing structures or uses:
  - a) Any school attended by children under the age of 18;
  - b) Any licensed child care facility;
  - c) Any drug or alcohol rehabilitation facility;
  - d) Any half-way house or similar facility; or
  - e) Any other RMD
- (7) No RMD shall be located within 500 feet of the following pre-existing structure or uses:
  - a) Any church;
  - b) Any school;
  - c) Any park, not to include the rail trail/bicycle path;
  - d) Any playground;
  - e) Any athletic playing field; or,
  - f) Any youth center.
- (8) No Smoking, burning or consumption of any product containing marijuana or marijuana-related products shall be permitted on the premises of a RMD.
- (9) Signage for the RMD shall include the following language:

"Registration card issued by the Massachusetts Department of Public Health Required" The required text shall be a minimum of two inches in height.
- (10) RMDs shall provide the East Longmeadow Police Department and Building Commissioner with the names, phone numbers and e-mail addresses of all management staff and key holders to whom one can provide notice if there are operating problems associated with the establishment.
- (11) RMDs shall provide the East Longmeadow Police Department and the East Longmeadow Fire Department with a detailed security report as to how the security for the site will be provided.

##### Section 6.04 - Additional Requirements and Conditions for All RMDs

See additional requirements under §7.38 Additional Requirements for RMDs

A 2/3rd's Vote is required for this Article to pass.

Passed by 2/3rd's Vote, as Declared by Town Moderator.

## Section 2: Administration

### Article 21

#### Planning Board - Amend Zoning By-Law, 1991 Revision, Medical Marijuana

Motion that the Town amend the East Longmeadow Zoning By-law 1991 Revision pursuant to Massachusetts General Laws, Chapter 40A by replacing section VI with the language in the following manner:

To replace section 7.38 All Districts, Non-Conforming Structures or uses with the following and re-number the remaining sections accordingly.

#### 7.38 Additional Requirements for Registered Marijuana Dispensaries (RMD).

- A. Any person or entity seeking to open a new or to maintain an existing RMD facility must:
- (1) Complete an application for Special Permit and submit it to the Planning Board which is the Special Permit Granting Authority.
  - (2) The Special Permit for a RMD shall be limited to one or more of the following uses that shall be prescribed by the Special Permit Granting Authority:
    - a) Cultivation of marijuana for medical use (horticulture) (Special Permit not required for sites meeting agricultural exemption standards pursuant to Chapter 40A, §3);
    - b.) Processing and packaging of marijuana for medical use, including marijuana that is in the form of smoking materials, food products, oils, aerosols, ointments and other products;
    - c.) Retail sale or distribution of marijuana for medical use to qualifying patients; or,
    - d.) Wholesale sales of marijuana for medical use to other RMDs in Massachusetts
  - (3) In addition to the application requirements set forth in this by-law, a Special Permit for a RMD shall include the following:
    - a) The name and address of each owner of the facility;
    - b) Copies of all required licenses and permits issued to the applicant by the Commonwealth of Massachusetts and any of its agencies for the facility;
    - c.) Evidence of the applicant's right to use the site or structure such as a deed or lease;
    - d) If the applicant is a business organization, a statement under oath disclosing all of its owners shareholders, partners, members, managers, directors, officers or other similarly-situated individuals and entities and their addresses. If any of the above are entities rather than persons, the applicant must disclose the identity of the owners of such entities until the disclosure contains the names of individuals;
    - e) Proposed security measures for the RMD, including lighting, fencing, gates and alarms, etc. to ensure the safety of persons and to protect the premises from theft; and,
    - f.) A full site plan showing all the requirements listed in section §7.4.
  - (4) Mandatory Findings: The Special Permit Granting Authority shall not issue a Special Permit for a RMD unless it finds that:
    - a) The facility is designed to minimize any adverse visual or economic impact on abutters and other parties in interest (as defined in Chapter 40A, §11);
    - b) The facility is fully permitted by all applicable agencies within the Commonwealth of Massachusetts and is in compliance with all applicable state laws and regulations;
    - c) The applicant has satisfied all of the conditions and requirements of Section 6.03 of this By-law; and,
    - d) The applicant has satisfied all of the Special Permit requirements as outlined in §7.2.
  - (5) Annual Reporting: Each RMD permitted under this by-law shall, as a condition of its Special Permit, file an annual report to and appear before the Special Permit Granting Authority no later than January 1st of each year providing a copy of all current applicable state licenses for the facility and/or its owners.
  - (6) A Special Permit granted under this section shall have a term limited to the duration of the applicant's ownership of the premises as a RMD.
  - (7) Any violation of this section shall be grounds for revocation of a Special Permit issued under this section.
- B. Waiver
- a) The Special Permit Granting Authority, when granting a Special Permit under this section may waive setback requirements, provided the applicant submits its request in writing and can demonstrate the proposed site will not have an adverse effect upon the surrounding neighborhood. The Special Permit Granting Authority reserves the authority to require the applicant to produce necessary documentation to support its position. Further a waiver of setback requirements shall require both the affirmative vote of three-fourths of all the members of the Special Permit Granting Authority and shall require a separate vote apart from the main vote on the proposed site.
- C. Abandonment or Discontinuance of Use
- a) A Special Permit Granted under this section shall lapse if not exercised within one year of issuance.
  - b) A RMD shall be required to remove all materials, plants, equipment and other paraphernalia;
    - i) Prior to surrendering its state issued licenses or permits; and,
    - ii) Within six months of ceasing operations.
- A 2/3rd's Vote is required for this Article to pass.
- Passed by 2/3rd's Majority, as Declared by Town Moderator.

## Section 2: Administration

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### Article 22

#### Planning Board - Amend Zoning By-Law, 1991 Revision, Medical Marijuana

Motioned that the Town amend the East Longmeadow Zoning By-law 1991 Revision, pursuant to Massachusetts General Laws, Chapter 40A by amending Section VIII Definitions, in the following manner:

#### VIII DEFINITIONS

**DRUG PARAPHERNALIA:** all equipment, products, devices and materials of any kind which are primarily intended or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, ingesting, inhaling or otherwise introducing into the human body a controlled substance in violation of this by-law. For purposes of this definition, the phrase "primarily intended for use" shall mean the likely use which may be ascribed to an item by a reasonable person. For purposes of this definition, the phrase "designed for use" shall mean the use a reasonable person would ascribe to an item based on the design and features of said item. See M.G.L. Chapter 94C, §1 for more specific detail.

**EDIBLE MARIJUANA-INFUSED PRODUCTS (edible MIPs):** means a Marijuana-Infused Product (MIP) that is to be consumed by eating or drinking.

**MARIJUANA:** all parts of the plant *Cannabis sativa* L., whether growing or not; the seeds thereof; and resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin. It does not include the mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted therefrom, fiber, oil, or cake or the sterilized seed of the plant which is incapable of germination. The term also includes MIPs except where the context clearly indicates otherwise.

**MARIJUANA-INFUSED PRODUCT (MIP):** a product infused with marijuana that is intended for use or consumption, including but not limited to edible products, ointments, aerosols, oils, and tinctures. These products, when created or sold by a RMD, shall not be considered a food or a drug as defined in M.G.L. C. 94, §1.

**MEDICAL MARIJUANA TREATMENT CENTER:** a not-for-profit entity registered under 105 CMR 725.100, to be known as a registered marijuana dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible MIPs, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses or administers marijuana or products containing marijuana, marijuana products, related supplies or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivating and preparation of marijuana.

A 2/3rd's Vote is required for this Article to pass.

Passed Unanimously, as Declared by Town Moderator.

### Article 23

#### Planning Board - Amend Zoning By-Law, 1991 Revision, Medical Marijuana

Motioned that the Town amend the East Longmeadow Zoning By-law 1991 Revision, pursuant to Massachusetts General Laws, Chapter 40A by amending Section 7.39 by replacing the existing language in its entirety and replacing with the language in the following manner:

#### 7.39 Additional Criteria for Retail Sales in Industrial Garden District

- A. Retail sales as a primary use are prohibited in the Industrial Garden District.
- B. Inside incidental sales shall be allowed provided that they are related to the merchandise manufactured and that they are ancillary and secondary to the primary use and meet the following specifications:
  - (1) The allowed items are to be sold at a counter only. No one from the public is allowed in the main part of the building.
  - (2) No more than ten percent (10%) of the floor area of a business establishment shall be utilized for retail sales activities. In no event shall the area of the retails exceed 1,000 square feet.
  - (3) In the event a building is occupied by two or more business establishments, not more than ten percent (10%) of the floor area of the individual business establishment shall be devoted to retail sales. In no event shall the area of the retails exceed 1,000 feet.
  - (4) An interior floor plan to scale must be submitted with the Special Permit application with the area to be devoted to sales clearly defined.
  - (5) A list of retail items to be sold shall be provided to and approved by the Planning Board along with the Special Permit application.

A 2/3rd's Vote is required for this Article to pass.

Passed Unanimously, as Declared by Town Moderator.



## Section 2: Administration

### Article 24

#### Planning Board - Amend Zoning By-Law, 1991 Revision, Medical Marijuana

Motioned that the Town amend the East Longmeadow Zoning By-law 1991 Revision, pursuant to Massachusetts General Laws, Chapter 40A by amending Table 3-1, by adding section 3.079.2 of the East Longmeadow Schedule of Use Regulations in the following manner:

		<b>Table 3-1 (Continued)</b>												
Bylaw Number	Land Use Classification	Standards and Conditions	AA	A	B	C	ER	COM	BUS	I	IGP	GR	PUR	PAR
	<b>(Commercial Uses Continued)</b>													
3.066	Studio for professional photographer and artist		N	N	N	N	N	Y	Y	Y	Y	N	N	N
3.067	Travel agency		N	N	N	N	N	Y	Y	Y	Y	N	N	N
3.068	Commercial School		N	N	N	N	N	Y	Y	Y	Y	N	N	N
3.069	Sales Office	Provided no goods for sale are stored on the premises and no retail sales are conducted from the location.	N	N	N	N	N	Y	Y	Y	Y	N	N	N
<b>3.07</b>	<b>BUSINESS USES</b>													
3.070	Retail Store		N	N	N	N	N	N	Y	Y	N	N	N	N
3.071	Convenience Store		N	N	N	N	N	N	Y	Y	N	N	N	N
3.072	Wholesale business		N	N	N	N	N	N	Y	Y	N	N	N	N
3.073	Planned Business Development	Includes Shopping Centers. See Section 5.2	N	N	N	N	N	N	SP	SP	N	N	N	N
3.074	Supermarket		N	N	N	N	N	N	Y	Y	N	N	N	N
3.075	Personal Service Shop		N	N	N	N	N	N	Y	Y	N	N	N	N
3.075.1	Massage Therapist Facility or Licensed Massage Therapy Salon	See Sections 7.2, 7.3 and 7.37	N	N	N	N	N	SP	SP	SP	N	N	N	N
3.076	Gasoline Filling Station	Body and fender work prohibited. See Section 5.7	N	N	N	N	N	N	Y	Y	N	N	N	N
3.0761	Gasoline Filling Station with Convenience Store	Body and fender work prohibited. See Section 5.7 and Section 7.2.	N	N	N	N	N	N	SP	SP	N	N	N	N
3.0762	Car Wash Facility	See Section 5.7 and Section 7.2	N	N	N	N	N	N	SP	SP	N	N	N	N
3.0763	Automobile repair shop, storage battery service, greasing station	Body and fender work prohibited. See Section 5.7	N	N	N	N	N	N	Y	Y	N	N	N	N
3.0764	Used Car Lot	See Section 5.7 and 7.2.	N	N	N	N	N	N	SP	N	N	N	N	N
3.077	Restaurant	See Section 7.2	N	N	N	N	N	N	SP	SP	N	N	N	N
3.078	Funeral establishment		N	N	N	N	N	N	Y	Y	N	N	N	N
3.079	Veterinary hospital	All animals must be kept inside permanent buildings	N	N	N	N	N	Y	Y	Y	N	N	N	N
3.079.1	Gaming Establishments		N	N	N	N	N	N	N	N	N	N	N	N
3.079.2	Medical Marijuana Treatment Centers Registered Marijuana Dispensaries	See Sections 7.2, 7.3, 7.38, 6.0, 6.01, 6.02, 6.03 and 6.04	N	N	N	N	N	N	N	N	SP	N	N	N

A 2/3rd's Vote is required for this Article to pass.

Passed Unanimously, as Declared by Town Moderator.

## Section 2: Administration

### Article 25

#### Planning Board - Amend Zoning By-Law, 1991 Revision,

Motioned that the Town to amend the East Longmeadow Zoning By-law 1991 Revision, pursuant to Massachusetts General Laws, Chapter 40A by amending Table 3-2, by adding a new use to the East Longmeadow Dimensional and Density Regulations in the following manner:

<b>3.2 DIMENSIONAL AND DENSITY REGULATIONS</b>										
All permitted uses allowed by Special Permit shall be in conformity with the dimensional & density regulations set forth in Table 3-2, Table of Dimensional Regulations										
<b>TABLE 3-2</b>										
<b>TABLE OF DIMENSIONAL REGULATIONS (Continued)</b>										
DISTRICT	Use	Min Lot Area	Min. Frontage (Sq. ft.) or as noted	Min. Setback (feet)	Min. Side (feet)	Min. Rear Yard (feet)	Min. Setback Accessory (feet)	Max.* Height (feet)	Max.Lot Coverage (%)	Comment
IGP	Any permitted use	75,000	250	75	40	50	75	50	**	When abutting any residential district, the rear and/or side yard shall be 50 feet. A 25 foot landscaped buffer is required if a property abuts any residential district.
Industrial Garden Park	Medical Marijuana Treatment Centers Registered Marijuana Treatment Centers	75,000	250	75	40	50	75	50	**	See additional requirements in Section 7.2, 7.3, 7.38, 6.0 6.01, 6.02, 6.03 and 6.04
*Height shall not apply to chimneys, smokestacks, water towers, flagpoles, aerators, antennas or other equipment appurtenances necessitated by the permitted use to which the building is put.										
**Maximum lot coverage in the IGP district: On any lot, building area shall not exceed 40% of the lot area on lots having less than 225,000 square feet of area and 45% of the lot area on lots having 225,000 square feet or more.										

A 2/3rd's Vote is required for this Article to pass.

Passed Unanimously, as Declared by Town Moderator.

## Section 2: Administration

### Article 26

#### Planning Board - Amend Zoning By-Law, 1991 Revision, Medical Marijuana

Motioned that the Town amend the East Longmeadow Zoning By-law 1991 Revision, pursuant to Massachusetts General Laws, Chapter 40A by further amending Table 3-1, by adding a new use to the East Longmeadow Schedule of Use Regulations and as previously amended by Article 24 as follows:

		<b>Table 3-1 (Continued)</b>												
Bylaw Number	Land Use Classification	Standards and Conditions	AA	A	B	C	ER	COM	BUS	I	IGP	GR	PUR	PAR
	<b>(Commercial Uses Continued)</b>													
3.066	Studio for professional photographer and artist		N	N	N	N	N	Y	Y	Y	Y	N	N	N
3.067	Travel agency		N	N	N	N	N	Y	Y	Y	Y	N	N	N
3.068	Commercial School		N	N	N	N	N	Y	Y	Y	Y	N	N	N
3.069	Sales Office	Provided no goods for sale are stored on the premises and no retail sales are conducted from the location.	N	N	N	N	N	Y	Y	Y	Y	N	N	N
<b>3.07</b>	<b>BUSINESS USES</b>													
3.070	Retail Store		N	N	N	N	N	N	Y	Y	SP	N	N	N
3.071	Convenience Store		N	N	N	N	N	N	Y	Y	N	N	N	N
3.072	Wholesale business		N	N	N	N	N	N	Y	Y	N	N	N	N
3.073	Planned Business Development	Includes Shopping Centers. See Section 5.2	N	N	N	N	N	N	SP	SP	N	N	N	N
3.074	Supermarket		N	N	N	N	N	N	Y	Y	N	N	N	N
3.075	Personal Service Shop		N	N	N	N	N	N	Y	Y	N	N	N	N
3.075.1	Massage Therapist Facility or Licensed Massage Therapy Salon	See Sections 7.2, 7.3 and 7.37	N	N	N	N	N	SP	SP	SP	N	N	N	N
3.076	Gasoline Filling Station	Body and fender work prohibited. See Section 5.7	N	N	N	N	N	N	Y	Y	N	N	N	N
3.0761	Gasoline Filling Station with Convenience Store	Body and fender work prohibited. See Section 5.7 and Section 7.2.	N	N	N	N	N	N	SP	SP	N	N	N	N
3.0762	Car Wash Facility	See Section 5.7 and Section 7.2	N	N	N	N	N	N	SP	SP	N	N	N	N
3.0763	Automobile repair shop, storage battery service, greasing station	Body and fender work prohibited. See Section 5.7	N	N	N	N	N	N	Y	Y	N	N	N	N
3.0764	Used Car Lot	See Section 5.7 and 7.2.	N	N	N	N	N	N	SP	N	N	N	N	N
3.077	Restaurant	See Section 7.2	N	N	N	N	N	N	SP	SP	N	N	N	N
3.078	Funeral establishment		N	N	N	N	N	N	Y	Y	N	N	N	N
3.079	Veterinary hospital	All animals must be kept inside permanent buildings	N	N	N	N	N	Y	Y	Y	N	N	N	N
3.079.1	Gaming Establishments		N	N	N	N	N	N	N	N	N	N	N	N
3.079.2	Medical Marijuana Treatment Centers Registered Marijuana Dispensaries	See Sections 7.2, 7.3, 7.38, 6.0, 6.01, 6.02, 6.03 and 6.04	N	N	N	N	N	N	N	N	SP	N	N	N

A 2/3rd's Vote is required for this Article to pass.

Passed Unanimously, as Declared by Town Moderator.

## Section 2: Administration

### Article 27

#### Planning Board - Amend Zoning By-Law, 1991 Revision, Parking Spaces

Motioned that the Town amend the East Longmeadow Zoning By-law 1991 Revision, pursuant to Massachusetts General Laws, Chapter 40A by changing Section 5.611 a. by inserting the language in the following manner:

In all districts, any and all parking spaces located on any lot shall be restricted to the use of the business allowed on the site by its employees, customers and other persons normally visiting the premises at any one time. There shall be no commuter parking nor shall any business enter into any type of agreement for commuter and/or satellite parking for businesses or activities not located on the site.

A 2/3rd's Vote is required for this Article to pass.

Passed by 2/3rd's Majority, as Declared by Town Moderator.

### Article 28

#### Planning Board - Amend Zoning By-Law, 1991 Revision, Private Home Office or Studio

Motioned that the Town amend the East Longmeadow Zoning By-law 1991 Revision, pursuant to Massachusetts General Laws, Chapter 40A by amending Section 3.090 by deleting the existing language in its entirety and replacing with the language, with any reference in such article to read 3.090 in place of 3.90, in the following manner:

#### 3.090 - Private Home Office or Studio

The use of a portion of a home by a bona fide resident of the premises as an office or studio for the private conduct of a profession, home occupation, or trade shall be considered accessory to the use of the residence provided that:

- a. A Waiver of Site Plan Approval for a private home office or studio must be granted by the Planning Board prior to any business being conducted at the residence.
- b. The home occupation is to be conducted in an office or studio in the primary dwelling and is carried on only by members of the resident family living on the premises.
- c. The home occupation is clearly incidental to and secondary to the use of the dwelling as a residence.
- d. The area devoted to the conduct of the home occupation does not exceed twenty percent (20%) of the habitable floor area of the dwelling unit.
- e. No external change is made which alters the residential appearance of the dwelling or the residential character of the lot.
- f. There is no exterior display, signage or visible storage or other outward evidence that the premises are being used for any purpose other than for a residential use.
- g. The use will not constitute a nuisance by reason of an unacceptable level of air or water pollution, noise, vibration, smoke, dust, odor, heat, glare, unsightliness, electrical

interference, or other activity which when produced, is detectable to normal sensory perception beyond the property line in amounts exceeding those normal to a residential property. The use shall not constitute a safety hazard to abutters.

- h. No articles are sold or offered for sale on the premises.

A 2/3rd's Vote is required for this Article to pass.

Passed by 2/3rd's Majority, as Declared by Town Moderator.

### Article 29

#### Citizen Petition – Modification to Town Noise Ordinance

Motioned that the Town add an amendment to the By-laws Section 8.090 Disturbing and Unnecessary Noise to include Animal Noise. This amendment would prohibit the keeping of any animal or bird which, by causing frequent or long continued noise, shall disturb the reasonable comfort or repose of any person. This would in particular include roosters from free-range poultry and urban "backyard farming" operations located in Residential areas.

A Point of Order was raised that the motion was beyond the scope of the Article which was limited to "roosters".

A motion was made to amend the Motion to replace Animal Noise with Roosters; replace

Any animal or bird with rooster and delete the last sentence.

Amendment Motion Fails, as Declared by Town Moderator.

Petition by: E. Rick Murray, Sr., and others

The Main Motion was then declared as beyond the scope printed in the Town Meeting Warrant, as Declared by Town Moderator. No action was taken.

### Article 30

#### Citizen Petition – Street Taking – Fenway Lane

No Motion Made

No Action

### Article 31

#### Citizen Petition – Street Taking – Canterbury Circle

Motioned that the Town authorize the Board of Selectmen, by virtue of Massachusetts General Laws, Chapter 79, to take in fee simple for highway purposes the following street as recommended by the Board of Public Works and the Planning Board as follows:

Great Woods Phase XI – Canterbury Circle

A strip of land sixty feet (60') in width beginning at the concrete bound on the Easterly side of Canterbury Circle at the intersection with Pembroke Terrace and running Northwesterly for a distance of approximately Fifteen Hundred and Forty Seven (1547') feet more or less to its terminus at the previously approved Canterbury Circle (Phase VII – See plan recorded in Hampden County Book of Plans 334, page 61) as shown on a plan recorded as aforesaid in Book of Plans 346, Pages 36-37).

## Section 2: Administration

Petition of Dan Roulier, and others

A 2/3rd's Vote is required for this Article to pass.

Passed Unanimously, as Declared by Town Moderator

### Article 32

#### Citizen Petition – Street Taking – Black Dog Lane

Motioned that the Town authorize the Board of Selectmen, by virtue of Massachusetts General Laws, Chapter 79, to take in fee simple for highway purposes the following street as recommended by the Board of Public Works and the Planning Board as follows:

Black Dog Lane – as more particularly described as a certain parcel of land, known as Black Dog Lane, located on the easterly side of Kibbe Road. Said parcel is bounded and described as follows:

Beginning at a concrete bound, said concrete bound being S 05°-23'-12" W from a concrete bound located at the northwest corner of land of now or formerly Black Dog, LLC, a distance of seven and 07/100 (7.07) feet thence;

Southeasterly; by a curve to the left having a radius of twenty-five and 00/100 (25.00) feet an arc distance of thirty-eight and 21/100 (38.21) feet to a concrete bound found thence;

S 82°-09'-57" E; a distance of two hundred fifty-three and 60/100 (253.60) feet to a concrete bound found thence;

Southeasterly; by a curve to the right having a radius of two hundred thirty and 00/100 (230.00) feet an arc distance of one hundred twenty and 43/100 (120.43) feet to a concrete bound found, thence;

Southeasterly; by a curve to the left having a radius of one hundred seventy and 00/100 (170.00) feet an arc distance of one hundred eighteen and 68/100 (118.68) feet to a concrete bound found, thence;

N 87°-50'-03" E –a distance of twenty and 00/100 (20.00) feet to a concrete bound found, thence;

Northeasterly; by a curve to the left having a radius of thirty and 00/100 (30.00) feet an arc distance of twenty-five and 23/100 (25.23) feet to a concrete bound found, thence;

Southeasterly; and southwesterly by a curve to the right having a radius of sixty and 00/100 (60.00) feet an arc distance of two hundred eighty-nine and 42/100 (289.42) feet to a concrete bound found, thence;

Southwesterly; by a curve to the left having a radius of thirty and 00/100 (30.00) feet an arc distance of twenty-five and 23/100 (25.23) feet to a concrete bound found, thence;

S 87°-50'-03" W; a distance of twenty and 00/100 (20.00) feet to a concrete bound found, thence;

Northwesterly; by a curve to the right having a radius of two hundred thirty and 00/100 (230.00) feet an arc distance of one hundred sixty and 57/100 (160.57) feet to a concrete bound found, thence;

Northwesterly; by a curve to the left having a radius of one hundred seventy and 00/100 (170.00) feet an arc distance of eighty-nine and 01/100 (89.01) feet to a concrete bound found, thence;

N 82°-09'-57" W; a distance of two hundred forty-eight and 91/100 (248.91) feet to a concrete bound found, thence;

Southwesterly; by a curve to the left having a radius of twenty-five and 00/100 (25.00) feet an arc distance of forty and 33/100 (40.33) feet to a concrete bound found on the easterly line of Kibbe Road, thence;

N 05°-23'-45" E; along the easterly line of Kibbe Road a distance of one hundred ten and 10/100 (110.10) feet to the point of beginning.

Said parcel of land is more particularly shown on a plan and on file in the Hampden County Registry of Deeds – Book 361, Page 77. Said parcel of land contains forty-four thousand six hundred forty-seven (44,647) square feet.

Petition of Jeffrey Campbell, and others

A 2/3rd's Vote is required for this Article to pass.

Passed Unanimously, as Declared by Town Moderator.

### Article 33

#### Citizen Petition – Street Taking – Dearborn Extension

No Motion Made

No Action

### Motion to Adjourn

The Annual Town Meeting was adjourned at 9:46 p.m., the business of the Warrant having been completed.

### Section 47B – Certificate of Quorum

This is to certify that more than 150 Registered Voters were present at the Annual Town Meeting held on May 19, 2014. Voter attendance was recorded as follows:

Precinct 1	33
Precinct 2	41
Precinct 3	53
Precinct 4	61
<b>Total</b>	<b>188</b>

True Record: Attest:

Thomas P. Florence  
Town Clerk

### **Town of East Longmeadow Special Town Meeting**

October 27, 2014

In accordance with the Warrant of the Selectmen, the Annual Town Meeting was held in the Auditorium of the East Longmeadow High School on Monday evening, October 27, 2014. Town Moderator, Mr. James Sheils, called the meeting to order at 7:08PM; there being 116 registered voters present. Mr. Sheils offered the opening prayer and led the assembly in the Pledge of Allegiance.

Mr. Sheils then congratulated and recognized Ms. Sara Menard on her appointment as new Town Accountant.

The Town Moderator then proceeded with some housekeeping issues: location of fire exits, red tags for non-voters and white tags for registered voters, location of seating for red tag voters, warrant articles that can be moved within the warrant if approved by a 2/3rd's majority vote, silencing of cell phones, the securing of the doors by the Sergeant at arms in case of a teller count and the proper etiquette required of speakers.

The Town Moderator is now allowed to determine, without a count, based on the by-law change adopted in May 2006, whether a 2/3rd's quorum Town vote has been obtained, subject to the right of challenge by seven (7) voters as authorized the Town By-Law, Section 2.030 Chapter 13. If seven (7) or more voters challenge the vote, a teller count shall be required.

#### **Article 1 Board of Selectmen – Funding for Cleanup of Nuisance Properties**

No Motion

No Action Taken

#### **Article 2 Board of Selectmen – Funding for Animal Control Officer Stipend**

No Motion

No Action Taken

#### **Article 3 Board of Selectmen – Funding of Benefits Administration Manger Contract**

No Motion

**No Action Taken**

#### **Article 4 Board of Selectmen – Funding of Town Accountant Contract**

No Motion

No Action Taken

#### **Article 5 Community Preservation Committee – Reversal of Appropriation – Pine Knoll Pool**

Motioned that the Town re-appropriate \$25,000 of the appropriation from the Community Preservation Fund voted at the October 23, 2013 Special Town Meeting for the Pine Knoll Pool Article 9, to the legally undesignated fund Community Preservation Fund General Reserve, fund number 2615-3590, said money no longer being required to complete original purpose of the appropriation.

Community Preservation Committee Recommendation: Recommended  
Passed Unanimously, as Declared by Town Moderator.

#### **Article 6 Community Preservation Committee – Re-appropriate Appropriation – Historic Resources**

Motioned that the Town re-appropriate the following amounts:

\$5,670 of the appropriation voted at the May 17, 2010 Annual Town Meeting for fencing the historic Green Lawn Cemetery, Article number 16, the funds not being required to fund the voted purpose;

the \$5,000 appropriation voted at the May 20, 2013 Annual Town Meeting for listing the Norcross House on the National Register of Historic Places, Article number 19, the funds not being required to fund the voted purpose;

and,

the \$35,000 appropriation voted at the October 15, 2007 Special Town Meeting for moving the historic Railroad Depot, Article number 7, the funds not being required to fund the voted purpose, and restore those funds to the Historic Resources Community Preservation Fund Reserve, fund number 2618-3590.

Community Preservation Committee Recommendation: Recommended  
Passed by Majority, as Declared by Town Moderator.

#### **Article 7 Community Preservation Committee– Re-appropriate Appropriation–Community Housing**

Motioned that the Town re-appropriate the following amounts:

\$120 of the appropriation voted at the May 18, 2009 Annual Town Meeting for heating/vent/lighting improvements at Inward Commons, Article number 16, the funds not being required to fund the voted purpose;

\$26,656 of the appropriation voted at the May 17, 2010 Annual Town Meeting for replacement windows at Village Green, Article 17, the funds not being required to fund the voted purpose; and \$275 of the appropriation voted at the May 21, 2012 Annual Town Meeting for an automatic door and concrete ramp at Inward Commons, the funds not being required to fund the voted purpose, and restore those funds to the Community Housing Community Preservation Fund Reserve, fund number 2619-3590.

Community Preservation Committee Recommendation: Recommended  
Passed Unanimously, as Declared by Town Moderator.



## Section 2: Administration

### Article 8

#### School Committee – Amend General By-laws 4.100 School Committee

Motioned that the Town amend the Town of East Longmeadow General By-Laws by deleting section 4.100 (A) and inserting in place thereof:

- (A) The School Committee shall consist of five members whose terms shall be three years each with the terms to begin July 1st and end June 30th; one shall be elected with a term to begin July 1, 2015; two to be elected with their terms to begin July 1, 2016; and two shall be elected with their terms to begin July 1, 2017; provided, however, the current School Committee members shall serve until the successor to his or her office takes the oath of office on the applicable July 1st or, if it is a Saturday or Sunday, the next business day.

School Committee: Recommended

Motion Fails as Declared by Town Moderator.

### Article 9

#### School Committee – Amend General By-laws 4.030 Board of Selectmen

Motioned that the Town amend the Town of East Longmeadow General By-Laws: Board of Selectmen, 4.030 (A) by deleting the existing language and inserting in place thereof:

The Board of Selectmen consist of three members whose terms shall be three years each with the terms to begin July 1st and end June 30th; one shall be elected with a term to begin July 1, 2015; one to be elected with their term to begin July 1, 2016; and one shall be elected with their term to begin July 1, 2017; provided, however, the current Board of Selectmen members shall serve until the successor to his or her office takes the oath of office on the applicable July 1st or, if it is a Saturday or Sunday, the next business day.

Board of Selectmen: Recommended

Motion Fails as Declared by Town Moderator.

### Article 10

#### Board of Public Works – Easement Request of National Grid – Meadow Brook School

No Motion

No Action Taken

### Article 11

#### Board of Public Works – Easement Request of National Grid – DPW Service Area

Motioned that the Town authorize the Board of Selectmen to grant an easement for the transmission of electricity by National Grid to the Department of Public Works Service Area as described in the handout entitled "National Grid DPW Service Area Easement".

### METES AND BOUNDS DESCRIPTION

#### MASSACHUSETTS ELECTRIC COMPANY EASEMENT A1

A certain easement situated in the Commonwealth of Massachusetts, County of Hampden, Town of East Longmeadow, located easterly of South Main Street; now known as Somers Road, being shown as "MASSACHUSETTS ELECTRIC COMPANY EASEMENT A1" on a plan entitled "EASEMENT EXHIBIT PLAN, East Longmeadow Substation Off Callender Avenue and Somers Road . . ." dated July 25, 2014, prepared by Beals and Thomas, Inc., being more particularly bounded and described as follows:

Beginning at a point S 82° 27' 29"W 10.92 feet from the most northeasterly corner of land of Town of East Longmeadow at the common boundary line between land of The Town of East Longmeadow and Massachusetts Electric Company, thence running:

S 08° 19' 26"W 36.99 feet to a point, said course being by the easterly boundary of an existing Massachusetts Electric Company easement, thence turning and running;

N 66° 50' 24"W 69.68 feet to a point, thence turning and running;

N 82° 27' 29"E 70.02 feet to the point of beginning, said course being in part by the common boundary line between land of New England Power Company and the Town of East Longmeadow and in part by the common boundary line between Massachusetts Electric Company and the Town of East Longmeadow.

Containing 1,246 square feet more or less.

Board of Public Works Recommendation: Recommended

2/3rd's vote required

Passed by 2/3rd's Majority as Declared by Town Moderator.

### Article 12

#### Planning Board – Amend East Longmeadow Zoning By-law 1991 Revision

Motioned that the Town amend the East Longmeadow Zoning by-law 1991 Revision by replacing section §5.8 in its entirety all as set forth in Article 12 of the Warrant:

#### 5.8 SIGNS

- A. No exterior or ground sign shall be created, placed, erected, altered or enlarged until a building permit has been issued by the Building Inspector, subject only to the exceptions in Section 5.81 B, D and E. below.
- B. All signs requiring building permits in all districts must be approved in writing by the Planning Board before a building permit may be issued by the Building Inspector.
- C. No sign shall incorporate or be lighted by flashing or blinking lights, Light Emitting Diode (LED) displays or be designed to attract attention by a change in light intensity or direction, or by repeated mechanical, electrical or computerized motion. All illumination shall have either a source of light from within or exterior to the sign and such exterior lighting shall be limited to white in color. No changeable and/or graphic display is allowed on any sign. These restrictions do not apply to digital clocks and thermometers.

## Section 2: Administration

- D. See Definitions, Section VIII, including but not limited to the following:  
(1) Ground sign; (2) sign; (3) sign, area of.

### 5.81 Residential District

No sign shall be permitted in a Residential District except:

- A. A professional nameplate having an area of not more than 144 square inches, in connection with permitted uses.
- B. A real estate sign having an area of not more than 10 square feet, advertising the sale, rental or lease of the premises on which they are placed.
- C. A church and/or school sign, 20 square feet maximum area.
- D. A contractor's sign as outlined in section 5.89.
- E. Temporary lawn signs for tag sales, election or other non-profit social events as outlined in sections 5.89 and 5.90 below.

### Section 5.82 Commercial District

Signs shall only be permitted in a Commercial (COM) District subject to the following conditions:

- A. Location and Size:

All permitted signs shall be attached to a primary building. Attached signs may not exceed 5 feet in height nor 30 square feet in area, shall not project toward the street more than 2 feet, and shall not extend vertically above the parapet or ridge line, subject only to the following exceptions:

- 1. One ground sign not to exceed 15 square feet in area nor exceeding 10 feet above ground, which sign shall comply with the setback and side yard requirements for a primary building;

or,

- 2. A sign for a building directory of occupants or tenants not to exceed 40 square feet;

- B. Number:

- 1. There shall not be more than one attached building sign per building occupant/commercial use.
- 2. A commercial building housing more than one occupant/commercial use is entitled to only one ground sign or one tenant directory sign.

- C. Construction:

No sign shall be painted or posted directly on the exterior surface of any wall, including windows and doors. All signs must be painted, posted or otherwise securely affixed to a substantial intermediary removable surface and such surface shall be securely affixed to a wall of the building. The foregoing, however, shall not prevent installation of a sign by individual letters or devices cut into or securely affixed to the exterior wall of a building, provided that such letters or devices have a minimum depth or projection of one-fourth (1/4) of an inch. The material of the sign and intermediary surface and the manner of affixation of the sign to the intermediary surface and of the intermediary surface to the wall of the building shall be subject to the approval of the Building Inspector for the purpose of protecting safety of the public.

- D. Illumination:

Signs may be illuminated, but shall be non-flashing, non-moving, and non-animated. If lighting is provided, the source of light shall be either from within or exterior to the sign and shielded so as to prevent direct glare from the light source onto any public street or onto any adjacent property; restrictions that pertain to movement do not apply to digital clocks and thermometers.

- E. Signs must identify or otherwise relate to the primary building or tenants in such building, and may not be used for other purposes except that on vacant lots, non-illuminated real estate signs having an area of not more than 20 square feet advertising the sale, rental or lease of the premises on which such signs are located, are permitted;
- F. Plans for all signs shall be submitted to the Planning Board for approval.

### Section 5.83 Business District

Signs shall only be permitted in the Business (BUS) District subject to the following conditions.

- A. Location:

All permitted signs shall be attached to a primary building and shall not extend vertically above the parapet or ridgeline subject to the following conditions.

- 1. A sign attached to a building shall be securely affixed to one of the walls or a roof of the building. If affixed to a wall, it shall be parallel with and not project more than twelve (12) inches from the face of such wall and shall not project beyond the face of any other wall of the building. If affixed to the roof, it shall be parallel with the front wall of the store and shall not project beyond the face of any wall of the building. No sign, whether affixed to a wall or roof of a building, shall project above the highest line of the main roof of the building.

- B. A sign attached to a building shall not be more in area than three (3) square feet per linear foot of building front. A sign on the exterior wall of the first floor of a building may extend across the full width of the store wall, unless the store occupies the entire first floor of a detached building, in which event the sign may extend across not more than three-fourths (3/4) of the width of the wall. The width of signs of stores occupying other than the first floor of a building shall not exceed three (3) feet. No sign shall exceed 100 square feet in area.

- C. Number:

- 1. Exterior wall signs: There shall not be more than one exterior wall sign for each business except that if the business has a direct customer entrance in a wall other than the business front, there may be a second sign affixed to such wall, and if the store has a wall other than the store front with outside wall fronting on a street, there may be a second sign affixed to such wall, whether or not such wall contains an entrance to the store, provided however, that no store shall have more than two secondary signs, in any event. The area of the secondary sign or signs shall not exceed fifty percent (50%) of the maximum permissible area of the sign on the storefront. In addition to the foregoing sign or signs, there may be one directory of the occupants or tenants of the building affixed to the exterior wall of the building at each entrance to the building.

## Section 2: Administration

Such directory shall not exceed an area determined on the basis of one-half (1/2) square foot for each occupant or tenant of the building.

2. Ground Signs: One only ground sign is allowed subject to the following conditions:
- This sign shall be placed so as to comply with the setback and side yard requirements for a primary building. The top of the sign shall not be more than 20 feet above the mean grade level of the building on the lot on which the sign is placed. Such sign shall not contain more than 50 square feet.
  - During the construction of a building, a ground sign may be erected on the premises identifying the building, the owner, the contractors, the architects or the engineers, but such sign shall not exceed thirty-five (35) square feet in surface area. Such sign shall be removed promptly after the completion of the building.
  - A building housing more than one business is entitled to only one ground sign per the requirements set forth in section 5.83 (2) (a) above. Businesses sharing a common wall are considered to be housed in the same building.

The total area, in aggregate, of all signs, including ground sign, shall not exceed 100 square feet per business use.

D. Construction:

No sign shall be painted or posted directly on the exterior surface of any wall, including windows and doors. All signs must be painted, posted or otherwise securely affixed to a substantial intermediary removable surface and such surface shall be securely affixed to a wall of the building. The foregoing, however, shall not prevent installation of a sign by individual letters or devices cut into or securely affixed to the exterior wall of a building, provided that such letters or devices have a minimum depth or projection of one-fourth (1/4) of an inch. The material of the sign and intermediary surface and the manner of affixation of the sign to the intermediary surface and of the intermediary surface to the wall of the building shall be subject to the approval of the Building Inspector for the purpose of protecting safety of the public.

E. Illumination:

Moving and flashing signs are prohibited. No red or green lights shall be used on any sign if, in the opinion of the Building Inspector, such lights would create a driving hazard. No sign may be illuminated between 12 a.m. and 6 a.m. except signs identifying police or fire stations and such other signs as the Planning Board may specifically authorize to be illuminated at other hours, if the Board finds that the nature of the use of the premises is such that such illumination should be permitted in the public interest. The provisions of this paragraph shall apply not only to exterior signs but also to interior signs that are designed or placed so as to shine through windows or doors of the building. If lighting is provided, the source of light shall be either from within or exterior to the sign and shielded so as to prevent direct glare from the light source onto any public street or onto any adjacent property. These restrictions do not apply to digital clocks and thermometers.

- F. Signs must identify or otherwise relate to the primary building or tenants in such building, and may not be used for other purposes

except that on vacant lots, non-illuminated real estate signs having an area of not more than 20 square feet advertising the sale, rental or lease of the premises on which such signs are located, are permitted;

G. Gasoline and/or Compressed Natural Gas (CNG) filling and/or electric charging stations and garages:

1. Gasoline and/or CNG filling and/or electric charging stations and garages are limited to the following signs:

- They may, if they elect to do so, divide the one exterior sign affixed to the front wall of the building, to which they are entitled as hereinabove provided, into separate signs affixed to and parallel to such wall and indicating the separate operations or departments of the business, provided however, that the total of the area of the separate signs shall not exceed the maximum area permitted under this Bylaw for a single exterior sign on such wall. In addition, one sign conforming with the terms of section 5.83 C. 2., standing, indicating the company whose gasoline is being sold, may be erected of such type, in such location, and in such manner as the Planning Board may permit. The standard type of gasoline pump bearing thereon in usual size and form, the name or type of gasoline and the price
- thereof shall not be deemed to be in violation of this Bylaw. Temporary or movable signs of any and every type are specifically prohibited.

H. Window Signs:

Signs painted or placed on the inside of the glass of a window shall be permitted, provided that the aggregate area of such signs does not exceed 30 percent of the area of the window glass.

### Section 5.84 Industrial District

Signs shall only be permitted in an Industrial (IND) District subject to the following conditions:

- Signs must identify or otherwise relate to the primary use of the building or tenants in such building and may not be used for other purposes (except that on vacant lots, non-illuminated real estate signs having an area not more than 35 square feet on which such signs are located is permitted).
- One (1) ground sign shall be permitted and shall conform to the setback, side yard, and rear yard for the Industrial District. The top of the sign shall not be more than 20 feet above mean grade of the building lot on which the sign is placed. Such sign shall not contain more than 50 square feet.
- Signs may be illuminated, but shall be non-flashing, non-moving and non-animated. If lighting is provided, the source of light shall be either from within or exterior to the sign and shielded so as to prevent direct glare from the light source onto any public street or onto any adjacent property.
- No sign shall have a square footage in excess of five percent (5%) of the square footage of the front elevation of the primary building, but in no case shall the square footage of the sign be required to be less than 100 square feet.

## Section 2: Administration

- E. No sign shall project more than five (5) feet above the roof level of the primary building.
- F. Construction: No sign shall be painted or posted directly on the exterior surface of any wall, including windows and doors. All signs must be painted, posted or otherwise securely affixed to a substantial intermediary removable surface and such surface shall be securely affixed to a wall of the building. The foregoing, however, shall not prevent installation of a sign by individual letters or devices cut into or securely affixed to the exterior wall of a building, provided that such letters or devices have a minimum depth or projection of one-fourth (1/4) of an inch. The material of the sign and intermediary surface and the manner of affixation of the sign to the intermediary surface and of the intermediary surface to the wall of the building shall be subject to the approval of the Building Inspector for the purpose of protecting safety of the public.
- G. Gasoline and/or Compressed Natural Gas (CNG) filling and/or electric charging stations and garages:
  - 1. Gasoline and/or CNG filling and/or electric charging stations and garages are limited to the following signs.
    - a. They may, if they elect to do so, divide the one exterior sign affixed to the front wall of the building, to which they are entitled as hereinabove provided, into separate signs affixed to and parallel to such wall and
    - b. indicating the separate operations or departments of the business, provided however, that the total of the area of the separate signs shall not exceed the maximum area permitted under this Bylaw for a single exterior sign on such wall. In addition, one sign conforming with the terms of section 5.84 B, standing, indicating the company whose gasoline is being sold, may be erected of such type, in such location, and in such manner as the Planning Board may permit. The standard type of gasoline pump bearing thereon in usual size and form, the name or type of gasoline and the price thereof shall not be deemed to be in violation of this Bylaw. Temporary or movable signs of any and every type are specifically prohibited.

### 5.85 Industrial Garden Park District

Signs shall only be permitted in an Industrial Garden Park (IGP) District subject to the following conditions:

- A. Signs must identify or otherwise relate to the primary use of the building or tenants in such building and may not be used for other purposes (except that on vacant lots, non-illuminated real estate signs advertising the sale of the lot on which it is located, and having an area of not more than 20 square feet is permitted).
  - B. One ground sign shall be allowed to be placed no closer than ten (10) feet from the front property line. The top of the sign shall not be more than 20 feet above the mean grade level of the building on the lot on which the sign is placed. Such sign shall not contain more than 50 square feet and shall be used only to identify or otherwise relate to the primary use of the building or tenants in such a building and no other purpose. One (1) freestanding sign, not exceeding an area of four (4) square feet, located no nearer than ten (10) feet to any street or entrance drive curb, shall be permitted at each entrance drive into a site. Such signs shall not exceed an area of four (4) square feet on any one sign and a height of ten (10) feet to the top of the sign measured from the pavement grade of the adjacent entrance drive.
- C. Signs may be illuminated, but shall be non-flashing, non-moving and non-animated. If lighting is provided, the source of light shall be either from within or exterior to the sign and shielded so as to prevent direct glare from the light source onto any public street or onto any adjacent property.
  - D. No sign shall have a square footage in excess of five percent (5%) of the square footage of the front elevation of the primary building, but in no case shall the square footage of the sign be more than 100 square feet.
  - E. No sign shall project more than five (5) feet above the roof level of the primary building.
  - F. Construction: No sign shall be painted or posted directly on the exterior surface of any wall, including windows and doors. All signs must be painted, posted or otherwise securely affixed to a substantial intermediary removable surface and such surface shall be securely affixed to a wall of the building. The foregoing, however, shall not prevent installation of a sign by individual letters or devices cut into or securely affixed to the exterior wall of a building, provided that such letters or devices have a minimum depth or projection of one-fourth (1/4) of an inch.

The material of the sign and intermediary surface and the manner of affixation of the sign to the intermediary surface and of the intermediary surface to the wall of the building shall be subject to the approval of the Building Inspector for the purpose of protecting safety of the public.

### 5.86 Golf Recreation District

Signs shall only be permitted in a Golf Recreation (GRD) District subject to the following conditions;

- A. For a Residential use, the provision of Section 5.81 shall apply.
- B. For other Golf Recreational uses, the following provision shall apply:
  - 1. Only one ground sign is allowed subject to the following conditions;
    - a. This sign shall be placed so as to provide a setback and side yard of not less than 50 feet. The top of the sign shall not be more than 15 feet above the grade level below the sign. Such sign shall not be more than 5 feet from the base of the actual sign to the top of the actual sign, and shall not contain more than 50 square feet.
    - b. Signs attached to the primary building may not project toward the street more than 2 feet, may not exceed 5 feet in height from base of the sign to the top of the sign, and may not exceed 50 square feet. The top of such sign shall not extend above the parapet or ridge line.
    - c. Signs may be illuminated, but shall be non-flashing, non-moving and non-animated. If lighting is provided, the source of light shall be either from within or exterior to the sign and shielded so as to prevent direct glare from the light source onto any public street or onto any adjacent property.
    - d. Signs must identify or otherwise relate to the primary building or tenants of such building or the use to which such building is placed, and shall not be used for other purposes.
    - e. Plans for all sign shall be submitted to the Planning Board for approval.

## Section 2: Administration

### 5.87 Non-Conforming Signs

Any non-conforming sign, legally erected prior to the adoption of this Bylaw, may continue to be maintained and repaired. Such a sign shall not be enlarged, reinstated, altered, or the copy and wording thereon may not be changed in any way other than the normal maintenance and repair, unless it is brought into conformity with this Bylaw.

The exemption herein granted is terminated with respect to any sign which:

- A. Shall have been abandoned;
- B. Advertises or call attention to any products, business or activities which are no longer carried or sold at the premises;
- C. Shall not have been repaired or property maintained within 60 days after notice to that effect has been given by Building Inspector.

### 5.88 Maintenance

All signs, whether erected before or after the effective date of this Bylaw, shall be maintained in a safe condition and in substantially the same condition when created all to the satisfaction of the Building Inspector.

### 5.89 Contractor's Lawn Signs

A contractor's lawn sign shall be one sign not exceeding six (6) square feet in area, maintained on the premises while services of a contractor are in process, and containing information identifying the contractor. Such sign shall be removed upon completion of contractor's services. Only one contractor's sign is allowed on the premises at one time.

### 5.90 Political, Message and/or Non-Profit Event Lawn Signs

#### A. Election Signs

Election signs shall be those signs pertaining to a candidate for election or ballot question. Such signs shall be removed within two (2) days after the election or vote. Each sign shall not exceed six (6) square feet in size.

- B. Message Signs shall be those signs displaying a political, religious or other non-commercial free speech message other than that allowed under Section 5.81. Each sign shall not exceed six (6) square feet in size.
- C. No political sign of any sort shall be placed on town property.
- D. Other non-profit message signs, including Tag Sales, shall not exceed 6 sq. ft. in area and must contain a date of the event. Such signs shall be displayed not more than two weeks prior to the event and must be removed within two days after the event.
- E. Temporary banners of any size are not permitted unless approved by the Planning Board.

2/3 rd's vote required

Passed by 2/3'rds Majority as Declared by Town Moderator.

### Article 13

#### Citizen's Petition – Street Taking – Betterley Lane

Motioned that the Town authorize the Board of Selectmen to take in fee simple, pursuant to the provisions of Massachusetts General Laws, Chapter 79, or otherwise acquire as a Town way:

Betterley Lane: Beginning at an iron pin in the easterly line of Prospect Street, said iron pin being at the northwesterly corner of land addressed as #232 Prospect Street and running thence;

N 05 -01'-00"E along the easterly line of Prospect street a distance of eighty five (85.00) feet to a concreted bound thence;

By a curve to the left having a radius of twenty five (25.00) feet and a length of thirty nine and 27/100 (39.27) feet to a concrete bound, thence;

S 84 -59'-00" a distance of one hundred seventy four and 92/100 (174.92) feet to a concrete bound, thence;

By a curve to the right having a radius of one hundred eighty (180.00) feet and a length of one hundred twenty one and 48/100 (121.48) feet to a concrete bound, thence;

S 46 -18'-59"E a distance of fifty nine and 24/100 (59.24) feet to a concrete bound, thence;

By a curve to the left having a radius of one hundred twenty (120.00) feet and a length of eighty three and 15/100 (83.15) feet to a concrete bound, thence;

S 86 -00'-56"E a distance of forty and 15/100 (40.15) feet to a concrete bound, thence;

By a curve to the left having a radius of thirty (30.00) feet and a length of thirty-six and 93/100 (36.93) feet to a concrete bound, thence;

By a curve to the right having a radius of sixty (60.00) feet and a length of two hundred sixty two and 35.100 (262.35) feet to a concrete bound, thence;

N 86 -00'-56"W a distance of one hundred twenty five (125.00) feet to a concrete bound, thence;

By a curve to the right having a radius of one hundred eighty (180.00) feet and a length of one hundred twenty four and 72/100 (124.72) feet to a concrete bound, thence;

N 46 -18'59"W a distance of fifty nine and 24/100 (59.24) feet to a concrete bound, thence;

By a curve to the left having a radius of one hundred twenty (120) feet and a length of eighty and 98/100 (80.98) feet to an iron pin, thence;

N 84 -59'00"W a distance of one hundred ninety nine and 92/100 (199.92) feet to the iron pin at the point of beginning.

Containing 44,083 square feet;

and no damages be awarded for said taking.

Petition of Michael Smith and Others

2/3rd's vote required

Passed Unanimously as Declared by Town Moderator.

Recorded-Hampden County Registry of Deeds 11-25-2014, Bk 20512, Pg 170



## Section 2: Administration

### Article 14

#### Citizen's Petition – Street Taking – Wisteria Lane

Motioned that the Town authorize the Board of Selectmen to take in fee simple, pursuant to the provisions of Massachusetts General Laws, Chapter 79, or otherwise acquire as a Town way:

Wisteria Lane: Beginning at a concrete bound set on the Southerly line of Somers Road, said bound be located Southeast a distance of 55.80 feet from a stone bound found on the Southerly line of Somers Road;

Thence along the easterly line of Wisteria Lane measured on a curve to the right having a radius of 25.00 feet an arc length of 38.91 feet to a concrete bound;

Thence along the Westerly line of Wisteria Lane S 18°58'57"W a distance of 174.69 feet to a concrete bound;

Thence along the Westerly line of Wisteria Lane measured on a curve to the right having a radius of 470.00 feet an arc length of 99.44 feet to a concrete bound;

Thence along the Westerly line of Wisteria Lane measured on a curve to the right having a radius of 25.00 feet an arc length of 23.45 feet to a concrete bound;

Thence along the Southerly line of Wisteria Lane measured on a curve to the left having a radius of 60.00 feet an arc length of 292.33 feet to a concrete bound;

Thence along the Easterly line of Wisteria Lane measured on a curve to the right having a radius of 25.00 feet an arc length of 20.18 feet to a concrete bound;

Thence along the Easterly line of Wisteria Lane measured on a curve to the left having a radius of 530.00 feet an arc length of 119.76 feet to a concrete bound;

Thence along the Easterly line of Wisteria Lane N 18°58'57"E a distance of 172.23 feet to a concrete bound;

Thence along the Easterly line of Wisteria Lane measured on a curve to the right having a radius of 25.00 feet an arc length of 40.05 feet to a concrete bound;

Thence along the Southerly line of Somers road measured on a curve to the left having a radius of 4960.00 feet an arc length of 110.44 feet to a concrete bound at the point of beginning;

The above described parcel of land is shown as Wisteria Lane on a plan recorded in the Hampden County Registry of Deeds in Plan Book 363 Page 2, and no damages be awarded for said taking.

Petition of: Alfred Joyce and others

2/3rd's vote required

Passed Unanimously as Declared by Town Moderator.

Recorded: Hampden County Registry of Deeds 11-25-2014, Bk 20512. Pg 174

Motion to Adjourn

The Annual Town Meeting was adjourned at 7:40 p.m., the business of the Warrant having been completed.

### 47B – Certificate of Quorum

This is to certify that more than 100 Registered Voters were present at the Special Town Meeting held on October 27, 2014. Voter attendance was recorded as follows:

Precinct 1	26
Precinct 2	34
Precinct 3	27
Precinct 4	29
<b>Total</b>	<b>116</b>

True Record: Attest:

Thomas P. Florence  
Town Clerk



## Section 2: Administration

### Town Administrator

To the Citizens of East Longmeadow:

The Town Administrator is the Board of Selectmen's appointed department head tasked with the responsibility of administering day to day operations of the Town on the Board's behalf. The Town Administrator keeps the members of the Board of Selectmen informed on the issues affecting the Town, researches and prepares items for the agendas of Board meetings, prepares and publishes Town Meeting Warrants, prepares and disseminates the Annual Town Report, supervises the staff and operations of the office of the Board of Selectmen/Board of Health, submits and monitors several budgets including the Board of Selectmen, Board of Health, Legal, Animal Control and Trash; represents and assists the Board in negotiations with collective bargaining units, and serves on a variety of ongoing committees.

One project of note that I worked on in 2014 with the Board of Selectmen, Board of Public Works and Department Heads in Town Hall was on trying to address the needs for office space. A bid process was undertaken, with three vendors submitting proposals. None of the proposals were ultimately chosen to move forward. While new office space was not procured, the Board of Public Works identified key renovations and upgrades to make to Town Hall. The Board of Selectmen agreed with the plan and it is expected to be presented to Town Meeting in 2015. Meanwhile, the Information Technology relocated to classroom space in the high school, alleviating what had become a difficult situation. These measures will give the Town more time to assess and find solutions for the need for office space.

Another noteworthy project was to explore the feasibility of a regional dispatch center. I worked with Selectman Thorpe, Chief Mellis, Chief Morrisette and Police Sergeant Steven Manning on a committee that consisted of our counterparts from several adjacent communities to develop an RFP to hire a firm to conduct a study. The firm was expected to be selected late in the year. Regional dispatch is relatively new to the state, but there are already a few centers up and running in the Commonwealth. Changes in technology are one reason to consider this approach. Dispatch personnel will need to more training to keep up with these changes, along with many others under what is called "enhanced 9-1-1."

The Board of Selectmen's Office handles a broad range of services and activities. It takes a team effort to provide them to the public. For this, I offer a special thank you Lorraine Banspach, Assistant Executive Secretary, and Laurie Magnani, Board of Selectmen/Health clerk. Pauline Celetti joined the office in April, filling the re-vamped position to provide support as the Board of Selectmen/Benefits Administration clerk. Pauline transferred in from the Information Technology Department. I appreciate the energy and professionalism with which all three staff members serve the public. Corinne Tranghese continued to serve as the Benefits Administration Manager in 2014, a position that falls under the Board of Selectmen's Office. Corinne works very hard to explain complex benefits issues to employees and retirees, and is a wealth of knowledge on the many related topics. Finally, I am grateful for the cooperative and productive working relationships that I have with the Board of Selectmen, the Town's elected and appointed officials, and my fellow department heads. It is hard to believe that I will observe my ten year anniversary as a fellow employee in January, 2015.

Nick Breault, Town Administrator

Town Hall, 60 Center Square, East Longmeadow, MA 01028

Phone: (413) 525-5400 ext. 1100 • Fax: (413) 525-1025

Email: Nick.Breault@eastlongmeadowma.gov

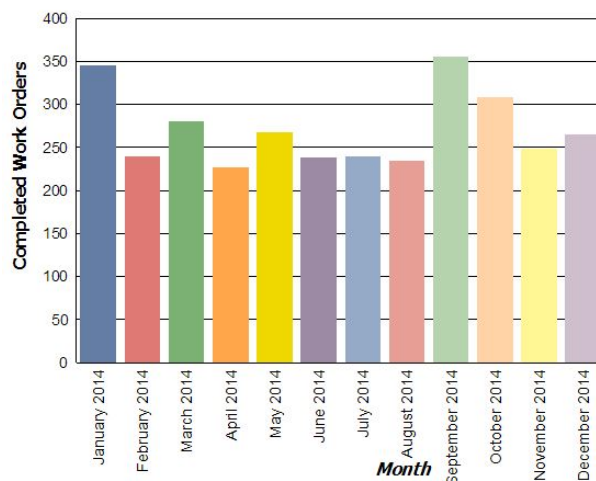
### IT Department

Dear Board of Selectmen;

2014 was an exciting year for Information Technology. Through capital funds we have done a technology refresh of most educator computers. We transitioned from a PC platform to Apple. We also deployed carts of Chromebooks as well as repurpose all useable computers.

IT also migrated all email users to the Google Apps platform. This provides better uptime and reliability while also providing better service at a lower cost. With the Google Apps platform, we are provided unlimited cloud storage per user as well as great collaboration tools. We went from 650 mailboxes on an internal 2010 Microsoft Exchange email server to 4000 mailboxes with Gmail, allowing us to provide East Longmeadow email addresses to all students.

We in IT plan for more improvements in assisting all Town Departments in accomplishing their tasks more efficiently in 2015 and look forward to hearing official or resident feedback!



Respectfully Submitted;

Ryan Quimby, IT Director

## Section 3: Finance

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### Board of Assessors

#### To the Residents of East Longmeadow:

Calendar year 2014 was a busy and challenging year for our office. A software conversion and a full triennial recertification were very time consuming and required constant oversight to insure fair and equitable assessments.

The conversion process of the new Vision assessing software took over four months to complete. Once the converted data and software were ready to be implemented in the office, the assessing staff began an in-house review to insure the data was accurate. The Department of Revenue / Division of Local services requires a municipality to perform a full field review when there is a software conversion. This review took several months to complete as representatives from this office actually drove by all improved properties within our town with the property record cards to insure the data was converted correctly. These exterior reviews helped to update any conversion issues that may have occurred prior to beginning the full triennial recertification.

The Triennial Recertification process began with a review of all sales that took place in our town to determine the current market value. Your FY15 single family home assessment is based on sales from calendar year 2013. These sales represent what a willing buyer under no duress would pay to a willing seller under no duress. Again, representatives from this office reviewed each sale to insure our records reflected the most accurate information. This step is extremely important as it affects all property values within the town. Due to the limited number of sales of other types of properties, DOR required the use of two years worth of sales.

After much analysis provided to the Department of Revenue, the Board of Assessors received Preliminary Certification on September, 23, 2014 and began the Public Disclosure Period. On October 17, 2014 the assessors received final Certification of Values totaling \$1,804,688,796 and approval of the town's New Growth which amounted to \$764,445. The FY15 tax rate of \$20.72 per thousand was approved on November 28, 2014.

Property Record cards are now linked to our Town mapping system for a one-stop viewing. The new assessing software allows us to link the full property card for each parcel. This new method will be utilized to maintain property records for historical purposes. Please take a few minutes to check it out on the town's web page. Go to [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov) home page and click on Property Information. Approximately 4,100 persons visited and/or telephoned our office requesting information and assistance.

We wish to extend thanks to our staff for their efficient handling of all matters pertaining to this office. Cooperation and assistance from all town boards was also appreciated.

Attached is the town's Assessment Report (L-4), Approved FY15 Tax Recap, List of all Tax Exempt Properties in East Longmeadow, and a 5 year Historical Comparison.

Respectfully submitted,

Christine M Saulnier, MAA, Chairman

J.W.Johnston, Clerk of the Board

Martin J. Grudgen, Chairman

## Section 3: Finance

### Five Year Historical Comparison Report

FY	Tax Rate	Total Real & Personal Property Valuation	# of Parcels	Total RE & Personal Taxes Committed
2015	20.72	1,804,688,796	7,050	\$37,393,151.86
2014	20.47	1,770,777,465	7,009	\$36,247,814.71
2013	18.62	1,774,474,733	6,985	\$33,040,719.53
2012	18.85	1,772,969,942	6,939	\$33,420,483.41
2011	17.67	1,787,452,775	6,980	\$31,584,290.54

### FY 15 Tax Exempt Properties

LUC	Parcel Id	Owner	#	Location	Fy15 Value
900	8 6 16B	UNITED STATES POSTAL SERVICE	119	INDUSTRIAL DR	1,307,000
930	12A 62 0	TOWN OF EAST LONGMEADOW		COSGROVE ST	81,200
930	12A 69A 0	TOWN OF EAST LONGMEADOW		NORTH ST	1,600
930	12B 61 203	TOWN OF EAST LONGMEADOW		GATES AV	73,700
930	15A 35 357	TOWN OF EAST LONGMEADOW		MELROSE AV	4,100
930	15A 76 640	TOWN OF EAST LONGMEADOW		ARCH ST	7,300
930	15A 77 651	TOWN OF EAST LONGMEADOW		ARCH ST	7,900
930	15A 78 649	TOWN OF EAST LONGMEADOW		LINDENDALE AV	7,100
930	15A 81 641	TOWN OF EAST LONGMEADOW		GASKELL ST	7,900
930	18 39 B	TOWN OF EAST LONGMEADOW	REAR	CHESTNUT ST	700
930	1B 12 642	TOWN OF EAST LONGMEADOW		MELVIN AV	13,000
930	23 16A 0	TOWN OF EAST LONGMEADOW	REAR	ELM ST	51,900
930	27 30 1	TOWN OF EAST LONGMEADOW		MAPLE ST	102,800
930	27 31 0	TOWN OF EAST LONGMEADOW		MAPLE ST	161,100
930	27 31A B	TOWN OF EAST LONGMEADOW	REAR	NORTH MAIN ST	21,700
930	27 31B 15	TOWN OF EAST LONGMEADOW	REAR	NORTH MAIN ST	110,000
930	2B 19 450	TOWN OF EAST LONGMEADOW		MERELINE AV	61,100
930	2B 6 441	TOWN OF EAST LONGMEADOW		EUCLID AV	61,100
930	2B 7 444	TOWN OF EAST LONGMEADOW	51	LOMBARD AV	71,400
930	2B 91 159	TOWN OF EAST LONGMEADOW		VINELAND AV	64,000
930	30 29 0	TOWN OF EAST LONGMEADOW		PROSPECT ST	147,800
930	4 50 0	TOWN OF EAST LONGMEADOW		WESTWOOD AV	39,100
930	46 29 0	TOWN OF EAST LONGMEADOW		PARKER ST	7,400
930	49 108 10A	TOWN OF EAST LONGMEADOW	41	MAYFLOWER LN	12,500
930	49 48A 0	TOWN OF EAST LONGMEADOW	REAR	PORTER RD	176,100
930	49 99 A	TOWN OF EAST LONGMEADOW		PILGRIM RD	1,800
930	4A 10 460	TOWN OF EAST LONGMEADOW		VINELAND AV	87,800
930	51 12 0	TOWN OF EAST LONGMEADOW		KIBBE RD	238,900
930	52 18 0	TOWN OF EAST LONGMEADOW		KIBBE RD	162,600
930	52 22 0	TOWN OF EAST LONGMEADOW		KIBBE RD	113,800
930	53 25A 0	TOWN OF EAST LONGMEADOW	386	SOMERS RD	398,500
930	57 39 57	TOWN OF EAST LONGMEADOW	48	COUNTRY CLUB DR	44,700
930	57 8 0	TOWN OF EAST LONGMEADOW	5	MEADOWLARK DR	41,500
930	58 8 0	TOWN OF EAST LONGMEADOW		PARKER ST	149,800
930	6 4A 0	TOWN OF EAST LONGMEADOW		CHESTNUT ST	148,600
930	63 10B 0	TOWN OF EAST LONGMEADOW	REAR	FERNWOOD DR	30,300

## Section 3: Finance

### FY 15 Tax Exempt Properties

LUC	Parcel Id	Owner	#	Location	Fy15 Value
930	70 7 0	TOWN OF EAST LONGMEADOW	430	PORTER RD	135,200
930	72 13 B	TOWN OF EAST LONGMEADOW		ALLEN ST	126,900
930	74 8 B	TOWN OF EAST LONGMEADOW	REAR	PEACHTREE RD	22,800
930	27 181 0	TOWN OF EAST LONGMEADOW		MAPLE ST	66,300
930	39 13 0	TOWN OF EAST LONGMEADOW		SOMERS RD	97,800
930	26 74A 0	TOWN OF EAST LONGMEADOW		ELM ST	10,000
930	50 48 0	TOWN OF EAST LONGMEADOW		KIBBE RD	257,100
930	3 118 B	TOWN OF EAST LONGMEADOW		NELSON ST	8,200
930	48 100 31	TOWN OF EAST LONGMEADOW		PORTER RD	152,300
930	19 33 0	TOWN OF EAST LONGMEADOW		INDUSTRIAL DR	57,400
930	18 40 0	TOWN OF EAST LONGMEADOW		CHESTNUT ST	29,600
930	27 29 0	TOWN OF EAST LONGMEADOW		MAPLE ST	103,500
930	11 4 A	TOWN OF EAST LONGMEADOW		DEER PARK DR	1,098,700
930	65 9 F-R	TOWN OF EAST LONGMEADOW	64	HAMPDEN RD	286,800
930	74 7 9A	TOWN OF EAST LONGMEADOW		PEACHTREE RD	400
931	13 1A 0	TOWN OF EAST LONGMEADOW	328	NORTH MAIN ST	1,893,000
931	18 37 0	TOWN OF EAST LONGMEADOW		CHESTNUT ST	155,000
931	27 139 0	TOWN OF EAST LONGMEADOW	35	SCHOOL ST	195,000
931	27 32 0	TOWN OF EAST LONGMEADOW	60	CENTER SQ	3,761,900
931	28 21 0	TOWN OF EAST LONGMEADOW	84	SOMERS RD	888,900
931	2C 62 202	TOWN OF EAST LONGMEADOW		VINELAND AV	151,600
931	30 7 0	TOWN OF EAST LONGMEADOW		PROSPECT ST	990,700
931	38 66 0	TOWN OF EAST LONGMEADOW	REAR	SOMERS RD	266,600
931	39 12 0	TOWN OF EAST LONGMEADOW	150	SOMERS RD	2,098,500
931	39 14 0	TOWN OF EAST LONGMEADOW	160-170	SOMERS RD	1,053,700
931	46 30 0	TOWN OF EAST LONGMEADOW		ALLEN ST	787,200
931	65 2 G	TOWN OF EAST LONGMEADOW	REAR	HAMPDEN RD	1,065,200
931R	16 123 1	THE FRIENDS OF THE NORCROSS	89	MAPLE ST	333,800
931R	85 59 0	TOWN OF EAST LONGMEADOW	252	ALLEN ST	253,300
931R	16 214 2	TOWN OF EAST LONGMEADOW	87	MAPLE ST	171,100
931V	10 4 0	TOWN OF EAST LONGMEADOW	84	DENSLOW RD	279,300
931V	12 9 11	TOWN OF EAST LONGMEADOW	82	HARKNESS AV	209,200
931V	13 18 0	TOWN OF EAST LONGMEADOW		SMITH AV	1,835,600
931V	13 23 0	TOWN OF EAST LONGMEADOW	391	NORTH MAIN ST	2,806,100
931V	27 1 0	TOWN OF EAST LONGMEADOW		SHAKER RD	1,237,500
931V	27 1A 0	TOWN OF EAST LONGMEADOW		SHAKER RD	119,200
931V	30 8 0	TOWN OF EAST LONGMEADOW	REAR	PROSPECT ST	3,601,500
931V	56 1 B	TOWN OF EAST LONGMEADOW		124 PEASE RD	706,200
931V	85 21A 0	TOWN OF EAST LONGMEADOW		286 ALLEN ST	278,200
932	15B 7 283	TOWN OF EAST LONGMEADOW		GROVE AV	127,200
932	15C 10 420	TOWN OF EAST LONGMEADOW		PATTERSON AV	5,400
932	15C 5 440	TOWN OF EAST LONGMEADOW		VINELAND AV	126,100
932	2 1 0	TOWN OF EAST LONGMEADOW CON COM		GERRARD AV	114,100
932	26 18 0	TOWN OF EAST LONGMEADOW		CALKINS AV	133,700
932	2C 10 338	TOWN OF EAST LONGMEADOW		LULL ST	85,300
932	35 23 B	TOWN OF EAST LONGMEADOW		ELM ST	840,100

## Section 3: Finance

### FY 15 Tax Exempt Properties

LUC	Parcel Id	Owner	#	Location	Fy15 Value
932	37 41B B	TOWN OF EAST LONGMEADOW		PLEASANT ST	286,200
932	39 29 0	TOWN OF EAST LONGMEADOW	REAR	INDIAN SPRING RD	71,800
932	3A 1 919	TOWN OF EAST LONGMEADOW		NIAGARA ST	59,800
932	3A 10 958	TOWN OF EAST LONGMEADOW		VINELAND AV	30,700
932	42 12 0	TOWN OF EAST LONGMEADOW	REAR	CHESTNUT ST	115,500
932	4A 11 450	TOWN OF EAST LONGMEADOW		VINELAND AV	80,200
932	4A 12 453	TOWN OF EAST LONGMEADOW		VOYER AV	77,500
932	4A 13 417	TOWN OF EAST LONGMEADOW		PATTERSON AV	77,500
932	4A 14 456	TOWN OF EAST LONGMEADOW		VOYER AV	96,800
932	4A 15 416	TOWN OF EAST LONGMEADOW		PATTERSON AV	49,600
932	4A 16 412	TOWN OF EAST LONGMEADOW		PATTERSON AV	80,600
932	4A 17 406	TOWN OF EAST LONGMEADOW		PATTERSON AV	90,300
932	50 11A 0	TOWN OF EAST LONGMEADOW		KIBBE RD	1,445,600
932	61 23 0	TOWN OF EAST LONGMEADOW		PARKER ST	882,000
932	61 66 0	TOWN OF EAST LONGMEADOW		PARKER ST	377,400
932	62 11 54A	TOWN OF EAST LONGMEADOW		FERNWOOD DR	192,100
932	63 10A 0	TOWN OF EAST LONGMEADOW		KIBBE RD	216,000
932	73 42 0	TOWN OF EAST LONGMEADOW		TANGLEWOOD DR	42,300
932	74 1A C	TOWN OF EAST LONGMEADOW		PARKER ST	23,800
932	87 35 0	TOWN OF EAST LONGMEADOW	REAR	TANGLEWOOD DR	28,900
932	90 7 0	TOWN OF EAST LONGMEADOW		HAMPDEN RD	212,900
932	92 13 0	TOWN OF EAST LONGMEADOW		MILL RD	221,500
932	92 13A 0	TOWN OF EAST LONGMEADOW	REAR	MILL RD	17,600
933	12B 23 0	TOWN OF EAST LONGMEADOW		GATES AV	512,500
933	26 85 0	TOWN OF EAST LONGMEADOW		ELMCREST ST	98,300
933	26 86 0	TOWN OF EAST LONGMEADOW		ELMCREST ST	148,600
934	17 33 10	TOWN OF EAST LONGMEADOW	180	MAPLE ST	22,561,100
934	36 86 0	TOWN OF EAST LONGMEADOW	175	MAPLESHADE AV	6,080,700
934	37 1 0	TOWN OF EAST LONGMEADOW	50	HANWARD HL	21,464,900
934	60 51 0	TOWN OF EAST LONGMEADOW	607	PARKER ST	8,613,000
934	65 25 0	TOWN OF EAST LONGMEADOW	77	HAMPDEN RD	5,733,800
936	15A 29 404	TOWN OF EAST LONGMEADOW		MELROSE AV	7,100
936	15B 31 59	TOWN OF EAST LONGMEADOW		TERRACE AV	3,100
936	15B 32 63	TOWN OF EAST LONGMEADOW		TERRACE AV	3,000
936	15B 33 66	TOWN OF EAST LONGMEADOW		TERRACE AV	3,100
936	1B 42 PTG	TOWN OF EAST LONGMEADOW		ODION AV	4,300
936	2A 65 82	TOWN OF EAST LONGMEADOW		MORNINGSIDE RD	3,200
936	34 24 0	TOWN OF EAST LONGMEADOW	76	DAWES ST	17,700
936	3A 14 649	TOWN OF EAST LONGMEADOW		DONALD AV	6,700
936	3B 58 205	TOWN OF EAST LONGMEADOW		SMITH AV	38,800
936	3B 59 202	TOWN OF EAST LONGMEADOW		SMITH AV	15,200
936	61 46A 35	TOWN OF EAST LONGMEADOW	50	HIGH PINE CR	152,100
936	74 25 19	TOWN OF EAST LONGMEADOW	47	HIGH PINE CR	141,300
936	74 7A 0	TOWN OF EAST LONGMEADOW	REAR	PARKER ST	33,100
936	93 1 B-1	TOWN OF EAST LONGMEADOW		PINEYWOODS DR	20,900
936	94 48B 0	TOWN OF EAST LONGMEADOW		GLEN HEATHER LN	8,600

## Section 3: Finance

### FY 15 Tax Exempt Properties

LUC	Parcel Id	Owner	#	Location	Fy15 Value
942	21 5A 2	BAY PATH COLLEGE	1	DENSLOW RD	2,798,700
946	21 5B 4	BAY PATH COLLEGE		SHAKER RD	44,300
954	16 104 7	HOLY TRINITY HOME ASSOC INC	26	BALDWIN ST	276,800
954	27 20 3	GUNTHER ROWLEY AMERICAN		CRANE AV	223,400
954	40 7 0	MASONIC TEMPLE OF E. LONGMEADOW	43	CHESTNUT ST	496,400
954	4A 7 584	SISTO LOMBARDI # 64	213	VINELAND AV	241,100
957	6 9 0	FAIRVIEW EXTENDED CARE SVC.	305	MAPLE ST	5,167,300
957	10 14 3	LOWER PIONEER VALLEY EDUCATIONAL	159	DENSLOW RD	528,600
959	16 99 37	ADITUS INC	11	GLENDALE RD	181,100
959R	16 88 0	THIRD ASSOCIATION OF PROPERTIES	53	GLENDALE RD	262,400
959R	24 96 21	CENTER FOR HUMAN DEVELOPMENT	80	DAY AV	244,700
959R	25 48 0	GREENWOOD PARK II INC	46	MAPLESHADE AV	230,300
959R	28 65 0	MENTAL HEALTH ASSOCIATION INC	15	WESTERNVIEW DR	233,600
959R	37 30 0	HILLTOP CHILD AND ADULT SERVICES	190	PLEASANT ST	284,400
959R	3B 91 575	MULTI CULTURAL COMMUNITY SERV	191	VINELAND AV	186,300
959R	48 1 166	ADITUS INC	22	PORTER RD	316,100
959R	52 23 D	ADITUS INC	39	KIBBE RD	288,200
959R	66 27 1	CENTER FOR HUMAN DEVELOPMENT	474	SOMERS RD	275,000
959R	7 2 0	CIL REALTY OF MASSACHUSETTS INC	378	CHESTNUT ST	392,500
959R	72 12 3	CIL REALTY OF MASSACHUSETTS INC	218	ALLEN ST	277,500
960	17 22 1	R. C. BISHOP OF SPRINGFIELD DIO	110	MAPLE ST	2,466,200
960	2 29 0	R. C. BISHOP OF SPRINGFIELD DIO		DWIGHT RD	2,491,900
960	27 100 0	SHILOH CHURCH OF GOD IN CHRIST	30	SOMERS RD	395,300
960	27 159 0	FIRST CONGREGATIONAL SOCIETY	7	SOMERS RD	1,572,000
960	30 28 0	GREEK ORTHODOX CHURCH OF ST LUKE	400	PROSPECT ST	2,178,900
960	36 1 B	ST PAULS EVANGELICAL LUTHERAN	181	ELM ST	1,543,600
960	36 51 0	ST MARKS EPISCOPAL CHURCH	1	PORTER RD	1,778,800
960	40 8 0	METHODIST CHURCH TRUSTEES	215	SOMERS RD	1,405,200
960	5 3 B	NEW LIFE BAPTIST CHURCH	317	WESTWOOD AV	796,500
960	78 9 1	FIRST BAPTIST CHURCH	48	PARKER ST	3,036,300
960	79 21 0	GRACE + GLORY CHURCH	93	MEADOWBROOK RD	513,900
961R	14A 1 3A	G. SCOTT + C. STEVEN TRUSTE	8	BARTLETT AV	266,400
961R	24 142 7	ST MARKS EPISCOPAL CHURCH	14	MELODY LN	210,400
961R	5 3A A	NEW LIFE BAPTIST CHURCH	315	WESTWOOD AV	210,800
961R	52 26 D	CORNERSTONE CHURCH	15	KIBBE RD	2,831,400
961R	59 64 3	FIRST CONGREGATIONAL CHURCH	239	PORTER RD	296,800
961R	78 10 2A	FIRST BAPTIST CHURCH	72	PARKER ST	261,200
961R	94 5 8	APOSTOLIC CHURCH OF ENFIED INC	26	SOMERSVILLE RD	268,400
962	27 126 4	R. C. BISHOP OF SPRINGFIELD DIO	59	SOMERS RD	999,700
962V	27 102 0	SHILOH CHURCH OF GOD IN CHRIST	REAR	SOMERS RD	3,700
962V	27 159A A	FIRST CONGREGATIONAL CHURCH	SOMERS RD	13,500	
962V	27 164 0	FIRST CONGREGATIONAL CHURCH	60-70	PROSPECT ST	99,800
962V	79 21A 0	GRACE + GLORY CHURCH		MEADOWBROOK RD	59,000
970	24 16 0	EAST LONGMEADOW HOUSING		VILLAGE GREEN CR	2,058,000
970	28 34 0	EAST LONGMEADOW HOUSING	53	WOODLAWN ST	2,217,000
970	39 2 C2	EAST LONGMEADOW HOUSING		SOMERS RD	4,374,400



## Section 3: Finance

### FY 15 Tax Exempt Properties

LUC	Parcel Id	Owner	#	Location	Fy15 Value
970R	2B 58 53	EAST LONGMEADOW HOUSING	3	LYRIC AV	154,500
970R	85 46 9	EAST LONGMEADOW HOUSING	38	HOLLAND DR	154,300
970R	1A 67 164	EAST LONGMEADOW HOUSING	27	BARNUM ST	142,400
970R	1A 7 53	EAST LONGMEADOW HOUSING	39	WOOD AV	136,600
970R	12B 29 100	EAST LONGMEADOW HOUSING	46	THOMPkins AV	174,400
970R	2C 21 362	EAST LONGMEADOW HOUSING	1	LULL ST	100,900
980	4 54 0	FRANCONIA GOLF COURSE		WESTWOOD AV	3,551,600
990	38 64 A-2	BROWNSTONE GARDENS I INC	75	PLEASANT ST	6,770,400
990	38 64 B	BROWNSTONE GARDENS I INC	79	PLEASANT ST	2,009,500
990	39 30 C-2	BROWNSTONE GARDENS III INC	110	SOMERS RD	2,119,700
996	7 5 0	D R CHESTNUT LLC	420	CHESTNUT ST	0
996	80 1 H	THE ELMS RESIDENTIAL CONDOMINIUM		PINEHURST DR	0
996	10 2 0	DENSLOW PARK OFFICE CO VALLEY	180	DENSLOW RD	0
996	10 3 0	BENTON PROFESSIONAL	265	BENTON DR	0
996	14 11 0	CONDOMINIUM EAST OFFICES INC	264	NORTH MAIN ST	0
996	22 9 0	DEER PARK BUSINESS CENTER		DEER PARK DR	0
996	25 4 0	MEADOW PLACE CONDOMINIUM	200	NORTH MAIN ST	0
997	27 81 0	GREENLAWN CEMETERY ASSOCIATION		PLEASANT ST	156,100
997	43 31 0	BILLINGS HILL CEMETERY ASSOCIATION		PROSPECT ST	148,200
997	43 32 0	BILLINGS HILL CEMETERY ASSOCIATION		PROSPECT ST	98,700
997	70 52 0	BROOKSIDE CEMETERY ASSOCIATION		PORTER RD	93,900
997	77 58 0	BAPTIST BIBLE CEMETERY ASSOC		HAMPDEN RD	161,100
997	11 2 2B	WESTMASS AREA DEVELOPMENT CORP		DEER PARK DR	170,900
997	11 6 4A	WESTMASS AREA DEVELOPMENT CORP		DEER PARK DR	316,800
997	11 7 0	BOSTON AND MAINE CORPORATION		DEER PARK DR	65,300
<b>TOTAL FY15 EXEMPT VALUE</b>					<b>165,311,800</b>

## Section 3: Finance

### MASSACHUSETTS DEPARTMENT OF REVENUE

#### DIVISION OF LOCAL SERVICES

#### ASSESSMENT/CLASSIFICATION REPORT FY2015

#### EAST LONGMEADOW

City/Town/District

as of January 1, 2014

PROPERTY TYPE	ACCT/ PARCEL COUNT	CLASS 1 Residential Assessed Value	CLASS 2 Open Space Assessed Value	CLASS 3 Commercial Assessed Value	CLASS 4 Industrial Assessed Value	CLASS 5 Personal Property Assessed Value
101	5,396	1,354,353,800				
102	158	51,473,100				
MISC 103,109	10	3,727,000				
104	48	9,274,000				
105	4	868,200				
111-125	5	24,371,900				
130-32,106	586	26,139,400				
200-231	0		0			
300-393	289			158,648,300		
400-452	85				109,816,500	
CH 61 LAND	1		0	483		
CH 61A LAND	17		0	190,563		
CH 61B LAND	7		0	1,504,650		
012-043	26	4,635,138	0	4,325,462	735,800	
501	227					16,423,000
502	178					7,328,500
503	1					119,000
504,550-2	4					18,295,800
505	2					5,503,000
506	1					6,203,800
508	5					751,400
<b>TOTALS</b>	7,050	1,474,842,538	0	164,669,458	110,552,300	54,624,500
<b>REAL AND PERSONAL PROPERTY TOTAL VALUE</b>						1,804,688,796
<b>EXEMPT VALUE</b>						165,311,800

**NOTE : The information has not been Approved and is subject to change.**

Submitted by: Board of Assessors

Diane L. Bishop, Dir of Assessing, East Longmeadow,  
413-525-5400  
 (Board of Assessors)

10/15/2014 10:11 AM  
 (Date)

Submitted on behalf of the Board of Assessors. Signatures on file  
 (Comments)

# Section 3: Finance

State Tax Form 31C

## THE COMMONWEALTH OF MASSACHUSETTS DEPARTMENT OF REVENUE TAX RATE RECAPITULATION

FISCAL 2015

### OF EAST LONGMEADOW

City / Town / District

#### I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	\$	<u>58,599,329.86</u>
Ib. Total estimated receipts and other revenue sources (from IIIe)		<u>21,206,178.00</u>
Ic. Tax levy (Ia minus Ib)	\$	<u>37,393,151.86</u>
Id. Distribution of Tax Rates and levies		

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	81.7228%	30,558,730.71	1,474,842,538	20.72	30,558,737.39
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	9.1245%	3,411,938.14	164,669,458	20.72	3,411,951.17
Net of Exempt					0.00
Industrial	6.1259%	2,290,667.09	110,552,300	20.72	2,290,643.66
<b>SUBTOTAL</b>	96.9732%		1,750,064,296		36,261,332.22
Personal	3.0268%	1,131,815.92	54,624,500	20.72	1,131,819.64
<b>TOTAL</b>	100.0000%		1,804,688,796		37,393,151.86

Board of Assessors of

**EAST LONGMEADOW**

MUST EQUAL 1C

City / Town / District

**NOTE : The information has not been Approved and is subject to change.**

Diane L. Bishop, Dir of Assessing, East Longmeadow,  
413-525-5400  
Assessor

11/19/2014 8:46 AM Submitted on behalf of the Board of Assessors...  
Date (Comments)

**Do Not Write Below This Line --- For Department of Revenue Use Only**

Reviewed By  
Date :  
Approved :  
Director of Accounts

James Podolak  
28-NOV-14  
Dennis Mountain

  
(Gerard D. Perry)

# Section 3: Finance

## TAX RATE RECAPITULATION

FISCAL 2015

### EAST LONGMEADOW

City / Town / District

#### II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(e) from page 4)	\$	57,983,786.00
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes		0.00
2. Debt and interest charges not included on page 4		0.00
3. Final court judgements		0.00
4. Total overlay deficits of prior years		0.00
5. Total cherry sheet offsets (see cherry sheet 1-ER)		46,702.00
6. Revenue deficits		0.00
7. Offset receipts deficits Ch. 44, Sec. 53E		0.00
8. Authorized Deferral of Teachers' Pay		0.00
9. Snow and ice deficit Ch. 44, Sec. 31D		0.00
10. Other (specify on separate letter)		4,282.00
TOTAL Ilb (Total lines 1 through 10)		50,984.00
Ilc. State and county cherry sheet charges (C.S. 1-EC)		229,418.00
Ild. Allowance for abatements and exemptions (overlay)		335,141.86
Ile. Total amount to be raised (Total Ila through Ild)	\$	58,599,329.86

#### III. Estimated receipts and other revenue sources

Illa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	\$	11,400,109.00
2. Massachusetts school building authority payments		668,807.00
TOTAL Illa		12,068,916.00
IIlb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col(b), Line 24)		5,746,000.00
2. Offset Receipts (Schedule A-1)		0.00
3. Enterprise Funds (Schedule A-2)		0.00
4. Community Preservation Funds (See Schedule A-4)		305,412.00
TOTAL IIlb		6,051,412.00
IIlc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col.(c))		356,629.00
2. Other available funds (page 4, col.(d))		2,603,011.00
TOTAL IIlc		2,959,640.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2014		0.00
b. Free cash..appropriated on or after July 1, 2014		0.00
2. Municipal light source		0.00
3. Teachers' pay deferral		0.00
4. Other source : RADIO GRANT AM & REFIN PREM AMORT		126,210.00
TOTAL IIId		126,210.00
IIle. Total estimated receipts and other revenue sources	\$	21,206,178.00
(Total Illa through IIId)		

#### IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)	\$	58,599,329.86
b. Total estimated receipts and other revenue sources (from IIle)	\$	21,206,178.00
c. Total real and personal property tax levy (from Ic)	\$	37,393,151.86
d. Total receipts from all sources (total IVb plus IVc)	\$	58,599,329.86

## Section 3: Finance

### LOCAL RECEIPTS NOT ALLOCATED \* TAX RATE RECAPITULATION

#### EAST LONGMEADOW

City/Town/District

	(a) Actual Receipts Fiscal 2014	(b) Estimated Receipts Fiscal 2015
==> 1 MOTOR VEHICLE EXCISE	2,031,021.77	2,000,000.00
2 OTHER EXCISE		
==> a.Meals	0.00	0.00
==> b.Room	0.00	0.00
==> c.Other	44,909.58	45,000.00
==> 3 PENALTIES AND INTEREST ON TAXES AND EXCISES	259,636.68	250,000.00
==> 4 PAYMENTS IN LIEU OF TAXES	123,714.50	143,000.00
5 CHARGES FOR SERVICES - WATER	1,992,037.98	1,370,000.00
6 CHARGES FOR SERVICES - SEWER	1,606,927.46	1,020,000.00
7 CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8 CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
9 OTHER CHARGES FOR SERVICES	0.00	0.00
10 FEES	19,178.75	19,000.00
11 RENTALS	100,847.22	100,000.00
12 DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13 DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
14 DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
15 DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16 OTHER DEPARTMENTAL REVENUE	18,100.32	15,000.00
17 LICENSES AND PERMITS	332,522.43	330,000.00
18 SPECIAL ASSESSMENTS	29,087.57	30,000.00
==> 19 FINES AND FORFEITS	24,290.00	14,000.00
==> 20 INVESTMENT INCOME	65,038.31	70,000.00
==> 21 MEDICAID REIMBURSEMENT	125,831.77	126,000.00
==> 22 MISCELLANEOUS RECURRING (PLEASE SPECIFY)	213,585.68	214,000.00
23 MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	8,480.16	0.00
<b>24 TOTALS</b>	<b>\$ 6,995,210.18</b>	<b>\$ 5,746,000.00</b>

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2015 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Sara Menard, Accountant, East Longmeadow, 413-525-5400

11/18/2014 10:53 AM

Accounting Officer

Date

\* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2014 estimated receipts to FY2015 estimated

## Section 3: Finance

### CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

#### TAX RATE RECAPITULATION EAST LONGMEADOW

**FISCAL 2015**

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS	
							MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a)  Total Appropriations of Each Meeting	(b) **  From Raise and Appropriate	(c)  From Free Cash See B-1	(d)  From Other Available Funds See B-2	(e)  From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) ***  Revolving Funds (See A-3)	(g)  Borrowing Authorization
05/19/2014	2015	57,983,786.00	54,723,016.00	356,629.00	2,603,011.00	301,130.00	322,000.00	0.00
<b>Totals</b>		57,983,786.00	54,723,016.00	356,629.00	2,603,011.00	301,130.00		
		Must Equal Cols. (b) thru (e)						

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

EAST LONGMEADOW     Thomas Florence, Town Clerk, East Longmeadow, 413-525-5400

City/Town/District

Clerk

11/18/2014 9:04 AM

Date



### **Town Accountant**

#### **To The Board of Selectmen:**

Results of operations for fiscal year ending June 30, 2014 were favorable compared to budget; however, they have declined from last year. The Town's "Free Cash", resulting from the FY 2014 operations, was certified as of July 1, 2014 at \$1,438,276 or about a 4.2% increase from prior year. The Town's Reserve balances at June 30, 2014 include: Stabilization Fund - \$1,849,268, Water Reserves - \$728,270, Sewer Reserves - \$707,582 and Undesignated Community Preservation Funds - \$494,903.

With the turnover of the Town Accountant position shortly after the fiscal year ended, there has been a great deal of change, both within the department and within the operations of the Town. Many of the changes will be seen in fiscal year 2015 and going forward.

I would like to thank the Town Accountant Department staff, Town Officials and all other employees and volunteers who have given their time to assist in the operations of the Town.

Respectfully submitted,

Sara Menard  
Town Accountant

TOWN OF EAST LONGMEADOW, MASSACHUSETTS  
COMBINED BALANCE SHEET - ALL FUNDS TYPES AND ACCOUNT GROUP  
June 30, 2014

	Governmental Fund Type			Fiduciary		Account		Totals
	General	Special Revenue	Capital Projects	Water & Sewer	Trust and Agency	Long Term Debt		
<b>Assets</b>								
Cash and Investments	\$ 4,997,440	\$ 3,537,852	\$ 2,499,126	\$ 1,559,169	\$ 2,920,907	\$ -	\$ -	\$ 15,514,494
Receivables:								
Property Taxes	974,079	-	-	-	-	-	-	974,079
Less: Allowance for Uncollectible Accounts	(1,293,623)	-	-	-	-	-	-	(1,293,623)
CPA Surcharge	-	5,966	-	-	-	-	-	5,966
Excise Taxes	163,991	-	-	-	-	-	-	163,991
Tax Liens	591,151	2,069	-	19,609	-	-	-	612,829
Tax Foreclosures	70,167	-	-	-	-	-	-	70,167
User Charges	-	-	-	610,768	-	-	-	610,768
Other	30,790	30,909	-	-	-	-	-	61,699
Special Assessment - Betterments	-	-	-	190,976	-	-	-	190,976
Due From Other Governments	-	993,242	-	-	-	-	-	993,242
Amount to be Provided for the Payment of Debts	-	-	-	-	-	-	-	27,247,013
<b>Total Assets</b>	<b>\$ 5,533,995</b>	<b>\$ 4,570,038</b>	<b>\$ 2,499,126</b>	<b>\$ 2,380,522</b>	<b>\$ 2,920,907</b>	<b>\$ 27,247,013</b>	<b>\$ 27,247,013</b>	<b>\$ 45,151,601</b>
<b>Liabilities and Fund Equity</b>								
<b>Liabilities:</b>								
Accrued Payroll and Accounts Payable	\$ 303,055	\$ -	\$ -	\$ 16,518	\$ -	\$ -	\$ -	\$ 319,573
Employee Withholdings	330,689	-	-	-	-	-	-	330,689
Taxes Collected in Advance	73,006	-	-	-	-	-	-	73,006
Due to Others/Deposits	-	-	-	-	704,432	-	-	704,432
Deferred Revenue:								
Property Taxes	(319,544)	-	-	-	-	-	-	(319,544)
Other	852,529	1,032,186	-	821,353	-	-	-	2,706,068
Bond Anticipation Note	-	-	1,181,082	-	-	-	-	1,181,082
Bond Indebtedness	-	-	-	-	-	-	-	-
<b>Total Liabilities</b>	<b>\$ 1,239,735</b>	<b>\$ 1,032,186</b>	<b>\$ 1,181,082</b>	<b>\$ 837,871</b>	<b>\$ 704,432</b>	<b>\$ 27,247,013</b>	<b>\$ 27,247,013</b>	<b>\$ 32,242,319</b>
<b>Fund Equity:</b>								
Fund Balance:								
Reserved for Encumbrances	\$ 693,489	\$ -	\$ -	\$ 106,799	\$ -	\$ -	\$ -	\$ 800,288
Reserved for Capital Projects	-	-	-	-	-	-	-	-
Reserve for Debt	343,406	-	-	-	-	-	-	343,406
Reserve for Subsequent Years Expenditures	356,629	-	-	-	-	-	-	356,629
Undesignated	2,900,736	3,537,852	1,318,044	1,435,852	2,216,475	-	-	11,408,959
<b>Total Fund Equity</b>	<b>\$ 4,294,260</b>	<b>\$ 3,537,852</b>	<b>\$ 1,318,044</b>	<b>\$ 1,542,651</b>	<b>\$ 2,216,475</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,909,282</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 5,533,995</b>	<b>\$ 4,570,038</b>	<b>\$ 2,499,126</b>	<b>\$ 2,380,522</b>	<b>\$ 2,920,907</b>	<b>\$ 27,247,013</b>	<b>\$ 27,247,013</b>	<b>\$ 45,151,601</b>

TOWN OF EAST LONGMEADOW, MASSACHUSETTS  
STATEMENT OF REVENUES AND EXPENDITURES -  
BUDGETARY BASIS - (NON-GAAP) -  
BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2014

	Budgeted Amounts		Actual		Amounts Carried Forward to Next Year	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget	Budgetary Basis			
<b>Revenues:</b>						
Property Taxes	35,995,153	35,995,153	36,179,600	\$	-	184,447
State Receipts	11,895,546	11,895,546	11,899,420		-	3,874
Excise and Other Taxes	1,933,360	1,933,360	2,157,446		-	224,086
Licenses, Permits, Fees	912,731	912,731	896,816		-	(15,915)
Interest on Taxes	458,398	458,398	218,890		-	(239,508)
Interest on Investments	107,947	107,947	65,038		-	(42,909)
<b>Total Revenues</b>	<b>51,303,135</b>	<b>51,303,135</b>	<b>51,417,210</b>		-	<b>114,075</b>
<b>Expenditures:</b>						
Current:						
General Government	2,627,903	2,289,134	2,127,162		65,135	96,837
Protection of Persons and Property	3,627,022	3,685,192	3,620,669		18,308	46,215
Public Works	4,836,409	5,243,210	4,918,865		139,460	184,885
Education	27,452,864	27,453,263	26,937,230		450,785	65,248
Health and Human Services	459,920	443,692	421,064		530	22,098
Culture and Recreation	844,357	859,945	855,591		1,863	2,491
Insurance and Employee Benefits	8,425,237	8,541,996	8,509,525		7,840	24,631
State Assessments	196,231	196,231	210,334		-	(14,103)
Debt Service	4,868,177	4,786,457	4,776,888		9,568	1
<b>Total Expenditures</b>	<b>53,338,120</b>	<b>53,499,120</b>	<b>52,377,328</b>		<b>693,489</b>	<b>428,303</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>(2,034,985)</b>	<b>(2,195,985)</b>	<b>(960,118)</b>		<b>(693,489)</b>	<b>542,378</b>
<b>Other Financing Sources (Uses):</b>						
Operating Transfers In	1,523,988	1,523,988	1,523,988		-	-
Operating Transfers (Out)	(1,056,218)	(1,381,218)	(1,381,218)		-	-
<b>Total Other Financing Sources (Uses)</b>	<b>467,770</b>	<b>142,770</b>	<b>142,770</b>		<b>-</b>	<b>-</b>
<b>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</b>	<b>(1,567,215)</b>	<b>(2,053,215)</b>	<b>(817,348)</b>		<b>(693,489)</b>	<b>542,378</b>
<b>Fund Balances, Beginning of Year (w AA)</b>	<b>\$ 5,111,608</b>	<b>\$ 5,111,608</b>	<b>\$ 5,111,608</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>
<b>Fund Balances, End of Year</b>	<b>\$ 3,544,393</b>	<b>\$ 3,058,393</b>	<b>\$ 4,294,260</b>	<b>\$</b>	<b>(693,489)</b>	<b>\$ 542,378</b>
<b>Reconciliation of Budget Deficit:</b>						
Free Cash	1,241,671	1,727,671				
Prior Yr Encumbrances	493,285	493,285				
Reserve for Debt - GF	44,478	44,478				
Deficits	(212,219)	(212,219)				
	<b>1,567,215</b>	<b>2,053,215</b>				

# Section 3: Finance

## Town of East Longmeadow Schedule of Special Revenue July 1, 2013 to June 30, 2014

Fund No.	Balance 7/1/2013	Revenues			Expenditures					Transfers			
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	General Revenue	General Government	Public Safety	Public Works	Education	Health and Human Services	Culture and Recreation	Other Financing Sources (Uses)	Balance 6/30/2014
2300	\$ (128,524)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (28,567)
Various	98,880	-	1,418,427	-	-	6,000	35,943	-	1,383,537	53,688	46,843	19,547	8,762

# Section 3: Finance

## Town of East Longmeadow Schedule of Capital Projects July 1, 2013 to June 30, 2014

Fund No.	Balance 7/1/2013	Revenues			Expenditures							Transfers In (Out)	Notes/ Bonds	Balance 6/30/2014	
		Operating Grants and Contributions	Capital Grants and Contributions	General Government	Public Safety	Public Works	Education	Culture and Recreation	Water	Sewer					
Governmental Type Capital Projects:															
Various	\$ 69,293	\$ -	\$ -	\$ -	\$ -	\$ 108,221	\$ -	\$ -	\$ -	\$ -	\$ 201,000	\$ -	\$ -	\$ 182,072	
3238	47,164	4,057			80,307						135,000			51,222	
3284	-													94,883	
Various	8,413	-	-	-	-	207,140	-	-	-	-	202,983	-	-	4,247	
3059	67										(67)			-	
3082	(23,633)					(23,076)								(555)	
Various	(23,355)	-	-	-	-	-	-	579,057	-	-	340,081	-	-	(232,451)	
Various	204,601	-	-	221,373	130,644	-	-	-	-	-	203,062	-	-	108,606	
Various	24,185	-	-	-	68,895	-	-	-	-	-	54,711	-	-	9,001	
Various	682	-	-	-	90,270	-	-	-	-	-	101,054	-	-	6,368	
Various	482,972	-	-	-	-	-	218,785	-	-	-	508,068	-	-	842,253	
3000	-			114,082							418,468			303,537	
Total Governmental Type Capital Projects															
\$ 860,688		\$ 4,057	\$ -	\$ 416,642	\$ 305,809	\$ 202,302	\$ 218,785	\$ 579,057	\$ -	\$ -	\$ 2,265,189	\$ -	\$ -	\$ 1,317,321	
Sewer Projects:															
3011	72,385									16,824				72,385	
3038	97,249													80,425	
3045	51,359													51,359	
3054	156,000													156,000	
3091	(9,097)									(8,144)				147	
3214	288,581										(98,700)			189,881	
3233	100,000									13,472				100,000	
3234	18,890									45,733				3,408	
3282	-									65,000				650	
3283	-									-				-	
\$ 783,457		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 131,885	\$ 12,713	\$ -	\$ -	\$ 694,285	
Total Sewer Projects															
\$ 783,457		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 131,885	\$ 12,713	\$ -	\$ -	\$ 694,285	
Water Projects:															
3000	(11,284)								(11,282)				38		
3070	44,301								0,430					34,861	
3231	63,398								48,081					15,325	
3237	(458,718)		18,500						274,893					16,000	
3260	-								76,033					(731,082)	
3281	-								89,331					89,331	
\$ (300,316)		\$ -	\$ 18,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 495,407	\$ -	\$ 175,600	\$ -	\$ -	\$ (683,563)	
Total Water Projects															
\$ (300,316)		\$ -	\$ 18,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 495,407	\$ -	\$ 175,600	\$ -	\$ -	\$ (683,563)	
\$ 1,263,830		\$ 4,057	\$ 18,500	\$ 416,642	\$ 305,809	\$ 202,302	\$ 218,785	\$ 579,057	\$ 495,407	\$ 131,885	\$ 2,453,542	\$ -	\$ -	\$ 1,318,043	

TOWN OF EAST LONGMEADOW, MASSACHUSETTS  
COMBINED BALANCE SHEET - WATER and SEWER FUNDS  
JUNE 30, 2014

	Proprietary Funds		Totals
	Sewer Fund	Water Fund	
<b>Assets</b>			
Cash and Investments	\$ 812,474	\$ 746,695	\$ 1,559,169
Accounts Receivable:			
User Charges	288,937	321,831	610,768
Tax Liens	16,843	2,766	19,609
Betterments	181,454	9,522	190,976
<b>Total Assets</b>	<b>1,299,708</b>	<b>1,080,814</b>	<b>2,380,522</b>
<b>Liabilities and Fund Equity</b>			
<b>Liabilities:</b>			
Accrued Payroll and Accounts Payable	7,626	8,892	16,518
Deferred Revenue	487,234	334,119	821,353
<b>Total Liabilities</b>	<b>494,860</b>	<b>343,011</b>	<b>837,871</b>
<b>Fund Equity:</b>			
Reserved for Encumbrances	97,266	9,533	106,799
Unreserved:			
Undesignated	707,582	728,270	1,435,852
<b>Total Fund Equity</b>	<b>804,848</b>	<b>737,803</b>	<b>1,542,651</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 1,299,708</b>	<b>\$ 1,080,814</b>	<b>\$ 2,380,522</b>



**TOWN OF EAST LONGMEADOW, MASSACHUSETTS  
PROPRIETARY FUNDS  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2014**

	<b>Business-Type Activities</b>		
	<b>Sewer Fund</b>	<b>Water Fund</b>	<b>Total</b>
<b>Operating Revenues:</b>			
User Charges	\$ 1,532,050	\$ 1,854,291	\$ 3,386,341
Interest and Penalties on Rates	23,474	27,370	50,844
Other	51,404	110,377	161,781
<b>Total Operating Revenues</b>	<b>1,606,928</b>	<b>1,992,038</b>	<b>3,598,966</b>
<b>Operating Expenses:</b>			
Salaries & Wages	314,357	393,998	708,355
Operating Expenses	755,352	1,131,145	1,886,497
<b>Total Operating Expenses</b>	<b>1,069,709</b>	<b>1,525,143</b>	<b>2,594,852</b>
<b>Operating Income (Loss)</b>	<b>537,219</b>	<b>466,895</b>	<b>1,004,114</b>
<b>Income (Loss) Before Operating Transfers</b>	<b>537,219</b>	<b>466,895</b>	<b>1,004,114</b>
<b>Operating Transfers:</b>			
Transfer In	-	-	-
Transfers (Out)	(716,797)	(713,827)	(1,430,624)
<b>Total Operating Transfers</b>	<b>(716,797)</b>	<b>(713,827)</b>	<b>(1,430,624)</b>
<b>Change in Fund Balance</b>	<b>(179,578)</b>	<b>(246,932)</b>	<b>(426,510)</b>
<b>Fund Balance at Beginning of Year</b>	<b>\$ 984,426</b>	<b>\$ 984,735</b>	<b>1,969,161</b>
<b>Fund Balance at End of Year</b>	<b>\$ 804,848</b>	<b>\$ 737,803</b>	<b>1,542,651</b>

## Section 3: Finance

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### Town of East Longmeadow Schedule of Trust Fund Balances 6/30/2014

<b><u>Stabilization Fund</u></b>	8216	\$ 1,849,268
<b><u>Scholarship Funds:</u></b>		
Adams Kennedy Memorial Scholarship	8450	(13)
Marilyn Baker Memorial Scholarship	8451	1,196
James Grocott Memorial Scholarship	8452	441
Ryan Rothweiller Memorial Soccer	8457	276
Brant Kelley Scholarship Fund	8458/8462	15,047
Mary Lou Donahue Scholarship Fund	8459/8463	515
Barbara Leahy Scholarship Fund	8460	89
EL Cable TV Scholarship	8461	736
<b><u>Poor Funds:</u></b>		
Porter Poor Fund	8212	46,841
<b><u>Library Funds:</u></b>		
Champlin Library Fund	8205	412
Library Trustees Fund	8206	15,673
Library Building Fund	8208	2,450
Fifer Irrevocable Trust	8223	1,330
<b><u>Cemetery Funds:</u></b>		
Hancock Cemetery Fund	8209	3,210
<b><u>Other Trust Funds:</u></b>		
Arts Lottery	8217	8,868
Land Acquisition	8203	39,786
Program Fund	8204	2,109
Ambulance Fund	8210	53
Recreation Fund	8211	13,896
Council on Aging Fund	8213	37,447
Council on Aging Building Fund	8218	11,558
Historical Commission	8214	9,081
Town Beautification Fund	8201	380
Pension Reserve Fund	8202	125,545
Friends of Heritage Park	8219	340
Traffic Signal	8220	25,930
Unemployment Compensation Fund	8215	81
Police Gym Fund	8224	66
Shaker Road Relief	8222	3,863
<b>Grand Total</b>		<b>\$ 2,216,474</b>

## Section 3: Finance

### Town of East Longmeadow, Massachusetts Total Long-Term Debt Outstanding as of June 30, 2014

#### Aggregate Debt Service

Date	Principal	Interest	Total P+I
06/30/2014	-	-	-
06/30/2015	3,528,256.77	975,942.86	4,504,199.63
06/30/2016	3,286,032.38	863,279.60	4,149,311.98
06/30/2017	3,006,335.38	758,989.47	3,765,324.85
06/30/2018	2,936,645.38	651,999.47	3,588,644.85
06/30/2019	2,921,960.38	540,981.51	3,462,941.89
06/30/2020	2,820,285.29	424,937.34	3,245,222.63
06/30/2021	2,720,614.29	306,669.97	3,027,284.26
06/30/2022	1,770,949.29	212,444.38	1,983,393.67
06/30/2023	1,446,291.29	147,101.73	1,593,393.02
06/30/2024	889,643.20	92,447.10	982,090.30
06/30/2025	694,999.20	60,509.76	755,508.96
06/30/2026	640,000.00	37,164.39	677,164.39
06/30/2027	285,000.00	20,000.00	305,000.00
06/30/2028	100,000.00	9,000.00	109,000.00
06/30/2029	100,000.00	5,400.00	105,400.00
06/30/2030	100,000.00	1,800.00	101,800.00
<b>Total</b>	<b>\$27,247,012.85</b>	<b>\$5,108,667.58</b>	<b>\$32,355,680.43</b>

#### Par Amounts Of Selected Issues

June 1 2003 -Water Tank Painting (O).....	45,000.00
June 1 2003 -Sewer-Chestnut Street (I).....	292,500.00
June 1 2003 -Sewer-upgrade (I).....	90,000.00
June 1 2003 -Water-Elm Street (O).....	364,500.00
June 1 2003 -Water-Westwood Ave 1 (O).....	236,250.00
June 1 2003 -Water-Westwood Ave 2 (O).....	101,250.00
June 1 2003 -Sewer-Replacement (I).....	821,250.00
June 1 2003 -Sewer-Parker/Meadowbrook (I).....	45,000.00
June 1 2003 -Library (I-E).....	675,000.00
June 1 2003 -Library (I).....	315,000.00
June 1 2003 -Sewer-Replace North Main Street (I).....	551,250.00
June 1 2003 -Sewer-Redstone Drive (I).....	112,500.00
June 1 2003 -Water-Lee, Parker, Meadowbrook (O).....	360,000.00
June 1 2003 -Sewer-Pecousic (I).....	45,000.00
June 1 2003 -Water-Parker Street Main (O).....	495,000.00
June 1 2003 -Water-Meadow Road Birchland (O).....	288,000.00
June 1 2003 -Sewer-Bike Trail (I).....	202,500.00
April 1 2005 -Remodeling (I).....	669,000.00
April 1 2005 -Modular Classrooms (I).....	140,000.00
April 1 2005 -Sewer 1 (I).....	65,000.00
April 1 2005 -Water 1 (O).....	40,000.00
April 1 2005 -Sewer 2 (I).....	30,000.00
April 1 2005 -Telecommunications (I).....	8,000.00
April 1 2005 -Water (O).....	8,000.00
December 1 2005 -Sewer (I).....	138,000.00
December 1 2005 -Water Tower (O).....	1,500,000.00
December 1 2005 -Roof Replacement (I).....	348,000.00
December 1 2005 -Oil Tank (I).....	14,000.00
December 1 2005 -IT Fiber (I).....	7,200.00
December 1 2005 -Equipment 1 (I).....	6,600.00
December 1 2005 -Equipment 2 (I).....	6,600.00
December 1 2005 -Town Buildings 1 (I).....	6,000.00
December 1 2005 -Town Buildings 2 (I).....	6,400.00
December 1 2005 -Meadowbrook Remodeling 1 (I).....	9,600.00
December 1 2005 -Meadowbrook Remodeling 2 (I).....	8,400.00
December 1 2005 -Meadowbrook Remodeling 3 (I).....	7,000.00
December 1 2005 -Mountainview Remodeling (I).....	6,000.00
December 1 2005 -Mapleshade Remodeling 1 (I).....	5,000.00
December 1 2005 -Mapleshade Remodeling 2 (I).....	8,200.00
December 1 2005 -Mapleshade Remodeling 3 (I).....	7,000.00
December 1 2005 -Gym Divider Doors (I).....	6,000.00

## Section 3: Finance

December 14 2006 MWPAT CW-03-18 Sewer (I).....	252,768.85
January 15 2007 -School Remodeling (I)(E).....	1,859,000.00
January 15 2007 -School Remodeling (I).....	546,000.00
January 15 2007 -Senior Center (I).....	120,000.00
December 18 2007 MWPAT CW-03-18-A Sewer (I).....	179,244.00
January 15, 2009 -School Remodeling (I).....	381,500.00
January 15, 2009 -Senior Center Remodeling (I).....	275,000.00
January 15, 2009 -Computer Hardware (I).....	125,000.00
January 15, 2009 -Departmental Equipment (I).....	97,000.00
January 15, 2009 -Recreational Facilities Improvements (I).....	120,000.00
January 15, 2009 -Public Building & Remodeling (I).....	81,500.00
January 15, 2009 -Departmental Equipment 2 (I).....	729,000.00
January 15, 2009 -School Athletic Field (I).....	321,000.00
January 15, 2009 -School Remodeling 2 (I).....	220,000.00
January 15, 2009 -Computer Hardware 2 (I).....	125,000.00
September 15 2010 -Police Crusiers (I).....	28,000.00
September 15 2010 -Phone System - Police/Fire (I).....	14,000.00
September 15 2010 -Phone System - MS & MB (I).....	80,000.00
September 15 2010 -Computers (I).....	20,000.00
September 15 2010 -Server Technology (I).....	24,000.00
September 15 2010 -Turf Field (I).....	1,200,000.00
September 15 2010 -Heating System (I).....	240,000.00
September 15 2010 -Renovate Portable Classroom Trailer (I).....	18,000.00
September 15 2010 -Asphalt Playground 1 (I).....	28,000.00
September 15 2010 -Asphalt Playground 2 (I).....	28,000.00
September 15 2010 -Repair Dump Truck (I).....	10,000.00
September 15 2010 -Council on Aging Renovation (I).....	140,000.00
September 15 2010 -Fuel Pump Controls (I).....	12,000.00
September 15 2010 -Sidewalk Construction (I).....	30,000.00
September 15 2010 -Sewer Pump Station Upgrades (I).....	878,000.00
October 13 2011 -Cur Ref of 8 1 01 - School (OE).....	6,666,000.00
October 13 2011 -Cur Ref of 8 1 01 - Sewer 1 (I).....	288,000.00
October 13 2011 -Cur Ref of 8 1 01 - Water 1 (O).....	256,000.00
October 13 2011 -Cur Ref of 8 1 01 - Sewer 2 (I).....	113,000.00
October 13 2011 -Cur Ref of 8 1 01 - Sewer 3 (I).....	65,000.00
October 13 2011 -Cur Ref of 8 1 01 - Water 2 (O).....	37,000.00
October 13 2011 -Cur Ref of 8 1 01 - Water 3 (O).....	15,000.00
October 13 2011 -Land Acquisition (I).....	660,000.00
October 13 2011 -Bldg Renovation (I).....	525,000.00
October 13 2011 -Departmental Equipment (I).....	590,000.00
October 13 2011 -Computer (I).....	485,000.00
October 13 2011 -Somers Road Landfill Planning (I).....	40,000.00
October 13 2011 -Sidewalk (I).....	55,000.00
October 13 2011 -Recreational Facility (I).....	50,000.00
October 13 2011 -Allen St Landfill Planning (I).....	15,000.00
October 13 2011 -DPW Equipment Repair (I).....	30,000.00
October 13 2011 -Public Safety Radio (IE).....	1,085,000.00
<b>TOTAL.....</b>	<b>27,247,012.85</b>

**Town of East Longmeadow, Massachusetts**  
*Short-Term Debt Outstanding as of June 30, 2014*

**Aggregate Debt Service**

Date	Principal	Interest	Total P+I
06/30/2014	-	-	-
06/30/2015	1,181,082.00	11,810.82	1,192,892.82
<b>Total</b>	<b>\$1,181,082.00</b>	<b>\$11,810.82</b>	<b>\$1,192,892.82</b>

**Par Amounts Of Selected Issues**

June 30, 2014 BAN.....	1,181,082.00
<b>TOTAL.....</b>	<b>1,181,082.00</b>

BEGIN:	
UNRESERVED UNDESIGNATED FUND BALANCE	2,900,736
LESS:	
PERSONAL PROPERTY TAXES RECEIVABLE	29,164
REAL ESTATE TAXES RECEIVABLE	944,915

OTHER RECEIVABLE, OVERDRAWN ACCOUNTS, DEFICITS		
Departmental Outside Co.	3,500	7,528
Overpayment Meals Tax	70	4,123
Chapter 90	26,597	1,297
SFSF 2011	6	192
Early Childhood 2013	3,142	8,446
SPED 94-192 2007	196	196
SPED 94-142 ARRA	1,225	15,781
SPED Program 2006	58	771
Teacher Quality 2007	8,267	51,562
Teacher Quality 2008	425	56
Teacher Quality 2010	430	898
Teacher Quality 2011	220	555
Title 1 2010 ARRA	362	799
METCO 2010	2,963	13
Community Partnership 06	22,661	5,222
Community Partnership 08	264	-
Enhanced Health 2008	33	-
Enhanced Health 2009	870	-
ESHS 2011	109	-

FREE CASH VOTED FROM TOWN MEETING NOT RECORDED

**ADD: DEFERRED REVENUE (CREDIT BALANCE +, DEBIT BALANCE -)**

60 DAYS TAX COLLECTIONS

**OTHER MISCELLANEOUS ADJUSTMENTS:**

Q	A
1	1. The first step in the process of developing a new product is to identify a market need. This is often done through market research, which can involve surveys, focus groups, and other methods of gathering information from potential customers.
2	2. Once a market need has been identified, the next step is to develop a product concept. This involves creating a detailed description of the product, including its features, benefits, and target market.
3	3. The third step is to develop a business plan. This document outlines the company's strategy for developing and marketing the product, as well as its financial projections.
4	4. The fourth step is to secure funding. This can be done through a variety of methods, including venture capital, angel investors, and bank loans.
5	5. The fifth step is to develop a prototype. This is a physical model of the product that can be used to test its design and functionality.
6	6. The sixth step is to conduct a pilot test. This involves selling the product to a small group of customers to gather feedback and test the marketing strategy.
7	7. The seventh step is to launch the product. This involves creating a marketing campaign to promote the product and reaching out to potential customers.
8	8. The eighth step is to monitor the product's performance. This involves tracking sales, customer feedback, and other metrics to ensure the product is meeting its goals.
9	9. The ninth step is to make improvements. Based on the feedback received, the company may need to make changes to the product or its marketing strategy.
10	10. The tenth step is to scale the product. This involves expanding the product's reach to new markets and increasing production to meet demand.

1,438,276  
FREE CASH, JULY 1, 2014

REVIEWED BY: Jim Podolak PLEASE SEE CERTIFICATION LETTER

DATE: 03/18/15 FOR DIRECTOR OF ACCOUNTS APPROVAL



### Treasurer – Collector – Town Clerk

#### Reconciliation Of Treasurer's Cash And Cash Investments

TREASURER'S BALANCE JULY 1, 2013	\$15,291,257.22
Cash receipts	60,503,168.12
Cash disbursements	60,276,063.26

TREASURER'S BALANCE JUNE 30, 2014	\$15,518,362.08
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#### COMPOSITION OF BALANCE ON JUNE 30, 2014

Petty cash	\$.00
PeoplesBank – Checking/Savings	8,330,528.81
UniBank	403,010.58
LPL Financial – Trust Funds	2,194,590.13
Peoples United Bank – Sub Divisions & Driveway	578,761.07
NUVO Bank – Investment Account	376,202.54
Certificate of Deposits	1,879,178.78
Massachusetts Municipal Depository	232,039.50
Westfield Savings Bank – Investment Account	513,989.12
LPL Financial – Investment Account	978,484.41
Peoples United Bank – Lockbox	31,577.14
<b>Total</b>	<b>\$15,518,362.08</b>

The Town continues to benefit from its recent upgrade rating by Standard and Poors of AA+ from A+. A better rating equates to lower interest rates when borrowing monies for long term projects. The financial stability and being able to retain monies in free cash and stabilization funds during the downturn in the economy and maintaining positive cash flow were keys in the upgrade. The percentage mix between commercial/industrial and residential properties continue to be a key factor as we are able to retain a good combination of revenues between properties. The growth of the Town and potential for future plans for positive growth all are important considerations leading to lower borrowing rates. This was advantageous to the Town as we recently refinanced a portion of our debt netting the Town savings of \$1,337,632 over the life of the bonds realizing these savings beginning in 2012 and moving forward. We are looking into refinancing more of our older debt in the upcoming year to net an additional \$493,500 over the duration of the long term borrowing.

We also maximized our investment options through the highest yielding CD's and a diversity of secure bond performances. All vehicles of investments must be on the state's legal list to ensure security and liquidity. Our investments yielded strong and above average rates of returns.

In 2014, we have maintained a tax collection rate of 99.1% with the balance collected in subsequent years. The Town continues to work with its MUNIS accounting software package for all departments, especially merging the Accountant and Treasurer offices effectively. We have streamlined current payment methods, on-line tax payments, and improved the integrity and security of the data with our new system. We have implemented an e-billing system which will have the capability to email all tax bills in lieu of postal mailing. We continued with our water shutoff program while being flexible for those who needed payment arrangements.

We recently implemented the new Quarterly tax payment schedule for real estate and personal property taxes. This has greatly increased the positive cash flow of the town as well as reducing two large payments in half for many tax payers.

We will continue to implement cost savings and efficiencies in our office staying within our budget as well as upgrading the way we currently perform our functions. Credit card options have been implemented for the convenience of taxpayers. All items in the clerk's office (certified copies, dog licenses, etc.) can now be paid on-line. We have worked with the Secretary of State's office to automate our vital record process by having all birth, death and marriage certificates on-line.

I have been fortunate in receiving cooperation from all who work in the various Town departments and look forward to the new challenges in 2015. Also, I must express my appreciation for the staff in the Clerk / Treasurer / Collector's office that professionally and efficiently handles the large volume of business in a growing community on a daily basis and as one of only a handful of offices statewide who combine the three functions.

Respectfully submitted,

Thomas P. Florence  
Town Clerk, Treasurer, Collector

## Section 3: Finance

### Principal and Interest Payments

FY15 Principal and Interest Payments - 7/1/14 to 6/30/15

#### General

Issue	Purpose	Principal	Interest	Subsidy	Total
January 15 2007	School Remodeling (I)(E)	-	39,039.00	-	39,039.00
	School Remodeling (I)	-	11,466.00	-	11,466.00
	Senior Center (I)	-	3,000.00	-	3,000.00
January 15, 2009	School Remodeling (I)	-	6,240.63	-	6,240.63
	Senior Center Remodeling (I)	-	4,425.00	-	4,425.00
	Computer Hardware (I)	-	1,656.25	-	1,656.25
	Departmental Equipment (I)	-	1,473.75	-	1,473.75
	Recreational Facilities Improvements (I)	-	1,965.00	-	1,965.00
	Public Building & Remodeling (I)	-	1,265.63	-	1,265.63
	Departmental Equipment 2 (I)	-	10,922.50	-	10,922.50
	School Athletic Field (I)	-	5,223.75	-	5,223.75
	School Remodeling 2 (I)	-	3,602.50	-	3,602.50
	Computer Hardware 2 (I)	-	1,656.25	-	1,656.25
	Cur Ref of 8 1 01 - School (OE)	1,000,000.00	127,785.00	-	1,127,785.00
October 13 2011	Bldg Renovation (I)	35,000.00	9,760.00	-	44,760.00
	Departmental Equipment (I)	40,000.00	10,960.00	-	50,960.00
	Computer (I)	85,000.00	8,875.00	-	93,875.00
	Somers Road Landfill Planning (I)	40,000.00	600.00	-	40,600.00
	Sidewalk (I)	5,000.00	1,040.00	-	6,040.00
	Recreational Facility (I)	5,000.00	960.00	-	5,960.00
	Allen St Landfill Planning (I)	15,000.00	225.00	-	15,225.00
	DPW Equipment Repair (I)	5,000.00	550.00	-	5,550.00
	Public Safety Radio (IE)	140,000.00	21,675.00	-	161,675.00
	Police Crusiers (I)	14,000.00	385.00	-	14,385.00
	Phone System - Police/Fire (I)	7,000.00	192.50	-	7,192.50
September 15 2010	Phone System - MS & MB (I)	40,000.00	1,100.00	-	41,100.00
	Computers (I)	10,000.00	275.00	-	10,275.00
	Server Technology (I)	12,000.00	330.00	-	12,330.00
	Turf Field (I)	100,000.00	16,512.50	-	116,512.50
	Heating System (I)	20,000.00	3,302.50	-	23,302.50
	Renovate Portable Classroom Trailer (I)	9,000.00	247.50	-	9,247.50
	Asphalt Playground 1 (I)	14,000.00	385.00	-	14,385.00
	Asphalt Playground 2 (I)	14,000.00	385.00	-	14,385.00
	Repair Dump Truck (I)	5,000.00	137.50	-	5,137.50
	Council on Aging Renovation (I)	20,000.00	2,000.00	-	22,000.00
	Fuel Pump Controls (I)	6,000.00	165.00	-	6,165.00
April 1 2005	Sidewalk Construction (I)	15,000.00	412.50	-	15,412.50
	Remodeling (I)	-	14,377.00	-	14,377.00
	Modular Classrooms (I)	-	2,870.00	-	2,870.00
	Telecommunications (I)	-	164.00	-	164.00
June 1 2003	Library (I-E)	-	12,450.00	-	12,450.00
	Library (I)	-	5,810.00	-	5,810.00
December 1 2005	Roof Replacement (I)	29,000.00	7,202.88	-	36,202.88
	Oil Tank (I)	7,000.00	280.00	-	7,280.00

## Section 3: Finance

	IT Fiber (I)	3,600.00	144.00	-	3,744.00
	Equipment 1 (I)	3,300.00	132.00	-	3,432.00
	Equipment 2 (I)	3,300.00	132.00	-	3,432.00
	Town Buildings 1 (I)	3,000.00	120.00	-	3,120.00
	Town Buildings 2 (I)	3,200.00	128.00	-	3,328.00
	Meadowbrook Remodeling 1 (I)	4,800.00	192.00	-	4,992.00
	Meadowbrook Remodeling 2 (I)	4,200.00	168.00	-	4,368.00
	Meadowbrook Remodeling 3 (I)	3,500.00	140.00	-	3,640.00
	Mountainview Remodeling (I)	3,000.00	120.00	-	3,120.00
	Mapleshade Remodeling 1 (I)	2,500.00	100.00	-	2,600.00
	Mapleshade Remodeling 2 (I)	4,100.00	164.00	-	4,264.00
	Mapleshade Remodeling 3 (I)	3,500.00	140.00	-	3,640.00
	Gym Divider Doors (I)	3,000.00	120.00	-	3,120.00
January 15 2007	School Remodeling (I)(E)	143,000.00	39,039.00	-	182,039.00
	School Remodeling (I)	42,000.00	11,466.00	-	53,466.00
	Senior Center (I)	40,000.00	3,000.00	-	43,000.00
January 15, 2009	School Remodeling (I)	38,500.00	6,240.63	-	44,740.63
	Senior Center Remodeling (I)	30,000.00	4,425.00	-	34,425.00
	Computer Hardware (I)	25,000.00	1,656.25	-	26,656.25
	Departmental Equipment (I)	19,000.00	1,473.75	-	20,473.75
	Recreational Facilities Improvements (I)	12,000.00	1,965.00	-	13,965.00
	Public Building & Remodeling (I)	8,500.00	1,265.63	-	9,765.63
	Departmental Equipment 2 (I)	132,000.00	10,922.50	-	142,922.50
	School Athletic Field (I)	33,000.00	5,223.75	-	38,223.75
	School Remodeling 2 (I)	22,000.00	3,602.50	-	25,602.50
	Computer Hardware 2 (I)	25,000.00	1,656.25	-	26,656.25
October 13 2011	Cur Ref of 8 1 01 – School (OE)	-	112,785.00	-	112,785.00
	Bldg Renovation (I)	-	9,235.00	-	9,235.00
	Departmental Equipment (I)	-	10,360.00	-	10,360.00
	Computer (I)	-	7,600.00	-	7,600.00
	Sidewalk (I)	-	965.00	-	965.00
	Recreational Facility (I)	-	885.00	-	885.00
	DPW Equipment Repair (I)	-	475.00	-	475.00
	Public Safety Radio (IE)	-	19,575.00	-	19,575.00
September 15 2010	Police Crusiers (I)	-	210.00	-	210.00
	Phone System – Police/Fire (I)	-	105.00	-	105.00
	Phone System – MS & MB (I)	-	600.00	-	600.00
	Computers (I)	-	150.00	-	150.00
	Server Technology (I)	-	180.00	-	180.00
	Turf Field (I)	-	15,262.50	-	15,262.50
	Heating System (I)	-	3,052.50	-	3,052.50
	Renovate Portable Classroom Trailer (I)	-	135.00	-	135.00
	Asphalt Playground 1 (I)	-	210.00	-	210.00
	Asphalt Playground 2 (I)	-	210.00	-	210.00
	Repair Dump Truck (I)	-	75.00	-	75.00
	Council on Aging Renovation (I)	-	1,750.00	-	1,750.00
	Fuel Pump Controls (I)	-	90.00	-	90.00
	Sidewalk Construction (I)	-	225.00	-	225.00

## Section 3: Finance

April 1 2005	Remodeling (I)	74,000.00	14,377.00	-	88,377.00
	Modular Classrooms (I)	140,000.00	2,870.00	-	142,870.00
	Telecommunications (I)	8,000.00	164.00	-	8,164.00
	Library (I-E)	75,000.00	12,450.00	-	87,450.00
	Library (I)	35,000.00	5,810.00	-	40,810.00
December 1 2005	Roof Replacement (I)	-	6,622.88	-	6,622.88
	Oil Tank (I)	-	140.00	-	140.00
	IT Fiber (I)	-	72.00	-	72.00
	Equipment 1 (I)	-	66.00	-	66.00
	Equipment 2 (I)	-	66.00	-	66.00
	Town Buildings 1 (I)	-	60.00	-	60.00
	Town Buildings 2 (I)	-	64.00	-	64.00
	Meadowbrook Remodeling 1 (I)	-	96.00	-	96.00
	Meadowbrook Remodeling 2 (I)	-	84.00	-	84.00
	Meadowbrook Remodeling 3 (I)	-	70.00	-	70.00
	Mountainview Remodeling (I)	-	60.00	-	60.00
	Mapleshade Remodeling 1 (I)	-	50.00	-	50.00
	Mapleshade Remodeling 2 (I)	-	82.00	-	82.00
	Mapleshade Remodeling 3 (I)	-	70.00	-	70.00
	Gym Divider Doors (I)	-	60.00	-	60.00
	<b>Total</b>	<b>2,639,000.00</b>	<b>664,555.28</b>	<b>-</b>	<b>3,303,555.28</b>

### Sewer

Issue	Purpose	Principal	Interest	Subsidy	Total
September 15 2010	Sewer Pump Station Upgrades (I)	74,000.00	12,090.63	-	86,090.63
December 18 2007	MWPAT CW-03-18-A Sewer (I): SINGLE PURPOSE	14,715.00	1,792.44	-	16,507.44
September 15 2010	Sewer Pump Station Upgrades (I)	-	11,165.63	-	11,165.63
December 14 2006	MWPAT CW-03-18 Sewer (I): SINGLE PURPOSE	18,541.77	6,144.65	(3,294.96)	21,391.46
October 13 2011	Cur Ref of 8 1 01 - Sewer 1 (I)	40,000.00	5,720.00	-	45,720.00
	Cur Ref of 8 1 01 - Sewer 2 (I)	15,000.00	2,225.00	-	17,225.00
	Cur Ref of 8 1 01 - Sewer 3 (I)	10,000.00	1,225.00	-	11,225.00
April 1 2005	Sewer 1 (I)	-	1,395.00	-	1,395.00
	Sewer 2 (I)	-	645.00	-	645.00
June 1 2003	Sewer-Chestnut Street (I)	-	5,395.00	-	5,395.00
	Sewer-upgrade (I)	-	1,660.00	-	1,660.00
	Sewer-Replacement (I)	-	15,147.50	-	15,147.50
	Sewer-Parker/Meadowbrook (I)	-	830.00	-	830.00
	Sewer-Replace North Main Street (I)	-	10,167.50	-	10,167.50
	Sewer-Redstone Drive (I)	-	2,075.00	-	2,075.00
	Sewer-Pecousic (I)	-	830.00	-	830.00
	Sewer-Bike Trail (I)	-	3,735.00	-	3,735.00
December 1 2005	Sewer (I)	14,000.00	2,852.13	-	16,852.13
December 18 2007	MWPAT CW-03-18-A Sewer (I): SINGLE PURPOSE	-	1,645.29	-	1,645.29
December 14 2006	MWPAT CW-03-18 Sewer (I): SINGLE PURPOSE	-	5,657.92	(1,984.44)	3,673.48
October 13 2011	Cur Ref of 8 1 01 - Sewer 1 (I)	-	5,120.00	-	5,120.00
	Cur Ref of 8 1 01 - Sewer 2 (I)	-	2,000.00	-	2,000.00
	Cur Ref of 8 1 01 - Sewer 3 (I)	-	1,075.00	-	1,075.00
April 1 2005	Sewer 1 (I)	10,000.00	1,395.00	-	11,395.00
	Sewer 2 (I)	10,000.00	645.00	-	10,645.00

## Section 3: Finance

June 1 2003	Sewer-Chestnut Street (I)	32,500.00	5,395.00	-	37,895.00
	Sewer-upgrade (I)	10,000.00	1,660.00	-	11,660.00
	Sewer-Replacement (I)	91,250.00	15,147.50	-	106,397.50
	Sewer-Parker/Meadowbrook (I)	5,000.00	830.00	-	5,830.00
	Sewer-Replace North Main Street (I)	61,250.00	10,167.50	-	71,417.50
	Sewer-Redstone Drive (I)	12,500.00	2,075.00	-	14,575.00
	Sewer-Pecousic (I)	5,000.00	830.00	-	5,830.00
	Sewer-Bike Trail (I)	22,500.00	3,735.00	-	26,235.00
December 1 2005	Sewer (I)	-	2,572.13	-	2,572.13
<b>Total</b>		<b>446,256.77</b>	<b>145,045.82</b>	<b>(5,279.40)</b>	<b>586,023.19</b>

### Water

Issue	Purpose	Principal	Interest	Subsidy	Total
October 13 2011	Cur Ref of 8 1 01 - Water 1 (O)	35,000.00	5,045.00	-	40,045.00
October 13 2011	Cur Ref of 8 1 01 - Water 2 (O)	5,000.00	725.00	-	5,725.00
October 13 2011	Cur Ref of 8 1 01 - Water 3 (O)	5,000.00	225.00	-	5,225.00
April 1 2005	Water 1 (O)	-	865.00	-	865.00
April 1 2005	Water (O)	-	164.00	-	164.00
June 1 2003	Water Tank Painting (O)	-	830.00	-	830.00
June 1 2003	Water-Elm Street (O)	-	6,723.00	-	6,723.00
June 1 2003	Water-Westwood Ave 1 (O)	-	4,357.50	-	4,357.50
June 1 2003	Water-Westwood Ave 2 (O)	-	1,867.50	-	1,867.50
June 1 2003	Water-Lee, Parker, Meadowbrook (O)	-	6,640.00	-	6,640.00
June 1 2003	Water-Parker Street Main (O)	-	9,130.00	-	9,130.00
June 1 2003	Water-Meadow Road Birchland (O)	-	5,312.00	-	5,312.00
December 1 2005	Water Tower (O)	125,000.00	31,046.88	-	156,046.88
October 13 2011	Cur Ref of 8 1 01 - Water 1 (O)	-	4,520.00	-	4,520.00
October 13 2011	Cur Ref of 8 1 01 - Water 2 (O)	-	650.00	-	650.00
October 13 2011	Cur Ref of 8 1 01 - Water 3 (O)	-	150.00	-	150.00
April 1 2005	Water 1 (O)	10,000.00	865.00	-	10,865.00
April 1 2005	Water (O)	8,000.00	164.00	-	8,164.00
June 1 2003	Water Tank Painting (O)	5,000.00	830.00	-	5,830.00
June 1 2003	Water-Elm Street (O)	40,500.00	6,723.00	-	47,223.00
June 1 2003	Water-Westwood Ave 1 (O)	26,250.00	4,357.50	-	30,607.50
June 1 2003	Water-Westwood Ave 2 (O)	11,250.00	1,867.50	-	13,117.50
June 1 2003	Water-Lee, Parker, Meadowbrook (O)	40,000.00	6,640.00	-	46,640.00
June 1 2003	Water-Parker Street Main (O)	55,000.00	9,130.00	-	64,130.00
June 1 2003	Water-Meadow Road Birchland (O)	32,000.00	5,312.00	-	37,312.00
December 1 2005	Water Tower (O)	-	28,546.88	-	28,546.88
<b>Total</b>		<b>398,000.00</b>	<b>142,686.76</b>	<b>-</b>	<b>540,686.76</b>

### Community Preservation

Issue	Purpose	Principal	Interest	Subsidy	Total
October 13 2011	Land Acquisition (I)	45,000.00	12,165.00	-	57,165.00
October 13 2011	Land Acquisition (I)	-	11,490.00	-	11,490.00
<b>Total</b>		<b>45,000.00</b>	<b>23,655.00</b>	<b>-</b>	<b>68,655.00</b>

<b>GRAND TOTAL</b>	<b>3,528,256.77</b>	<b>975,942.86</b>	<b>(5,279.40)</b>	<b>4,498,920.23</b>
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## Section 3: Finance

### Financial Statistics

Fiscal Year	Total Amount to be raised	Total Property Taxes	Total Revenue from Other Sources	Assessed Valuations	Tax Rate	C & I	Population
1950	603,485	340,306	263,178	8,275,625	38.00		4,881 F
1960	2,102,439	1,340,493	761,945	21,526,640	62.00		10,294 F
1965	3,138,126	1,957,717	1,180,498	69,918,480	28.00		11,988 S
1970	4,922,065	3,483,704	1,438,361	89,325,750	39.00		13,029 F
1975x	7,942,177	4,629,757	3,312,419	100,211,200	46.20		13,132 F
1980	10,908,648	6,587,189	4,321,459	174,726,500	37.70		12,905 F*
1985	13,649,266	7,655,436	5,983,831	316,753,535	24.20		12,403 S**
1990	18,881,266	10,525,464	8,355,802	970,874,832	10.67	11.39	13,367 F*
1995	22,394,859	14,658,725	7,736,135	892,192,622	16.43		14,065 T
2000	30,347,422	19,544,051	10,803,371	956,634,922	20.43		14,100 F
2001	32,065,092	20,878,087	11,187,005	980,652,297	21.29		14,902 T
2002	35,257,076	21,463,868	13,793,208	1,129,083,001	19.01		14,818 T
2003	36,676,131	22,962,709	13,713,422	1,152,746,426	19.92		15,772 T
2004	37,207,276	24,247,451	12,959,825	1,169,679,260	20.73		16,072 T
2005	38,829,617	24,586,005	14,243,613	1,454,793,188	16.90		15,777 T
2006	44,073,453	26,464,267	17,609,185	1,549,430,201	17.08		15,894 T
2007	44,755,803	27,698,957	17,056,846	1,707,703,906	16.22		15,692 T
2008	48,727,887	29,126,645	19,601,241	1,813,614,311	16.06		15,894 T
2009	53,169,732	30,129,472	23,169,732	1,852,981,080	16.26		15,938 T
2010	51,571,826	31,197,149	20,374,677	1,795,002,834	17.38		15,720 F
2011	51,721,145	31,584,291	20,136,854	1,787,452,775	17.67		15,541 T
2012	55,253,519	33,420,483	21,833,035	1,772,969,942	18.85		15,881 T
2013	56,207,055	33,040,720	23,852,671	1,774,474,733	18.62		15,938 T
2014	59,709,631	36,247,815	23,461,816	1,770,777,465	20.47		15,475 T

C&I - Commercial & Industrial Property (split rate)

X-1 - 1/2 yrs. Change from calendar year to fiscal year

F - Federal Census      S - State Census      T - Town Census

\* Starting in 1980, the Federal census does not include any military personnel, college students or other town residents temporarily residing outside the Town.

\*\* The 1-1-85 State census report listed 464 persons who could not be included in the census report because they resided outside the Town on that date.

Thomas P. Florence

Town Treasurer

### 2014 DOG LICENSES ISSUED

1,519 dog licenses were issued, including 3 kennel licenses.

Licenses fees received: \$17,847.50

Penalties collected: 4,866.50

Retained by the Town: \$22,714.00

Dog licenses are issued each year on April 1st and expire the following year on March 31st. By State law, all dogs 6 months old and older must be licensed. Proof of rabies vaccination is required and proof of spaying or neutering.

Unspayed and/or un-neutered dog: \$20.00

Spayed and/or neutered dog: \$10.00

Thomas P. Florence

Town Clerk



## Section 4: Public Schools

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The East Longmeadow Public Schools made great progress during 2014 on District strategic goals. The District predominantly focused on the research-based, best practice of developing comprehensive common assessments. The goal is to use the common assessments aligned with Massachusetts State Standards at each grade level and in each subject area up to three times a year in order to allow teachers and students to see students' progress on mastering the learning standards connected to the specific grade level or course. The process for developing these common assessments has teachers at each grade level and in each subject area at the secondary level working together and collaborating in order to identify the priority standards that students should be mastering throughout the given grade or course. This work ensures that teachers are becoming very familiar with the new Common Core State Standards in English Language Arts and Mathematics, adopted by Massachusetts in the summer of 2010, while also ensuring that all students receive a similar experience in all classrooms. Students and teachers know from the assessment results how students are mastering the standards, and more importantly, teachers can use the results to identify areas that may need reteaching and develop specific plans for this to happen. The development of the District common assessments has moved quickly, focusing first on English Language Arts and mathematics in order to ensure that teachers worked together to understand the new Common Core State Standards and to identify priority standards at each grade level. Now the development of common assessments has spread to all subject areas. By June of 2015, all subject areas should have a common assessment ready to be implemented.

In 2014, the East Longmeadow Public Schools continued to achieve at a high level on the state assessment (MCAS) and on the interim assessments utilized by the District to monitor student progress throughout the school year. On the MCAS assessment, ELPS as a District continues to score well above the state average in English Language Arts and science while matching the state average in mathematics. The interim assessments used throughout the year now include the District-developed common assessments. Additionally, East Longmeadow High School students continue to take the College Board's Advanced Placement tests in many subject areas with a high participation rate. In the spring of 2014, 221 students took Advanced Placement tests with 169 or 76% of the students scoring a 3 or above, which may allow them to receive college credits. Students moving through the East Longmeadow Public Schools continue to graduate at the very high rate of 96.6%, and they go onto higher education with 85% going onto a two-year or four-year college. Conversely, our students remain in school through grade twelve with the District drop-out rate at .5%. This type of achievement helped East Longmeadow High School again to be recognized by The Daily Beast in their ranking of the top 700 high schools in the United States with ELHS earning a 459 ranking. The publication used six indicators to rank the nation's high schools, with graduation and college acceptance rates weighed most heavily. Other criteria included the following: Advanced Placement courses and AP exam scores, percentage of students with free or reduced lunch, as well as SAT and ACT assessment scores, which are two other measures of how well a school prepares students for college. Students going through the East Longmeadow Public Schools develop skills to compete nationally as they move onto higher education.

In 2014 the District welcomed two new district-wide employees with Ms. Mindy Spencer started as the new Data and Information Specialist and Ms. Becky Connor began as the Transportation Manager. Both individuals bring valuable experience to the District that will serve our students well.

During the 2014 calendar year, the East Longmeadow Public Schools continued to move forward and became more adept at helping students have consistent success. Please visit us at <http://www.eastlongmeadowma.gov/index.aspx?nid=170>.

## Section 4: Public Schools

### School Budget

ACCOUNT CATEGORY	2013-14 BUDGET
<b>ADMINISTRATION</b>	
School Committee	19,975
Superintendent's Office	293,691
Business/Finance Office	224,712
District Data Process & Tech	149,187
Administrative Support (Sped, Curriculum Dir., Legal)	363,564
<b>Total Administration</b>	<b>\$1,051,129</b>
<b>TEACHING</b>	
Building Leadership, Dept. Heads, Head Teachers, ELL	1,303,170
Teachers, Paras, Subs, Technology	17,114,151
Medical Therapeutic Services & Contracted Tutors	966,000
Library	229,874
Professional Development	113,608
Textbooks, Instructional Technology, Equipment & Supplies	387,118
Guidance	953,742
Psychological	310,455
<b>Total Teaching</b>	<b>\$21,378,118</b>
<b>OTHER STUDENT SERVICES</b>	
Security and Residency Officer	5,000
Nurses/Medical	478,192
Transportation	1,153,263
Athletics	211,588
Student Activities	107,019
<b>Total Other Services</b>	<b>\$1,955,062</b>
<b>MAINTENANCE &amp; PLANT OPERATION</b>	
Custodial	972,144
Utilities (telephone/alarm)	66,834
Maintenance of Equipment	31,805
<b>Total Maintenance &amp; Plant Operation</b>	<b>\$1,070,783</b>
<b>DISTRICT RETIREMENT BENEFITS</b>	
<b>Total District Retirement Benefits</b>	<b>\$94,913</b>
<b>OUT-OF-DISTRICT TUITION</b>	
Tuition Out-of-district	699,037
Tuition to the Collaborative	897,458
<b>Total Out-of-District Tuition</b>	<b>\$1,596,495</b>
<b>TOTAL BUDGET</b>	<b>\$27,146,500</b>

### School Department Staff

Last Name	First Name	Position (Specific)	School
Abel	Lynda	English	HS
Adams	Nancy	Elementary	MV
Akpan	Marsha	Paraprofessional	MV
Alexander	Robert	Transportation Staff (Sub)	Dist.
Alfano	Elise	Science	BP
Allen	April	Food Service Staff	BP
Allen	Timothy	Principal	BP
Allum	Grace	Paraprofessional	HS
Altieri	Robert	Operation & Maintenance	HS
Annear	James	Math	HS
Annear	Valerie	Dir Of Curr & Instruc	Dist.
Arnold	James	Transportation Staff	Dist.
Atherton	Darlene	Transportation Staff	Dist.
AXelrad	David	Gifted And Talented	MS
Ayala	Rebecca	All Other	MB
Ayala	Silvana	Occupational Therapist	MB
Bail	Mark	English	HS
Bailey	Mark	Operation & Maintenance	BP
Baldyga	Suzanne	Noon-Aide	MB
Barbuti	Marco	Business Teacher	HS
Bargatti	Megan	Special Needs Moderate	MV
Barone	Nicholas	Paraprofessional	BP
Barroso	Domingos	Operation & Maintenance	HS
Barry	Deborah	Elementary	MV
Bartlett	Elizabeth	Paraprofessional	HS
Bartley	Margaret	Reading	MB
Bates	Judith	Kindergarten	MB
Bean	Judith	Paraprofessional	MS
Beaulieu	James	Operation & Maintenance	HS
Bernard	Sharon	Elementary	MB
Bernier	Joanne	Food Service Staff	BP
Bertrand	Theresa	Nurse	MB
Bianchine	Janet	Math	BP
Bigelow	Elizabeth	Speech/Language	MB
Blain	Anne-Marg	English	HS
Blye	Reme	Paraprofessional	MS
Bohonowicz	Jeffrey	Elementary	MS
Bone	Elizabeth	Paraprofessional	HS
Bongiovanni	Michelle	Elementary	MV
Bordoni	Deborah	Food Service Staff	MV
Borek	Kathryn	Speech/Language	Dist.
Britt	Nicole	English	BP
Broderick	Mary	Elementary	MV
Brown	Heather	Acad. Coach/Ela Spec	BP
Brown	Joanne	Special Needs Moderate	MS
Brown (Clark)	Pamela	Transportation Staff (Sub)	Dist.
Brown	Tammy	Secretary/Bookkeeper	Dist.
Brunelle	Danielle	Physical Therapist	Dist.
Brunt	William	Operation & Maintenance	MB
Budington	Ralph	Operation & Maintenance	MS

## Section 4: Public Schools

<b>Last Name</b>	<b>First Name</b>	<b>Position (Specific)</b>	<b>School</b>	<b>Last Name</b>	<b>First Name</b>	<b>Position (Specific)</b>	<b>School</b>
Burke	Marilyn	Social Studies	HS	Desotell	Mark	Transportation Staff	Dist.
Bushey	Linda	Secretary	HS	Devenitch-Deblok	Marcia	Speech/Language	MB
Cady	Michael	Paraprofessional	MV	Diaz	Stacia	Reading	MB
Calabrese	Stephanie	Paraprofessional	BP	Dickson	Melanie	Art/Visual Arts	HS
Callahan	Diane	Paraprofessional	HS	Dillon	Rosemarie	Paraprofessional	HS
Camerota	Lisa	Transportation Staff	Dist.	Di Michele	Maria	Food Service Staff	HS
Camire	Kimberly	Elementary	MB	Disa	Louise	Secretary	HS
Campbell	Norma	Guidance Counselor	MV	Donohue	Kerry	Math	HS
Carey	Dale	Guidance Counselor	MS	Douville	Debra	Reading	MS
Carmody	Martha	Paraprofessional	MB	Driscoll	Eileen	Literacy Coach/Intervent	MS/MV
Carruthers	Destiny	Food Service Staff	BP	Dunn	Carol	Special Needs Moderate	MB
Carver	Nancy	Paraprofessional	BP	Dunn	Jeffrey	Social Studies	HS
Case	Sarah	Paraprofessional	MS	Egan	Ann	Transportation Staff	Dist.
Casey	Joanne	Elementary	MB	ElkHay	Diane	Paraprofessional	MS
Cavanaugh	Jennifer	Paraprofessional	MB	Elkhay	Julie	Elementary	MB
Celetti	Kathleen	Executive Secretary	Dist.	Emirzian	Cary	Head Custodian	HS
Cerasa	Kristin	Paraprofessional	Dist.	Extine	Stephen	Biology	HS
Chicoine	Susan	Paraprofessional	MB	Facchini	Donna	Noon-Aide	MB
Cirincione	Sonny	English	HS	Fallon	Lori	Elementary	MV
Clark	Joan	Paraprofessional	MV	Faulkner	Jennifer	Latin/Spanish	HS
Clifford	Robin	Special Needs Moderate	MV	Ferguson	Charlene	Paraprofessional	MB
Clini	Janis	Math	HS	Ferreira	Jeanne	Food Service Staff	BP
Clough	Roger	Operation & Maintenance	BP	Ferri	Colleen	Special Needs Moderate	BP
Cloutier	Mary	Paraprofessional	MS	Fessenden	Peri-Ann	All Other	MV
Collins	Suzanne	Gifted And Talented	BP	Figuerado	Lori	Special Needs Moderate	BP
Comeau	Cynthia	Food Service Staff	HS	Fimognari	Anthony	General Science	HS
Commisso	Sheila	Acad. Coach/Math Spec	BP	Flanagan	Gina	Principal	HS
Condon	Gail	Paraprofessional	MB	Flanagan	Nancy	Elementary	MV
Conlin	Joyce	Paraprofessional	HS	Flory	Leif	Math	HS
Connelly	James	Operation & Maintenance	MB	Fois	Frances	Paraprofessional	MB
Connor	Becky	Transportation Mgr	Dist.	Foley	Deborah	Secretary	MS
Costa	Linda	Paraprofessional	MB	Fontes	Kara	Special Needs Moderate	MV
Courville	Laurel	Food Service Staff	BP	Forward (Toth)	Carol	General Music/Vocal	HS
Covey	Elinor	Psychologist	HS	Fraboni	David	Long-Term Sub (J Conlin)	HS
Crane	Regina	Math	HS	Frappier	Lynne	Food Service Staff	BP
Creelman	Jennifer	ElemenTary	MV	Fredette	Michael	Elem Principal	MS
Crews	Wendy	Health	BP	Freeman	Brian	Math	HS
Croci	Judith	Science	BP	Galanek	Barbara	Reading	MS/MV/MB
Crowley	Susan	Paraprofessional	MB	Galaska	Lisa	Secretary	MV
Cuch	Nora	Paraprofessional	MS	Gallant	Diana	Food Service Staff	HS
Dakin	Lisa	Elem Principal	MB	Garnes	Carla	Paraprofessional	HS
Daly	Cathrine	Chemistry	HS	Garvey	Dennis	Transportation Staff	Dist.
Davis	Karen	Paraprofessional	BP	Gasperini	Kara	Special Needs Moderate	HS
Davis	Louise	Occupational Therapist	Dist.	Gasteyer	Lisa	ParaprofessionAl	MB
Davis	Maegan	Ela Teacher	BP	Gaudet	Donna	Food Service Staff	HS
Dawe	Meghan	Paraprofessional	BP	Gauthier	Denise	Family & Consumer Science	HS
De Gray	Kristina	Special Needs Moderate	BP	Gebo	Rosemary	Food Service Staff	MB
Demaria	Kevin	Social Studies	BP	Gelinas	Peggy	Secretary	MB
Demeo	Sharron	Food Service Staff	MB	Gelinas	Romilda	Food Service Staff	MS
Demetrius	Diana	Physical Education	MS	Genco	Katie	Paraprofessional/Noon-Aide	MS
Denardo	Amanda	Guidance Counselor	HS	Gentile (Reardon)	Shannon	Paraprofessional	MB
Denoncourt	Beth	Psychologist	BP	Gerry	Timothy	Physical Education	HS

## Section 4: Public Schools

<b>Last Name</b>	<b>First Name</b>	<b>Position (Specific)</b>	<b>School</b>	<b>Last Name</b>	<b>First Name</b>	<b>Position (Specific)</b>	<b>School</b>
Gillen	Lynn	Math (Mcas)	BP	Kasper	Carol	Nurse	MB
Gintowt	Cecilia	Comp Ed Teacher	BP	Keiter	Mary Ellen	Special Needs Moderate	MS
Gladden	David	Transportation Staff	Dist.	Kelleher	Daniel	Adjustment Counselor	HS
Goguen	Diane	Paraprofessional	MV	Kelly	Linda	Math	HS
Goldman	Bruce	Elementary	MS	Kerber	Lynne	Language Arts	BP
Gomes	Diana	Guidance Counselor	BP	Kiernan	James	Music	HS
GoMez	Leslie	Paraprofessional	MV	Kilmartin	Michael	Social Studies	BP
Gonzalez	Eliel	Math	HS	King	Lyne	Paraprofessional	BP
Gorman	Linda	Secretary	BP	Kirk	Susan	Food Service Staff	BP
Greene	Mark	Tech Ed (Indust Arts)	HS	Knowe	Kathleen	Elementary	MB
Grimes	Joanne	Elementary	MS	Knowlton	William	Special Needs Moderate	BP
Grobeis	Kelley	Paraprofessional	MB	Konopka	Marion	Food Service Staff	HS
Grocott	Mary	Special Needs Moderate	BP	Korbut	Christine	Special Needs Moderate	MS
Grossi	Amy	Music	MS/MV	Kraus	Julia	Physical Education	BP
Guay	Steven	Elementary	MV	Kulig	Harriet	Social Studies	BP
Hafey	Patricia	Health	HS	La Bombard	Kelly	Nursing Supervisor	Dist.
Hardie	William	Paraprofessional	BP	La Chapelle	Barbara	Paraprofessional	MV
Harlow	Alisha	Physical Education	HS	La Chapelle	Charlene	Math	BP
Hasbrouck	Joanne	Elementary	MB	La Fountain	Elizabeth	Paraprofessional	MS
Haskell	Ann	Nurse	BP	Lagodich (Conway)	Theresa	Paraprofessional	MV
Haskell	Donna	Paraprofessional	BP	La Marre	Linda	Severe Special Needs	MS
Hellyer	Theresa	Secretary	HS	Langford	Barbara	Interoffice Mail Carrier	Dist.
Henderson	Dorita	Speech/Language	MV	Larkin (Robillard)	Danielle	Elementary	MS
Hill	Barbara	Paraprofessional	BP	Laurenzo	Kerri	Reading	MV
Hill	Jennifer	Paraprofessional	MB	Lavin	Judy	Kindergarten 1/2 Day Prog	MB
Hinchey	Amy	Medical Aide	MS	Lee	Wendy	Math	BP
Hogan	Catherine	Elementary	MV	Lemoine	Dawn	Art/Visual Arts	BP
Hogan	Wendi	Paraprofessional	MB	Les	Todd	Tech Ed (Indust Arts)	HS
Hood	Cathy	Health	BP	Levesque	Renee	Elementary	MS
Hotaling	Theresa	Guidance Counselor	BP	Lloyd	Jamie	Paraprofessional	MV
Houle	Dina	Science	HS	Lo	Teresa	Secretary/Accts Rec	Dist.
Huba	Margaret	English	HS	Lodi	Renee	Assistant Principal	MB
Hucul	Susan	Literacy Coach/Intervent	Dist.	Long	DaRek	Social Studies	BP
Humason	Larry	Music	BP	Longo	Diane	Kindergarten	MB
Humphrey	Diane	Paraprofessional	MB	Lovotti	Suzanne	Nurse	HS
Humphries	Stacie	Elementary	MB	Lucente	Shana	Sped Needs Moderate	MS
Hutchinson	Cynthia	Secretary	MB	Lungarini	Anne	Elementary	MB
Hutchinson (Beaumier)	Jennifer	Medical Aide	MV	Lussier	Diane	Physical Education	HS
Iennaco	Shawn	Spec Needs Moderate	BP	Maccarini	Jennifer	Food Service Staff	MB
Illingsworth	Lucrezia (Lu)	Guidance Counselor	HS	Maccarini	Marc	Career Spec/ Bus 5-12	HS
Izzo	Darryn	Social Studies	HS	Machado	Trisha	Spanish	BP
Jacius	Stephanie	Asd Teacher	MV	Macphail	Maureen	Paraprofessional	MB
Jackson	Kerri	Paraprofessional	BP	Magee	Kevin	Physical Education	HS
Jackson	Susan	Metco Liaison	Dist.	Maki	Lisa	Paraprofessional	MV
Jagodowski	Ann-Marie	Elementary	MV	Malerba	Richard	Operation & Maintenance	BP
Johnson	Alison	Elementary	MB	Maller	Glenn	Social Studies	HS
Johnson	Lee	Special Needs Moderate	HS	Malone	Lorraine	Elementary	MS
Jones	Amy	Speech/Language	MS	Manning	Gayle	Transportation Staff	Dist.
Kaiser	April	Paraprofessional	HS	Manning	Kimberly	Reading	HS
Kalter (Paredes)	Anne	Foreign Language	HS	Mantolesky	Ellen	Math	BP
Karsten	Matthew	Elementary	MV	Marchewka	Robert	Assistant Principal	HS

## Section 4: Public Schools

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Marker	Jeanne	Elementary	MB	O'Brien (Leahy)	Maureen	Asd Teacher	HS
Marrin	Shelby	Paraprofessional	MB	O'Connor	Valerie	Math	BP
Marsh	Susan	Elementary	MB	O'Donnell	Jeanne	Social Skills	MB
Martello	Holly	Medical Aide	MS	O'Donnell	Ursula	Elementary	MB
Martin	Conor	Assistant Principal	BP	O'Hara	Filip	General Science	BP
Martin	John	Guidance Counselor	HS	Olejarz	Theresa	Asst. Super For Business	Dist.
Mascaro	Lisa	Secretary	Sped	O'Neil	Mary Elizabeth	Spec Needs Moderate	MB
Mason	Francis	Transportation Staff	Dist.	Osborne	Wendy	Food Service Staff	BP
Mastroianni	Dorothy	Food Service Staff	MB	Ouimette	Jerri	Bus Monitor	Dist.
Matera	Thomas	Paraprofessional	BP	Pahl	Lori	Food Service Director	Dist.
Maurer	Daniel	Athletic Director	HS	Paige	Frank	Assistant Principal	HS
Maurer	Richard	Operation & MainTenance	MV	Paolini	Anthony	Physical Education	BP
Mazza	Diane	Paraprofessional (Abs) Prog	MB	Pappelardo	Andrea	Food Service Staff	MS
Mazza	Kelly	Kindergarten	MB	Pardo	Beth	Special Needs Moderate	MS
Mcbride	Carolyn	Psychologist	MS	Patnode	Zachary	Paraprofessional	BP
Mccandlish	Christianne	Elementary	MS	Paulides	Nancy	Nurse	MS
Mccandlish	Sheila	Paraprofessional	MV	Pearson	Stephen	Ela Teacher	BP
Mccarthy	Melanie	Secretary	MV	Pelletier	Robin	Transportation Staff	Dist.
Mccauley	Marianne	Elementary	MS	Pelzek	Adam	Paraprofessional	BP
Mccluster (Burggren)	Kimberly	Special Needs Moderate	MV	Pelzek	Amy	Psychologist	MV
Mcgregor	Francis	Bus Monitor	Dist.	Perez	Dezmin	Paraprofessional	BP
Mcmahon	Mary Jane	Family & Consumer Science	HS	Perkins	Donna	All Other	MV
Mcminn	Roger	Special Needs Moderate	HS	Perusse	Judith	Paraprofessional	MV
Mcmullen	Ryan	Elementary	MS	Pesculis	Despina	Special Needs Moderate	BP
Mercieri	Frances	Paraprofessional	MS	Phelan	William	Math	HS
Mickiewicz	Justin	ELementary	MV	Phillips	Kelly	Pre-Kindergarten	MB
Milano	Judy	Bus Monitor	Dist.	Piemonte	Jodi	Paraprofessional	MB
Miller	Donna	Secretary	MB	Pietroniro	Margaret	Food Service Staff	HS
Moltenbrey	Evette	Paraprofessional	MB	Plahna	Leigh	Elementary	MS
Moore	Donna	Art/Visual Arts	MB	Poirier	Melissa	Special Needs Moderate	MB
Moriarty	Therese	Art/Visual Arts	MS/MV	Polk	Eddie	History	HS
Morrisette	Joyce	Paraprofessional	MV	Popovich	Carol	Paraprofessional	BP
Morrisette	Linda	Paraprofessional	MB	Porth	Donna	Noon-Aide	MS
Morrissey	John	English	HS	Potito	Ralph	Food Service Staff	Dist.
Morsch	Cathie	Science	BP	Potter	Donald	Operation & Maintenance	MV
Moussette	Leanne	Elementary	MV	Quercia	Dawn	Business	HS
Moyers	Lisa	Operation & Maint.	MV/MS/MB	Quesnel	Meghan	Early Childhood	MB
Mulligan	Teresa	Occupational Therapist	MB	Quick	Mary	Secretary	HS
Murphy	Amy	Elementary	BP	Quinn	Brendan	Special Needs Moderate	MV
Murphy	Suzanne	Family & Consumer Science	BP	Quinn	Heather	Paraprofessional	MV
Mushenko	Nicolette	BuSiness	HS	Racicot	Susan	Reading	Dist.
Myers	Daniel	Library Media Specialist	HS	Randell (Boudreau)	Kimberly	Food Service Staff	MV
Naglieri	Michael	Comm/Performing Arts	BP	Rahilly	Kristen	Kindergarten	MB
Nannen	Angela	Special Need Moderate	MV	Ratte	Victoria	Paraprofessional	MB
Napolitano	Lorri	Food Service Manager	BP	Reed	Lynn	Special Needs Moderate	HS
Napolitano	Nicholas	Operation & Maintenance	HS	Rella-Brooks	Ketaki	Paraprofessional	MS
Newsome	Cynthia	Art/Visual Arts	HS	Renear	Mary Jo	General Science	HS
Nissenbaum (Wright)	Erica	Spanish	HS	Richards	Donna	Special Needs Moderate	MB
Nordin	Kristin	Health	HS	RicHardson	Rachel	Paraprofessional/Noon-Aide	MS
Normoyle	Holly	Paraprofessional	MS	Richter	Veronica	Music	MS/MV
O'brien	Celeste	Secretary	MB	Rieck	Susan	Paraprofessional	MV

## Section 4: Public Schools

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Rinaldi	Donna	Paraprofessional	MS	Supranovich	Elizabeth	English	HS
Rinaldi	Lisa	Elementary	MB	Sweeney	Erin	Paraprofessional	HS
Rivera	Bonnie	Spanish	HS	Swiconek	Thomas	Paraprofessional	BP
Robichaud	Marilyn	Science	BP	Szczepanek	Meghan	English	HS
Robie	Lisa	Elementary	MB	Szynkaruk	Jacek	Operation & Maintenance	MB
Rogalski	Jill	Elementary	MB	Talbot	Linda	Paraprofessional	MB
Rogers	Michelle	Reading	MB	Tamasy-Nadeau	Joann	Elementary	MB
Romano	Debra	Kindergarten	MB	Tangredi	Milagros	Foreign Language	HS
Romano	Nicole	Spanish	BP	Tarvit	Christopher	Spanish	BP
Rosso	Judith	Paraprofessional	MB	Tetherly	Naomi	Paraprofessional	MB
Rueger	Kristine	History	HS	Theroux	Rhonda	Tech Ed (Indust Arts)	BP
Ruggiero	Samantha	Paraprofessional	HS	Thomas	Susan	Nurse	MV
Sacharczyk	Elise	Secretary	HS	Thompson	Debra	Secretary	BP
Salinardi	Susan	ParaprOfessional	MB	Tiago	Diane	Administrative Secretary	Dist.
Sand	Deborah	Transportation Staff	Dist.	Tidlund	Rebecca	Paraprofessional	MB
Sandman	Barbara	Reading	BP	Tisdell	Beverly	Paraprofessional	MV
Santaniello	Elaine	Principal	MV	Tisdell	Jennifer	Paraprofessional	MB
Savacool	Diane	Athletic Trainer/Para	HS	Tober	Teresa	English	BP
Savoy	Cynthia	Transportation Staff	Dist.	Toller	Mary	Elementary	MS
Scavotto	Rebecca	Asd Teacher	HS	Tomala	Heather	Special Needs Moderate	MB
Schloyer	Kalen	Library Media Specialist	BP	Tranghese	Paula	All Other	MB
Schmidt	Erik	Operation & Maintenance	BP	Trial	Angela	Paraprofessional	MB
Schwarz (Marino)	Kimberly	Special Needs Moderate	BP	Tumosa	Sherri	Paraprofessional/Noon-Aide	MS
Scibelli	Sara	Elementary	MV	Turnberg	Eileen	Speech/Language	BP
Scully	Michael	Operation & Maintenance	MS	Turnberg	Kimberly	Social Studies	BP
Sears	Karen	Elementary	MB	Tyler	Jane	Paraprofessional	MV
Sears	William	Elementary	MS	Van Buren	Peter	Physics	HS
Selvey	Barbara	Physical EdUcation	MB	Varney	Joseph	Ela Teacher	BP
Serafino	Maria	Noon-Aide	MB	Velazquez	Carmen	Secretary	HS
Sessler	John	Transportation Staff	Dist.	Venn	William	Operation & Maintenance	BP
Severino	Karen	Secretary (Health)	BP	Wahlund	Katherine	General Science	HS
Sheehan-O'Neill	Elizabeth	Adjustment Counselor	MB	Walder	Carol	Paraprofessional	MS
Siciliano	Linda	Transportation Staff	Dist.	Walsh	Cynthia	Spanish	HS
Simmons	Amy	Elementary	MS	Weiss	Megan	Paraprofessional	HS
Singh	Aimeland	Science	BP	Welch	Joanne	Student Services Director	Sped
Smith	Gordon	Superintendent	Dist.	Whelihan	Mary	Elementary	MV
Sosnoski (Daniel)	Erin	Music	BP	White	Kara	Secretary	Sped
Soto-Tovar,	Antonietta	Paraprofessional	MB	Wiedersheim	John	Elementary	MS
Soumakis	Rachel	Paraprofessional	HS	Williams	Wendy	Paraprofessional	MB
Sousa Giza	Nancy	Adjustment Counselor	BP	Wilson	Andrew	Transportation Staff	Dist.
Spear	Barbara	Elementary	MB	Wing	Laurie	Noon-Aide	MV
Spencer	Mindy	Educ Data Inform SpeciAlst	Dist.	Wint	Faith	Gifted & Talented	MB
Staback	Kimberly	Food Service Staff	HS	Wolfenden	Catherine	Secretary	MS
Stannard	Nancy	Paraprofessional	MS	Wright	Karen	Paraprofessional	MB
Stark	Julie	English	HS	Young	Concetta	Paraprofessional	MB
Stebbins	Marie	Speech/Language	MB	Zemanek	Joanne	Food Service Staff	HS
Steele	David	Math	BP	Zilch	Jeffrey	Social Studies	HS
Steiner	Abby	Ell Teacher	MB	Zimmerman	Joyce	Transportation Staff	Dist.
Stevens	Michele	Special Needs Moderate	MB				
Sullivan	Chad	Elementary	MB				
Sullivan (Corcoran)	Jamie	Kindergarten	MB				
Sullivan	Janet	Guidance Counselor	HS				



## Section 4: Public Schools

### Student Support Services

The Office of Student Services addresses the needs of the entire school population. Student services encompasses Civil Rights, nursing, English Language Learners, Title I, Title IX, METCO, Section 504, homeless students, and Special Education.

During the past year, the East Longmeadow Public Schools Special Education Department provided services to approximately five hundred and twenty students. These consisted of academic support, individualized nursing, remedial teaching, speech and language therapy, occupational therapy, physical therapy, psychological support, adaptive physical education, and Applied Behavior Analysis. Ninety students attended specific programs within in our school district. These programs provide appropriate inclusive opportunities, as well as explicit instruction in academic, social, functional, and behavioral domains. As these students age, the district will continue to explore opportunities for them to be educated alongside non-disabled, similarly-aged peers.

In some cases, the least restrictive environment for a child is not in a public school. Approximately 55 students attend programs out-of-district. These include students attending Lower Pioneer Valley Educational Collaborative to which East Longmeadow remains an active member. The Collaborative serves low incidence needs in self-contained classrooms, but also maintains a strong vocational, community, and independent living component to their programs. East Longmeadow Public Schools has also placed students in private day schools, hospital and residential placements.

The district continues to maintain that students participate, to the maximum extent possible, in educational experiences which include typical peers. Staff has been trained to use differentiated instruction, so as to provide accommodations which allow students with disabilities better access to the same curriculum as their peers. This is true throughout all grade levels, including preschool.

There is a Special Education Parents' Advisory Council in place in the district. Its purpose is to provide support and education to parents through collaborative meetings and presentations. If any parent is interested, please contact Dr. Welch at joanne.welch@eastlongmeadowma.gov.

East Longmeadow remains a member of the Springfield METCO program. This year, 53 multicultural students who reside in Springfield attend school in East Longmeadow. This program, which fosters cross-cultural relationships, is an asset to our district. Funding is supplied by a grant from the state for METCO student tuitions.

Respectfully submitted,

Joanne M. Welch, Ed.D., Director of Student Services  
School Health Services and School Physician

### School Health Services and School Physician

The mission of the East Longmeadow School Health Services Department is to enhance the educational process by maximizing the health and well-being of school-age children and adolescents. An optimum level of health is basic to effective learning. The Health Services team strives to improve the ability to meet student health needs, improve student health status and to increase student readiness to learn by delivering care that promotes student health and academic achievement. The school nurse supports student learning by acting as an advocate and liaison between home,

school and the medical community regarding concerns that are likely to affect a student's ability to learn. The functions that characterize school nursing include skilled nursing care and case management, emergency care, health counseling and education, state mandated screenings, monitoring of mandated immunizations, safety of the school environment, and communication with community resources. The Health Services' Team goal for the 2013-2014 school year, was to increase the return to class (RTC) rate of student's from the health room from 90% to 92%. There were a total of 23,949 student health room visits for the 2013-2014 school year and the school nurses were able to send 22,137 of those students back to class and; therefore increase time on learning. This is a 92.4% return to class rate.

The school physician provides medical services to all students. Dr. Greer Clarke, a pediatrician from Redwood Pediatrics in town, officially became our new school physician in August 2013. She attended a

"Meet and Greet" held in the superintendent's office on September 10, 2013. She attended the nurses' half day professional development on November 1, 2013 and has become a member of the Health Advisory Council (HAC). She signed all the over-the-counter orders for the schools and signed orders for the Staff Flu Clinic held on 10-10-13. Sixty-one staff members participated in the Staff Flu Clinic which is quite a decrease from last year. This may be attributed to the fact that the flu vaccine is now administered at pharmacies and grocery stores.

Beginning in September 2013, Dr. John Santoro, an Emergency Physician at Baystate Medical Center, became the Medical Director of the Automated External Defibrillator (AED) program for ELPS and for the town of East Longmeadow. ELPS has 9 AED's in the district. MB, MS and MV have one AED, BP has two AEDs and ELHS has four AEDs; all purchased with funds from the ESHS Grant. Kelly LaBombard, Nursing Supervisor, completes monthly checks on the AED's to ensure they are functioning properly.

East Longmeadow Public Schools (ELPS) continues to receive \$77,900 from the Department of Public Health (DPH) Essential School Health Services Grant (ESHS) and continues to partner with the

Pioneer Valley Chinese Immersion Charter School (PVCICS) in Hadley and the Monson Public Schools.

Each school receives \$3000.00 in funding to enhance School Health Services in their districts. The ESHS Grant is managed by the Nursing Supervisor, Kelly LaBombard, RN.

Funding from the ESHS Grant was used to purchase health room cabinets, a counter top, sink, new fridge/freezer and new desk for the Meadow Brook School, a recliner and fridge/freezer for the Mapleshade School, a fax/printer/copier and a side by side fridge/freezer for Birchland Park School, and new computer chairs for the ELHS health room. The Special Education office received a shredder, a fridge/freezer and a microwave.

The East Longmeadow Concussion Policy and Protocol developed by the school nurses and the Nursing Supervisor and approved by the school committee in Feb 2012, was revised in August 2013, per regulations. Funding from the Essential School Health Services Grant (ESHS) continues to be used to purchase the Concussion Vital Signs computer program, which allows athletes to complete a baseline concussion test. If the athlete is diagnosed with a concussion, a post-concussion test may be given and compared to the athlete's baseline test. These results are assessed when deciding when an athlete can begin the return to play process.

## Section 4: Public Schools

Changes to the Body Mass Index (BMI) Regulations were made in the fall of 2013-2014. Heights and weights continue to be measured in Grades 1, 4, 7 and 10 but nurses are no longer required to mail the BMI results home to parents/guardians. Upon written request, parents can ask that results be mailed home or can have their child not participate in the screening.

A Family Fun Night, which included Education, Exercise and Nutrition, was held in February 2014, at the Meadow Brook School. This program was sponsored by the PTO, Health Services, Food Services and the HAC. Four fruit baskets, purchased with funding from the Health Services Grant, were raffled off to families that visited the various stations. The physical education teacher, Barb Selvey, provided four jump rope gift bags. ZUMBA, taught by Meadow Brook teacher, Kelly Phillips, was offered at the end of the program to parents and students. The Health Advisory Council (HAC) plans to approach the PTO's at all five schools to see how they may be able to offer similar programs. The HAC focused on the importance of healthier lifestyles and developing activities, for students/staff/parents, that increase physical activity and encourage healthier food choices.

Mountain View School again received an ELEEF grant of \$740.00 and purchased a shed to store equipment for their "teaching garden." They planted a "Pilgrim Garden" which included heirloom vegetables. The committee members include the school nurse, staff, paraprofessionals and students. The purpose of the "teaching garden" is to increase academic achievement, cultivate healthy lifestyles and enrich social development.

Since 2001, ELPS has been receiving a Fluoride Grant from DPH, which has provided Fluoride to first, second and third students with parental permission. The Fluoride Mouth Rinse Program is entirely managed by trained parent volunteers, under the supervision of the school nurse. A total of 397 students benefitted from this Fluoride Grant, which incurs no cost to the district or to families.

Eighty four staff members from ELPS, participated in a Heartsaver CPR/AED course taught by the School Nurses/Nursing Supervisor. The ELHS trainer, Diane Savacool, a Heartsaver CPR/AED/First Aid instructor, trained twenty-eight ELHS coaches free of charge.

The Health Services Department offered 10 Heartsaver CPR/AED trainings for administrators, staff and volunteers free of charge. The team decided to expand out into the community with these trainings.

Ann Haskell, school nurse at Birchland Park and Kelly Labombard, Nursing Supervisor, along with three other community instructors, taught a Heartsaver CPR/AED course at the Shriner's Hall in Springfield, MA to thirty-five participants on September 11, 2013.

In April 2014, there was a half day Professional Development program involving the school nurses, nursing supervisor, district wide guidance and support staff, the chief of police, a police officer, the district's attorneys' staff and staff from Springfield's Health and Human services.

The group brainstormed ways to increase awareness about the current opiate abuse problem in our community and surrounding communities. The Opiate Education and Awareness Task Force was formed from this program and continue to meet frequently. The committee decided that holding a program for parents and the community in 2015 would be the best way to increase community awareness.

### SCHOOL HEALTH PROGRAM STATISTICS 2014

Health Room Visits	23, 949
Percentage of students who visited the health room at least once in 2013-2014- not including screenings	86%
Dismissals due to Illness	1532
Dismissals due to Injury	97
Other Dispositions	183
Returned to Class- 92.4%	22, 137
Students with Epinephrine	114
Students with Health Care Needs	721
Nursing Intervention/Procedures/Treatments	17, 808
Students with Individual Health Care Plans (IHCPs)	210
Students with 504's on file	77
Number of AEDs in the district	9
Number of students entering Kindergarten	172
Number of student's with health insurance:	
Private	2321
Public	369
No Insurance	12
Unknown	33
Postural Screening	911
Referrals	2
BMI screenings	708
Referrals	0
Vision Screening	1594
Referrals	103
Hearing Screening	1212
Referrals	16
Fluoride Participants	397
Number of diagnosed concussions	66
Occurred during sports	33
Occurred out of school	33
Number of student's with:	
Cardiac Conditions	10
Diabetes	4
Asthma	450
Autism Spectrum Disorder	68

Respectfully submitted by

Kelly LaBombard, BSN, RN, NCSN- Program Director for ESHS Grant.

## Section 4: Public Schools

### East Longmeadow High School

The 2013 school year brought many wonderful achievements to East Longmeadow High School in the area of academics, arts and co-curricular activities.

**ACADEMICS:** ELHS had three commended students for the National Merit Scholarship and one semifinalist. Over 168 students took part in the Advanced Placement examinations. 83% of our students who took the AP Calculus, AP Computer Science, AP Chemistry, and AP Physics C exam earned a 3, 4, or 5. We continue to have 91% of our students pursue higher education with students being accepted into top tiered Ivy League. ELHS was also ranked as one of the best high schools in America by Newsweek Magazine. ELHS continues to work toward implementing technology-based instruction in all classrooms. All students were connected to a Google platform account to expand learning outside the classroom.

**THE ARTS:** ELHS chorus and band members were accepted to the Western Massachusetts Senior District Music Festival and All State. Our music programs continue to play an important role in the EL community with their participation at the ELEEF dinner, July 4th parade, Veteran's Day, Memorial Day, the town tree lighting ceremony and the Festival of Trees.

**ATHLETICS:** Many of our teams won league championships or qualified for the Western Massachusetts playoffs.

Finally, ELHS wrapped up the process of accreditation by the New England Association of Secondary Schools (NEASC).

### Birchland Park Middle School

Principal: Timothy Allen

Assistant Principal: Conor Martin

#### Student Body

Birchland Park Middle School serves a population of approximately 650 students in grades 6-8. The middle school is also home to a satellite program for the Willie Ross School for the Deaf. The students of BPMS demonstrate daily that they are respectful, responsible, and dedicated to learning at a high level!

#### Academic Focus

The staff at BPMS are dedicated to the implementation of the Common Core Standards across all content areas and focused on providing high level daily instruction that both motivates and challenges young adolescent learners. Common assessments are given throughout the year to ensure that all students are taught a rigorous curriculum and to collect student-learning data on priority standards. This data is used to drive re-teaching and intervention strategies to ensure all students learn the foundational skills and concepts that will help them succeed in high school and beyond.

Supporting the middle school student through academics, social/emotional support, and extracurricular programming:

BPMS provides a comprehensive academic program, cultural enrichment through fine arts and foreign language exploration, and an emphasis on

wellness through instruction in physical education and health education. A new schedule was implemented for the school year 2014-15 which increased students' time-on-learning in academics by over 9,000 minutes per school year, as well as implemented tiered reading and tiered math classes which service over 100 total students each.

Students work in teams of approximately 110 students that create small communities of learners. Team teachers meet daily to plan for student needs, to coordinate and to integrate units of instruction, and to contact parents. Edline, a web-based site, is used by teachers to communicate classroom information, assignments, and grades. The student services support team is comprised of 2 guidance counselors, a school adjustment counselor, a school psychologist, and a registered nurse and assists students in dealing with the multiple challenges of early adolescence.

The TV Studio provides a daily morning program, 'WGEM Channel 38 News' with close captioning and students develop teaching videos and "infomercials" for the instructional program. Through an Advisory Program, students are taught the values of team building, leadership and service learning. Since its inception in 2007 the Advisory service learning projects include assistance to the local Food Pantry, Holiday gifts for families in need in the East Longmeadow community, and monetary donations to local and regional charity foundations.

In May of 2012 the middle school redesigned its Summer Reading Program by adopting the 'One School One Book' model. All students and staff read *A Long Walk to Water* during the summer of 2014, a novel about the lost boys of Sudan and the water crisis facing many African villages. As a school, we are working with the national organization H2O for Life this year to raise \$8,200, which will build a clean water well for a town in South Sudan and allow the town to build its own school. Most importantly, students are learning that they can look past their own lives to see where help is needed and then they can have a real impact on the lives of others.

The middle school has developed a strong relationship with the greater community of East Longmeadow. Teaching partnerships exist with American International College, Westfield State College, Elms College, and UMASS at Amherst where emergent teachers are coached and mentored by middle school staff. Springfield College has designed a pre-service model with the physical education staff where 15 college students co-teach physical education class twice weekly throughout each semester. The BPMS PTO conducts an annual magazine drive and other smaller fundraisers whose profits are used to support enrichment programs, assemblies, field trips and teacher requests.

Many extra-curricular and enrichment opportunities exist at Birchland Park, including: Band, Chorus, Jazz Band, MathCounts, Yearbook Committee, International Club, Art Club, Student Council, Future Cities Club, Intramural Sports, Birchland Banner (the school literary magazine), Drama Club and National History Day Club. Students have won local, regional and state honors for National Geographic Geography Bee, Massachusetts History Day, MathCounts, Massachusetts Music Band & Chorus Festivals, and Future Cities competitions.

## Section 4: Public Schools

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### Mapleshade School

Mapleshade School provides an extensive education for 315 students in grades three, four and five. Our staff, parents and community are dedicated to helping our students achieve academic excellence. It is through this combined effort that we have created a safe, pleasant, and positive teaching and learning environment.

Our school year has enjoyed many successes this year and has planned an array of exciting events, programs and improvements. We began our year by engaging our parents with a superb Open House and educating our 5th grade student's parents on our new departmentalized instructional model, where each 5th grade teacher instructs a specific content area of the curriculum and is responsible for the education of every 5th grade student. This new model has received consistent positive feedback from the students and parents, alike. Our intention is to better prepare them for Birchland Park Middle School. We have also planned both a Literacy Night and a Math Night where teams of teachers and our school psychologist put together wonderful programs to help parents better understand the mathematics and literacy instruction in the classroom and support their children with their education. The feedback from math night last year was very positive and we would like to extend our support and foster partnerships with families by hosting both a math and literacy night. In addition to these events, our school district is also hosting an event at Birchland Park Middle School on how to keep your children safe. These events were planned in direct response to the needs of parents through formal survey information collected and informal conversations and observations that teachers have been involved in.

Our field day this year was very exciting and active. The weather was perfect and dozens of parent volunteers showed up to support our PE program and take part in having fun with the students. Our field day is organized by our PE Teacher Miss Demetrius. Miss Demetrius ensured that all volunteers attended a training session before the event to be certain that the students would have the best and safest day possible!

Our school has encountered several improvements related to the use and integration of technology. Our teachers have been given a laptop and training has been provided on how to better integrate technology into the curriculum. We have also been adding more and more laptop technology for student use and the children have responded favorably to the use of computers in their classroom to support an engaging learning environment. Additionally, we have begun a robotics program utilizing EV3 Lego Mindstorm Robotics. Mapleshade was the recipient of grants in the amount of \$5,500.00 for funding this program. We thank ELEEF, Berkshire Bank, and Horace Mann for their grant contributions. Our 4th and 5th graders have really enjoyed thinking critically and problem solving their way through building, engineering, and programming their robots. We will be writing more grants to grow this program and bring it to our third graders.

Our Music and Band programs, under the instruction of Mrs. Richter and Mrs. Grossi, performed wonderfully during the winter concert. The production was bolstered with engaging theatrical performances that incorporated student-centered acting, costumes and sound effects.

Last year our Invention Convention was a huge success, and it will continue as an exciting component of our Gifted and Talented Program. Mr. Axelrad is the teacher of our GT program; we have found ways to expand his program each year to benefit all of our students. In addition to the Invention

Convention that showcases the talents of every 5th grader; this year, Mr. Axelrad is adding an enrichment component for third grade groups during intervention time, and lunch groups.

The Mapleshade School Improvement Plan, which provides the focus and direction for our school, concentrated on three areas. First, Mathematics is our primary area of focus. We have aligned our curriculum and instruction techniques to directly address changes to our state's curriculum and to provide our students with the necessary skills to prepare them for middle school. We are focusing on fractions, in particular, and working hard to ensure that are students are able to master number sense, computation and problem solving with fractions. Secondly, we are improving our approach, instruction, student engagement techniques, and time allotted to science instruction. Our students are more readily able to conduct experiments, investigations, observations, draw conclusion, and share results in science. Lastly, we continue to receive professional development and coaching in literature-based approaches to reading and writing instruction that meets the needs of all learners. Our literacy coach has provided hours of school-wide and individualized professional development for our teachers. This time allows teachers to access best-practices in teaching and learning and implement evidence-based instruction about how children read, write, think and understand literature across genres.

Mapleshade has also embarked upon the development of a shared vision for our school and what we want it to be. It goes without saying that we want Mapleshade to be the best that it can be. We want to always have a "growth mindset" that looks to the future, stays on the cutting edge of educational reform, and commits to providing the best educational experience for children possible. Doing this important work effectively calls for a school community to have a shared vision for success. As we get closer and closer in developing this vision through an inclusive multi-step process of professional collaboration we will share it with the entire school community for input and insight.

Mapleshade School's PTO involvement includes, fundraisers and events that support all school enrichment and educational activities as well as classroom materials for our instructional initiatives. We are indeed very thankful for these wonderful school supporters.

Finally, it is through the combined efforts of our staff, parents, and the East Longmeadow community that we provide an enriching, caring, and safe educational experience for all of our students.

### Meadow Brook School

Lisa Dakin, Principal  
Renee Lodi, Assistant Principal

#### Enrollment

Meadow Brook School has 569 students enrolled in grades preschool through Grade Two. Class sizes in grade two average twenty-three students among eight classrooms. Class sizes in grade one average twenty-one students with eight classrooms. We have 7 full day tuition based kindergarten classrooms averaging nineteen students per classroom. We also offer a half-day program, with one AM session, and one PM session.



## Section 4: Public Schools

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### Core Beliefs

Members of the Principal's Advisory Committee along with staff members created a set of core beliefs that reflect the attitude, views and beliefs of the Meadow Brook School Learning Community.

- We believe children and adults learn best in a safe and nurturing environment where they feel valued and appreciated.
- We believe in fostering independence by teaching children skills, such as critical thinking, that are transferrable to life.
- We believe that partnering with families and the community is essential to a child's success.
- We believe that everyone can learn and grow when we provide a developmentally appropriate and differentiated learning experience that addresses the whole learner.
- We believe in respecting social and cultural differences and recognizing the unique contributions of all individuals.

### Curriculum

The goal of Meadow Brook School is to provide a safe, nurturing environment that promotes the cognitive, physical, social and emotional development of young children. Our teachers continue to work diligently to align our curriculum to the MA Curriculum Frameworks with a focus on learning that leads to College and Career Readiness. Teachers are involved in curriculum writing to ensure alignment with the Common Core State Standards focusing on English Language Arts and Mathematics. They are developing unit plans that align with the Common Core Standards as well as Common Assessments in Mathematics and ELA to be administered at least three times per year. The Common Assessments will help us to inform our teaching and learning.

This year, the guidance department implemented and facilitated Second Step social skills classes in the first grade classrooms. Second Step is a researched based curriculum intended to develop our students' interpersonal, self-regulation, and social problem solving skills. If you would like to learn more about Second Step please take a look at <http://www.cfchildren.org/second-step.aspx>

Our balanced literacy program is a comprehensive and individualized approach to reading and writing. The components of a balanced literacy program include, interactive read aloud, guided reading and writing, shared reading, independent reading and writing, and word study. In an effort to support the New Massachusetts Curriculum Frameworks call for balancing informational and Literacy Text; we continue to purchase additional resources for our literacy closet with a focus on informational text.

All K-2 classrooms are implementing the writing workshop model utilizing Lucy Calkin's, Units of Study, as a resource. Writing Workshop begins with a mini-lesson, followed by independent practice (student writing), conferring with students and ending with a wrap-up and share. Students develop narrative, informational and opinion writing.

The primary curriculum source for mathematics instruction is Investigations in Number, Data and Space. The focus of instruction is on mathematical thinking and reasoning; to help learners develop a deep understanding of fundamental mathematical ideas. Recent math supplemental resources have been added to support the demands of the New Massachusetts Frameworks.

Specialists provide instruction to all K-2 students in art, music, physical education, technology, and media. Our Gifted and Talented Teacher provides push-in support teaching focusing on science and social studies standards and learning.

### Projects

The Massachusetts Cultural Council (MCC) has announced Meadow Brook School as one of the recipients in this year's STARS Residencies (Students and Teachers Working with Artists, Scientists, and Scholars) grants. STARS Residencies recognize the vital role that creative learning in the arts, sciences, and humanities plays in the successful education of young people. Meadow Brook has received a \$5000 grant (World Rhythms: Using Sound to Enhance Learning Across the Curriculum), to be used for students to experience the curricular connections between math, science and music through exposure to polyrhythms, a range of instruments from around the world and learning to perform a song as a band. Students will also learn about rhythms and the relationship between time signatures, sequences, fractions, and geometric shapes.

The following Meadow Brook staff received ELEEF grants this year:

- Sharon Bernard, Earth Science curriculum texts and manipulative-\$4041
- Eileen Driscoll, Multi-cultural literature, including 18 texts, 134 books-\$906
- Faith Wint, Visual Thinking Strategies curriculum for teacher facilitated discussions of art images-\$408
- Betsy Sheehan, Second Step Social Skills curriculum, mobile teaching station and supplemental literature-\$1228

One of our community service projects at Meadow Brook is Pennies for Patients, a fundraiser for childhood leukemia. Meadow Brook celebrates Dr. Seuss' birthday with two events planned for early spring. Read Across America Day is a daylong event that involves guest readers from the high school. Our grade two chorus sings each December at the Festival of Trees event held at Tower Square in Springfield.

### PTO

Our Parent Teacher Organization (PTO) mission is to enhance the education of our children, enrich school spirit, and promote open communication among parents, faculty and administration. PTO has planned many activities and events including Family Pizza Night, Family Reading Night, two Book Fairs, Family Health and Fitness Night, several enrichment programs and Staff Appreciation lunch. PTO funds the bussing for all student field trips along with critical educational resources. They recently purchased materials for the emergency buckets and two heavy-duty paper cutters for the school. Meadow Brook School is very appreciative of the support we receive from PTO.

An integral component of the classroom experience at Meadow Brook is our parent volunteer program. Parents are in classrooms on a daily basis as they assist teachers with special projects and activities. We so appreciate parent support and the countless hours they contribute to our school community.

### New Staff

Meadow Brook welcomes new staff members this year:

Renee Lodi-Assistant Principal

## Section 4: Public Schools

Kelly Mazza-Kindergarten Teacher  
Margaret Bartley-Reading Specialist  
Joe Hudson-Counselor/Behaviorist  
Evette Moltenbrey-RTI Paraprofessional  
Jack Szykaruk-Custodian  
Maria Serafino-Noon-aide  
Suzanne Baldyga-Noon-aide  
Theresa Bertrand- 1:1 Nurse

### Mountain View School

The following is the mission statement of Mountain View School:

The East Longmeadow School District has established Mountain View School as an intermediate elementary center for children in grades three through five. Our goal is to prepare students to achieve academic excellence and to acquire the skills necessary to become life-long learners as they meet the challenges of the 21st century.

As a staff, we help our students shift from being young, dependent children into mature, independent young people, ready for their experiences in middle school.

Our school's SMART Goals focus our work on the following areas:

- Using the Common Core Standards to instruct and assess both ELA and math in order to increase students' knowledge and performance on District Interim Assessments and PARCC
- Fostering a safe, nurturing and respectful learning environment

At Mountain View, we continue to assess our students' reading levels using the Benchmark Assessment System and the STAR Reading Assessment. These assessments provide teachers with instructional reading levels, and performance levels related to their peers nationwide.

During the 2013-14 school year, Mountain View students showed the following growth in grade level proficiency:

### STAR Reading Data

Grade 3	Fall: 78%	Spring: 81%
Grade 4	Fall: 92%	Spring: 93%
Grade 5	Fall: 85%	Spring: 86%

### BAS Data

Grade 3	100% of students showed improvement
Grade 4	98% of students showed improvement
Grade 5	99% of students showed improvement

### STAR Math Data

Grade 3	Fall: 83%	Spring: 88%
Grade 4	Fall: 90%	Spring: 98%
Grade 5	Fall: 93%	Spring: 96%

The Mountain View staff and students remain committed to maintaining a positive school climate. For the second year in a row, staff surveys reflect overall satisfaction in all areas of the school with the exception of professional development. Specifically, the TELLMass Survey showed that Mountain View remains an excellent, student-centered environment.

Parent survey results were also extremely positive. The following stood out as areas where parents feel very satisfied:

- 93% stated that their child feels safe at school
- 94% stated that the school uses a variety of methods to inform parents of what is happening at school
- 95% stated that the school is clean and well-maintained
- 95% stated that the school has an effective handbook
- 93% stated that the school communicates the importance of respecting all cultural beliefs

We continue to strive to make Mountain View a safe, nurturing and happy environment for all of our students, staff and families. The MARC Anti-Bullying Curriculum continues to be implemented to teach anti-bullying rules and responsibilities to all students. After school programs such as Fun Fitness, Cartooning and Foreign Language continued to be offered. School-wide community-building activities continued and grew, such as Fun Fridays, with themed dressing and pop music played while students arrive; collections for the needy, including Toys for Tots; the Mountain View Garden; and staff/student extracurricular activities such as the MV Talent Show and the Staff vs. Staff Volleyball Game helped to support our goal of a safe, nurturing and respectful learning environment.

### Police Department

#### Report from the Chief

It is with great pleasure I write the East Longmeadow Police Departments annual report for 2014.

This past year we have said goodbye to two long time East Longmeadow Police employees. In March we wished Scott Safford the holder of badge 1 for the last 10+ years as he had reached the mandatory retirement age and had completed 35 years with this department. On December 19th we wished Sergeant Richard "Rick" Bates a fond farewell as he too had reached the mandatory retirement age and had completed 35 years the last 12 years as Sergeant and the safety officer for the Department for over 20+ years. During Rick's tenure he administered the former DARE program that many of the school children had been involved with. To both of these retirees I wish a long and healthy retirement.

With the retirement of Officer Safford we have hired Steven Moore who successfully completed the 23 week basic police officer academy in July of 2014. Steve has been assigned to the 11p-7am shift as of now. He is a lifelong resident of East Longmeadow as well as being in the US Marine's reserve unit.

Officer Tim Driscoll has been missing from our ranks since early September. Tim a reservist with National Guard at Westfield Barnes Air Guard has been serving in Afghanistan and we look forward to his return in late Spring of 2015.

We have hired Michael Healey to replace the open patrolman position created by Jason Guinipero's promotion to Sergeant. Officer Jason Guinipero was promoted to sergeant with the retirement of Sgt. Bates and he has already begun working the 11p-7am shift. We will be scheduling interviews for his replacement within the patrol shift.

School Resource Officer Don Cavanaugh continues to be very active in the schools throughout the Town. This program began in 2005 and I believe has been well received. Many issues have been resolved involving students and school issues through his presence. We continue to train as always in safety programs that we hope we never need to put in place. There are school safety and lock down procedures we are constantly training for to continue to provide for the "protection and safety" for the children and staff in our schools.

I will complete my 10th year as Chief of this department in late March 2015 and I have been very proud of the work the men and women of this Department have accomplished during this time span. First and foremost has been the new hiring since I have started. I believe there are 13 new police officers mainly due to retirement of officers from the force. Of the six sergeant positions we have, four have been promoted under my tenure.

In August we celebrated another National Night Out event at the High School field with the highlight being the arrival of the Massachusetts State Police Helicopter. This evening has been getting larger with each passing year. It is an opportunity for all the social and fraternal and religious groups to present what their group is all about. There is usually a host of public safety vehicles including police and fire and ambulance vehicles as well as tow trucks for the younger children to view.

This year we have devoted some more specialized training for the members of the department. We have increased training for narcotic drug detection and investigation in our efforts to step up enforcement of these violations we have been seeing. Two officers were sent to a two week school offered through the Drug Enforcement Administration. Through this training these officers will be prepared to develop narcotic cases from start to finish. We have also been active in the Opiate Awareness Committee. This is a group involvement of dedicated community health, police officers, school counselors, nurses as well as the superintendent. We are planning a Youth Safety Parent Night in early 2015.

Crime continues to be problematic throughout our community as well as surrounding areas. We have investigated numerous car break-ins and the problem is rarely are the windows smashed to gain entry. The vast majority of time the windows are either down or the doors are simply unlocked. PLEASE help us with eliminating these reports, take the time to remove expensive items from your vehicles and LOCK YOUR DOORS. We have groups that have been travelling though town on foot and bicycles and some being dropped off by vehicles checking out these parked cars. We have been successful in some of these cases but we need your involvement as well.

We continue to see a larger amount of shoplifting, again not specific to our Town but those around us as well. Many of the hot items like baby formula have been secured now by the supermarkets. There are others that appear to have replaced them in value like teeth whiteners, various seafood items as well as razors. It is amazing to see what is high on the shoplifters list to take. Again many times the items that are being stolen are then traded directly for drugs or money to buy drugs to provide these shoplifters their next fix.

Our Detective Bureau continues to follow through on many of these crimes that have been reported to our department. We have seen an increase in computer related and identity theft incidents. We have partnered with all the local police agencies as well as the Massachusetts State Police and Federal agencies to solve these crimes. One particular case involved a skimming machine on a local bank where the suspect was apprehended. The Federal investigator stated that catching this suspect was basically a once in a life time event. Again I can only ask that if you see something call us we are available 24/7.



## Section 5: Public Safety

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We again took part in two Drug Enforcement Administration “Drug Take Back” days in East Longmeadow. In April we collected 166 lbs and October we collected 121lbs of unwanted prescription drugs that were then destroyed through incineration by the DEA. There is a dual purpose in getting these prescriptions collected. The first is to remove them from the homes to reduce risk of their falling into the wrong hands for improper use. The second is to remove from future contamination into our ground water as with flushing down the toilet may cause them to reappear in our rivers and streams. These services are free and information is posted in The Reminder as well as the East Longmeadow Police Department’s facebook page.

We also take part in a twice a year shred event at the East Longmeadow Senior Center. This event is provided by the Pro Shred Company located in Wilbraham and is a free service for the residents in East Longmeadow. We try and schedule for two events one in the Spring and the other in the Fall. This affords the opportunity to our residents and in particular our seniors, to get sensitive paperwork shredded and out of their homes. We have worked this program through the Board of Selectmen, the Senior Center and the Police Department. A donation of some canned goods or cash is asked and the proceeds go to the East Longmeadow Senior Center’s Open Pantry. This too has been a very well received program in Town. Again check for information in the Pleasantview Senior News published by the East Longmeadow Senior Center monthly as well as our face book page.

I wish to thank my fellow police department employees that they all perform on a daily basis for the residents of our community. Their actions are not lost on me and I sincerely applaud them for the job that is done. To Pennie and Lori my administrative staff, Thank you for the job you do as well.

I wish to thank the members of the Board of Selectmen and Nick Breault for their commitment to the growth of our community. To my fellow Department Heads, Gordon, Bob, Paul, Robyn, Carolyn, Diane Ryan, Tom, Sara, Dan, Don, thank you all for the continual support and working together as a team. Their support of law enforcement has been wonderful and I look forward to working towards a continual safer East Longmeadow in 2015.

### Police Department Roster

#### CHIEF – DOUGLAS MELLIS

##### SERGEANTS

Patrick Manley	Richard Bates*	Denis Sheehan
Jeffrey Dalessio	Steven Manning	Daniel Bruno
Jason Guinipero		

##### SCHOOL CROSSING GUARDS

Melissa Cardano	Marilyn Laramée	Judy Ledford
Marcia Theberge	Diana Gallant	Simon Topulos
Karen Lavinski	Arthur Loughman-Bull	

##### PATROLMEN

Scott Safford*	Terri Shaw	Timothy Driscoll
Joseph Barone	Timothy Daley	Michael Ingalls
John Liquori	Donald Cavanaugh	James Gagnon
Scott Skala	Jeffrey Niznik	Michael Sousa
Edward Rice	Daniel Manley	Joseph Dalessio
Stuart Strohman	Daniel Atwater	Matthew Lecuyer
Steven Moore		

##### ALTERNATE CROSSING GUARDS

Ted Foster

##### SECRETARY TO THE CHIEF

Pennie Tremblay

##### RECORDS CLERK

Lori Hall

##### POLICE MATRONS

Nancy Frappier	Debbie Jennison	Judy Ledford
Carol Parker	Eli Cardoso	

\* Retired

## Section 5: Public Safety

<b>CRIMINAL INVESTIGATIONS</b>	<b>2014</b>	<b>2013</b>	<b>SERVICE</b>	<b>2014</b>	<b>2013</b>
Forcible Rape	7	3	Protective Custody	14	7
Statutory Rape	2	1	Suspicious Activity	1041	1188
Assault – aggravated	17	30	Missing Person Reported	19	11
Assault – simple	73	98	Court Process Received	120	136
Burglary/Breaking and Entering	94	99	Animal Complaint	225	234
Larceny	268	300	Loitering/Congregating	7	1
Shoplifting	70	57	Malicious Mischief	26	34
Motor Vehicle Theft	17	13	Emergency Service	1658	1632
Arson	4	1	Emergency Service Sudden Death	1	4
Forgery or Counterfeiting	12	12	Escort	23	13
Fraud	96	75	Alarms	1430	1483
Embezzlement	2	4	Special Assignment	144	217
Stolen Property (Receiving/Possession)	9	29	Directed Patrol	491	479
Vandalism/Malicious Damage	147	144	Assistance Provided	1555	1566
Weapons Violation	19	12	Property Lost	57	55
Prostitution	0	1	Building Not Secure	8	9
Other Sex Offenses	16	8	Notice Served	62	109
Drug Law Violation	58	90	Communications Received	67	64
Offenses Against Family	2	4	Recovered Stolen Motor Vehicle	2	4
Driving Under the Influence	26	32	<b>Total</b>	<b>6950</b>	<b>7246</b>
Liquor Law Violations	11	13	<b>MOTOR VEHICLE TRAFFIC</b>	<b>2014</b>	<b>2013</b>
Disorderly Conduct	23	25	Motor Vehicle Accident	594	555
Fugitive from Justice	2	3	Traffic Control	8	5
Annoying Phone Call	18	21	Motor Vehicle Violation Criminal	148	145
Attempt to Commit a Crime	7	3	Motor Vehicle Violation Civil	173	144
Bribery	0	1	Motor Vehicle Violation Parking	8	11
Intimidate a Witness	5	3	<b>Total</b>	<b>329</b>	<b>300</b>
Criminal Harrassment	7	18	Directed Patrol Radar Post	66	69
Stalking	1	2	<b>Total</b>	<b>997</b>	<b>929</b>
Violation of Restraining Order	14	25	<b>ARRESTS</b>	<b>2014</b>	<b>2013</b>
“Trash, Litter and Illegal Dumping”	3	7	Arrests – Juvenile	6	4
Threat to Commit a Crime	17	30	Arrests – Adult	125	107
Trespassing	31	24	Arrests – Warrant	45	39
Unlawful Fireworks	0	1	<b>Total</b>	<b>176</b>	<b>150</b>
All Other Offenses	8	16	<b>CRIMINAL COMPLAINTS REQUESTED</b>	<b>2014</b>	<b>2013</b>
<b>Total:</b>	<b>1086</b>	<b>1205</b>	Hearings	26	20
			Summons	119	138
			Warrants	42	38
			<b>Total</b>	<b>187</b>	<b>196</b>
			<b>COMBINED TOTAL</b>	<b>363</b>	<b>346</b>

## Section 5: Public Safety

### Fire Department

I herewith submit the Annual Report of the Fire Department for the year ending December 31, 2014.

#### Roster of the Fire Department

##### CHIEF AND FOREST WARDEN

Paul J. Morrisette

##### DEPUTY CHIEF AND DEPUTY FOREST WARDEN

Stephen N. Rybacki, (Retired January 2, 2014), Shawn Minahan (P)

ENGINE # 2 (8)		ENGINE # 3 (7)		ENGINE # 4 (8)		LADDER # 1 (7)	
<b>Captain</b>	<b>J. Reale</b>	<b>Captain</b>	<b>R. Loughman</b>	<b>Captain</b>	<b>B. Cote (P)</b>	<b>Captain</b>	<b>D. Villamaino</b>
<b>Lt.</b>	<b>J. Leclerc</b>	<b>Lt.</b>	<b>D. Fazio</b>	<b>Lt.</b>	<b>E. McCandlish (P)</b>	<b>Lt.</b>	<b>G. Savaria (P) (ret. 7/16/14)</b>
F.F.	F. Santaniello	F.F.	W. Houle (P)	F.F.	J. McCaffrey	Lt.	B. Daponde
F.F.	C. Higgins	F.F.	C. Cangemi	F.F.	T. Bechard	F.F.	A. Gentile
F.F.	J. Giordano	F.F.	P. Hawley	F.F.	J. Coppolo	F.F.	C. Ottoson (res. 12/31/14)
F.F.	D. Donahue	F.F.	M. Turowsky	F.F.	B. Daponde (P)	F.F.	C. Beecher (P)
F.F.	P. Farrow (res. 1/1/14)	F.F.	R. Fisk	F.F.	L. Buell	F.F.	V. Bullock
F.F.	M. Minahan (P)			F.F.	D. Kostura (res. 3/13/14)	F.F.	C. Albano
F.F.	J. Aliengena			F.F.	J. Burack	F.F.	J. Harris (res. 3/13/14)
							T. Coelho

(P) = Permanent Firefighter

#### During 2014, the Fire Department responded to 621 incidents:

NFRIS* Incident Description	QTY	NFRIS* Incident Description	QTY	NFRIS* Incident Description	QTY
Building fire	8	Removal of victim(s) from elevator	2	Unauthorized burning	10
Fires in structure other than bldg.	4	Hazardous condition, Other	3	Cover assignment, standby	11
Cooking fire, confined to container	5	Combustible/flamm. gas/liq cond.	1	Good intent call, Other	40
Chimney fire, confined to chimney	2	Gasoline or other flamm. liq. spill	7	Dispatched & canceled en route	8
Fuel burner fire/ boiler malfunction	4	Gas leak (natural gas or LPG)	31	Smoke scare, odor of smoke	7
Trash or rubbish fire, contained	2	Oil or other comb. liquid spill	3	EMS call, party transportd by non-fire	1
Mobile property (vehicle) fire, Other	1	Toxic condition, Other	1	False alarm or false call, Other	3
Passenger vehicle fire	2	Carbon monoxide incident	18	Malicious false call, Other	1
Forest, woods or wildland fire	1	Elec. wiring/ equip. problem other	8	System malfunction, other	4
Natural vegetation fire, Other	3	Overheated motor	3	Sprinkler activation, malfunction	4
Brush, or brush and grass mix fire	14	Power line down	5	Smoke detector activation, malf.	28
Outside trash or rubbish fire	4	Arching, shorted electrical equipment	15	Heat detector activation, malfunction	1
Dumpster or other outside receptacle	1	Vehicle accident, general cleanup	4	Alarm system sounded, malfunction	35
Special outside fire, Other	3	Attempted burning, illegal action	1	CO detector activation, malfunction	29
Steam rupture of pressure vessel	2	Service call, Other	7	Unintentional transmission of alarm	5
Explosion (no fire), Other	2	Lock-out	7	Sprinkler Activation, no fire	2
Excessive heat, scrbn brns w/n injur	1	Water problem, Other	6	Smoke detector activation, unintent.	136
Rescue or EMS incident, Other	1	Water evacuation	2	Detector activation, unintentional	9
Medical assist, assist EMS crew	11	Water or steam leak	1	Alarm system sounded, unintentional	25
EMS call, excluding vehicle accidnt	1	Animal rescue	2	CO detector activation, no CO	20
Vehicle accident with injuries	4	Public service assistance, Other	7	Lightning strike (no fire)	3
Lock-in	2	Assist police or other agency	17	Special type of incident, other	4
Extrication of victim(s) from vehicle	1	Public service	5		

\* NFIRS: National Fire Incident Reporting System

## Section 5: Public Safety

### The Fire Department has the following vehicles:

VEHICLE NAME	VEHICLE TYPE	VEHICLE USE
Car 1	2013 Ford Chevy Tahoe	Chief's Command Vehicle
Car 2	2007 Ford F150 Pick-up	Deputy's & Insp's Vehicle
Engine 3	2009 Pierce Contender	Class A Fire Pumper
Ladder 1	1988 Pierce Arrow Ladder	105' Ladder with Pump
Engine 4	2000 KME Rescue Pumper	Rescue Pumper
Engine 2	1994 Saulsbury Pumper	Class A Fire Pumper
Light Unit #1	1978 Military Trailer	Generator and lights
Twin Meadows Fire Safety Trailer	1998 Student Awareness of Fire Education (S.A.F.E.)	Fire Education

### During 2014, the East Longmeadow Fire Department issued 701 permits.

Permit Type	QTY	Permit Type	QTY
Fire Alarm (New construction)	28	Oil Burner	7
Fire Alarm, alteration/ addition	12	Outside Burning	397
Fire Alarm (Commercial)	4	Sprinkler System	10
Fire Alarm (Re-sale)	177	Tank Removal	11
Fire Reports	8	UST Registration	5
Fixed Extinguishing System	5	Tank Truck	10
Liquid Petroleum Gas	20	Tank Installations	2
Oil Line Upgrade	5		

### Some of the notable incidents of 2014

The Fire Department Responded to 621 incidents during the year.

- On January 3, 2014 at 1702 hours, the fire department responded to a reported kitchen fire at 22 Elm St. The first arriving command unit reported the fire was extinguished by the resident. There was a smoke condition throughout the inside of the structure, the first arriving engine company set up positive pressure ventilation to remove the smoke from the structure. The homeowner was attended to by AMR ambulance crew with no transport. There was moderate damage to the kitchen cabinets and walls. The cause was unattended cooking oil on stove top.
- On January 13, 2014 at 1740 hours, the fire department responded to a reported microwave fire at 94 Elm St. The first arriving command unit reported the fire was extinguished by a resident. There was a smoke condition inside the structure. The first arriving engine company set up positive pressure ventilation to remove the smoke from the structure. The homeowner was attended to by AMR ambulance crew with no transport. There was moderate damage to the microwave oven. The cause was a malfunction with the microwave oven.
- On February 27, 2014 at 1519 hours, the fire department responded to a reported explosion at 51 Denslow Road. The first arriving command unit reported that someone had placed reactive chemicals in a water bottle to cause an explosion. There was no damage to the facility but the building was evacuated. The East Longmeadow Police Department and the Massachusetts State Police Fire & Explosion Investigation Unit investigated the incident.
- On March 5, 2014 at 1147 hours, the fire department responded to a reported fire at 311 Shaker Road. Firefighters arrived to find an outside commercial dust collection hopper well involved with fire. The first arriving engine company attacked the fire with a 1¾ hose line. The fire was quickly knocked down and overhaul performed. The inside of the structure was charged with smoke. The firefighters set up positive pressure ventilation to remove the smoke from the structure. The cause was a sparks from a spring grinding machine.
- On July 11, 2014 at 0138 hours, the fire department responded to a reported garage fire at 22 Gerrard Ave. The first arriving command unit reported the garage was well involved in fire. The first arriving engine company laid a 4" supply line, pulled a 2½" hose line and attacked the fire. The first arriving ladder company began to ventilate and pulled back up hose lines. The fire was quickly knocked down and overhauled. The cause was a rug placed too close to the rear of a refrigerator.
- On September 11, 2014 at 0135 hours, the fire department responded to a reported shed fire. The first arriving command unit reported a fully involved 10'x 18' shed fire with a nearby house as an exposure. The first arriving engine company pulled two 1¾" hose lines. One line went to work on the shed with the other line protecting the exposure. The fire was quickly knocked down and overhauled. The cause was determined to be arson in nature. The East Longmeadow Police Department and the Massachusetts State Police Fire & Explosion Investigation Unit investigated the incident.
- On September 17, 2014 at 1021 hours, the fire department responded to a reported stove fire. The first arriving engine company forced the door to find two elderly residents in a smoke filled room trying to extinguish the fire that had extended to the cabinets. Firefighters removed the occupants, extinguished the fire with a dry chemical extinguisher and performed overhaul. The arriving ladder company provided first aid to the occupants until AMR ambulance arrived on scene. They both were transported for smoke inhalation. The engine company set up positive pressure ventilation to remove the smoke from the structure. The cause of the fire was unattended cooking on a stove top.
- On November 17, 2014 at 0614 hours, the fire department responded to 470 North Main St. for a reported fire in a grocery store. The first arriving command unit reported a heavy smoke condition in the rear of the sales floor. Investigating the source of the smoke was a freezer unit with fire extending out from the motor area rolling up the front doors of the unit. The first arriving engine company used a dry chemical extinguisher to extinguish the fire. Firefighters disconnected the power to the freezer unit.

## Section 5: Public Safety

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The firefighters setup positive pressure ventilation to remove the smoke from the structure. The cause was determined to be malfunctions during the freezer unit's defrost cycle.

- On December 14, 2014 at 0129 hours, the fire department responded to 28 Oakwood Circle for a reported shed fire. The first arriving command unit reported a fully involved 10' x 10' shed fire with no exposures involved. The first arriving engine company pulled a 1¾" and quickly knocked down the fire and performed over haul. The cause was an electrical malfunction to a chicken water heater.
- On December 14, 2014 at 0309 hours, the fire department responded to 316 Maple Street for a reported fire in a wall. The first arriving command unit reported a working fire in a wall. The first arriving engine company laid in with a 4" supply line and pulled a 1¾" hose line. The crew opened up the involved wall in the kitchen and knocked down the fire. The arriving ladder company checked the basement and attic for fire extension with none found. The crews performed overhaul and salvage operations. Mutual aid was called from Longmeadow Fire to the scene and Hampden Fire for station coverage. The cause of the fire was determined to be a permanent outside fireplace whose chimney abutted the rear exterior wall. The heat from the chimney started the exterior sheathing on fire eventually spreading inwards towards the kitchen.
- On December 15, 2014 at 07:59 hours, the fire department responded to a reported fire in a trash compactor at a manufacturing facility. The first arriving command unit reported a working fire in a compactor. The first arriving engine company pulled a 1¾" hose line and attacked the fire. The second engine performed overhaul operations. The cause was careless disposal of smoking materials.

### Additional Events of 2014

In January, Deputy Steve Rybacki retired after 32 years, 9 months of service to the East Longmeadow Fire Department. In Steve's time on the department he was promoted to Lieutenant, Captain, and Deputy. He performed the duties of each position to ensure safety of the firefighters he commanded and the residents he protected. Steve was also appointed department training officer. The department held a retirement party in March that was well ended by many of Steve's family, friends, and co-workers. We wish Steve a long and healthy retirement to enjoy with his family.

The East Longmeadow Fire Department was awarded a 2014 Student Awareness of Fire Education (S.A.F.E.) grant in the amount of \$4,686.00 from the Commonwealth of Massachusetts Executive Office of Public Safety. These funds were used to promote fire safety among school age children and the community. Also covered with the children are the risks of smoking. This award allows every child in East Longmeadow to benefit from the S.A.F.E. training. Firefighter Ed McCandlish, our public education coordinator, and Firefighter Chris Beecher visited the three Elementary Schools and Middle School promoting fire safety to over 2,000 students.

The East Longmeadow Fire Department was awarded a 2014 Senior SAFE grant in the amount of \$3,018 from the Commonwealth of Massachusetts Executive Office of Public Safety. These funds allowed the department to promote home fire safety to the Town's elderly population. These funds also allow the department to provide smoke and carbon monoxide detectors to residents who are in need.

Firefighters Chris Beecher and Mike Minahan graduated from the Massachusetts Firefighting Academy's 12-Week Recruit Firefighter Training

Program. The rigorous professional training provides firefighters from across the state with the basic skills to perform their job efficiently and safely. Upon their completion, each firefighter met the national standards of National Fire Protection Association 1001 and is certified to the level of Firefighter I and II, and Hazardous Materials First Responder Operational Level by the Massachusetts Fire Training Council.

In February, the East Longmeadow Fire Department hosted the Massachusetts Firefighting Academy's Fire Officer I program. The 48-hour program is a combination of classroom and online learning that helps prepare new fire officers and senior firefighters for the leadership role on the fire ground and in the firehouse. Nine members of the department successfully completed the program.

In July, Lieutenant Gary Savaria retired after 35 years, 10 months of service to the East Longmeadow Fire Department. In Gary's time on the department he was promoted to the rank of Lieutenant. We wish Gary a long and healthy retirement to enjoy with his family.

The East Longmeadow Fire Department received \$66,690 from the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS) to be used to replace the department's structural firefighting protective gear. The funds were available from the FY 2013 Assistance to Firefighters Grant program. The federal money represented a 95% share of the total project cost of the \$70,200. The new gear was ordered in 2014 and the firefighters will begin using the new gear in the spring of 2015.

The Fire Department continued to host the Mercy Hospital Bloodmobile. We would like to thank the public who participated in the blood donor program and we ask them to continue. The blood donor program enhances a patient's quality of life by providing a unique gift. There is no substitute for human blood and we sincerely appreciate everyone's effort to donate.

The Fire Department participated in the East Longmeadow Police Department's "National Night Out" on Tuesday, August 5, 2014. The program promotes safety, awareness and security to local families. The fire department conducted an extrication demonstration and an aerial truck demonstration. We also provided the secure landing zone for Massachusetts State Police helicopter to land. Participants were able to get an up close look at the helicopter and talk to the pilot.

Our thirteenth (13th) annual September 11th candle light vigil was held on the front lawn of the fire station. It was attended by more than three hundred people who came to remember the 343 firefighters, police officers, emergency medical personnel and over 2,000 citizens who lost their lives on that tragic day 13 years ago.

On Saturday, October 11, 2014, the fire department hosted another successful "Open House" with over four hundred people in attendance. The town residents had a chance to view our facility, meet our firefighters, and see our apparatus and equipment. They also viewed various demonstrations and received many safety handouts for the family.

In October, the East Longmeadow Fire Department hosted the Massachusetts Firefighting Academy's Hazmat Operational Level Refresher course. The 8-hour course provided the department's firefighters with updates on responding to hazardous materials incidents. The course was attended by all department firefighters.

## Section 5: Public Safety

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In December, new East Longmeadow Call Firefighters Dave Terrell, Mike Sedlak, Kevin Relihan and Justin Guyer completed the Massachusetts Firefighting Academy's Call/Volunteer Firefighter 6-month Training Program. The rigorous program provides call or volunteer firefighters from across the state with the basic skills to perform their job efficiently and safely. Upon their completion, each firefighter met the national standards of National Fire Protection Association 1001 and is certified to the level of Firefighter I and II, and Hazardous Materials First Responder Operational Level by the Massachusetts Fire Training Council. These new firefighters will soon complete in house training with the department and begin responding to incidents in March 2015.

### Final words from the Chief

I would like to thank all the firefighters of the East Longmeadow Fire Department for their continued dedication and professionalism during my first year. These men respond through out their day to protect the residents and their property within the town. Their continued dedication allows us to maintain an outstanding fire department in a fire safe community. I am proud to call each and every one a member of the East Longmeadow Fire Department.

I would like to extend my appreciation to all the town boards, the other town departments, their personnel and inspectors, for their cooperation during the past year. A special thanks to the Longmeadow, Somers, Shaker Pines, Springfield, Hampden and Wilbraham Fire Departments for their quick and professional assistance when called upon.

Respectfully submitted,

Paul J. Morrisette  
Fire Chief

### **Please Remember to Check Your Smoke Detectors Weekly**

**"Working Smoke Detectors Save Lives."**

### **Carbon Monoxide Is Poisonous-Odorless-Colorless-Tasteless**

**Install a Carbon Monoxide Detector Today**

**"It's the Law"**

## **Office of Emergency Management**

### **To the Residents of East Longmeadow:**

The function of Office of Emergency Management is to ensure that the Town is prepared for and responds to any type of disaster that could affect the residents. The Emergency Operations Center (EOC) is activated during an emergency and is the headquarters for coordinating and monitoring the implementation of the Town's emergency plan. The year 2014 was relatively quiet and brought only 1 incident where the EOC was activated.

During an emergency I will need to interact with all of the Municipal Boards and Departments involved in a response, including the Board of Selectmen, CERT, MRC and LEPC. I will also be in contact with MEMA and FEMA as necessary. There are a lot of different stakeholders and resources to coordinate in response to an emergency, and the EMD must be prepared to coordinate their efforts.

Respectfully Submitted;

Anthony Gentile, Jr.  
Director of Emergency Management

## **Community Emergency Response Team**

I would like to take this opportunity to thank the Board of Selectmen and town departments for their support with this program.

Calendar year 2014 was a quiet year for the team as the community had no disasters/emergencies to face unlike 2011.

Funding for the Team continues to be with grants. They have allowed for purchasing the equipment that is and will be used by the Team, as well as perform training.

In 2013, the first class completed the training attending for one night per week, for nine weeks. We are planning on conducting another class in the spring of 2015.

Training consists of Disaster Preparedness, Fire Safety/Hazmat, Disaster Medical Operations — Parts 1 & 2, Light Search & Rescue Operations, CERT Organization, Disaster Psychology, Terrorism & CERT, and the Course Review. Training continues monthly with supplemental subjects and reviews of the basic material.

Some of the additional supplemental training is on Incident Command (IS-100 & 200), and the National Incident Management System (IS-700). Additional subjects include Earthquakes, Fire, Floods, Excessive Heat, Hurricanes & Coastal Storms, Landslides & Mudflows, Severe Thunderstorms, Tornadoes, Winter Storms, and Pandemic Influenza.

As a Team, it was decided that they would meet monthly, except for the months of July & August. Meetings are currently held on the fourth Thursday of the month.

The Team provides an additional source of trained personnel that will/can operate independently from our professional emergency service agencies, fire, police, public works and emergency medical services.

A portion of the team operates under Teen CERT. The Teen CERT program is comprised of youth/teens between the ages 15 to 21, and are members of



## Section 5: Public Safety

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Boy Scout Venture Crew #275 out of St. Paul Lutheran Church. Crew 275 is looking for new members. Anyone interested in becoming a member under this portion of program, should contact Crew Advisor Donna Perkins at 525-8419.

### What is CERT?

CERT is a training program that prepares you to help yourself, your family, and your neighbors in the event of a disaster. During an incident emergency service personnel may not be able to reach everyone right away. By getting trained in CERT, you will have the skills to help emergency responders save lives and protect property.

As a member of a CERT team, you can respond to disasters, participate in drills and exercises, and take additional training. CERT teams are known and trusted resources to emergency responders and their communities.

### What do CERT teams do in an emergency?

Under the direction of local emergency responders, CERT teams help provide critical support by giving immediate assistance to victims, providing damage assessment information, and organizing other volunteers at a disaster site. Volunteers trained in CERT also offer a potential workforce for performing duties such as shelter support, crowd control, and evacuation. The role of a CERT volunteer is to help others until trained emergency personnel arrive.

### How does CERT help the community?

In addition to supporting emergency responders during a disaster, the CERT program builds strong working relationships between emergency responders and the people they serve. CERT teams also help year-round by helping with community emergency plans, neighborhood exercises, preparedness outreach, fire safety education, and workplace safety.

### The Benefits of CERT training.

CERT training takes about 20 hours to complete and provides critical skills in emergency preparedness and response.

Participants learn how to; Identify and anticipate hazards; Reduce fire hazards in the home & workplace; Extinguish small fires; Assist emergency responders; Conduct light search & rescue; Setup medical treatment areas; Apply basic medical techniques; and Help reduce survivor stress.

### Who should take CERT training?

People interested in taking an active role in hometown preparedness; Neighborhood Watch groups; Community leaders; Parents; Communities of faith; Scouting & youth organizations; Students, teachers, and administrators; Members of clubs & civic organizations.

### It starts with you.

CERT is an integral part of Citizen Corps, the grass-roots movement that actively involves everyone in making our communities and our nation, safer, stronger, and better prepared. All over America, communities have organized

Citizen Corps Councils to inspire people to take action and get involved. To learn more about CERT and other Citizen Corps programs in your area, visit [www.citizencorps.gov](http://www.citizencorps.gov).

No matter where you live, no matter who you are, we all have a role in hometown preparedness. What role will YOU play?

Information is now available on the Town website at; [www.eastlongmeadowma.gov/cert](http://www.eastlongmeadowma.gov/cert)

For the Team,

Brian A. Falk, CERT Coordinator, Grant Manager, Trainer

***CERT – Doing the Greatest Good for the Greatest Number!***

## Office of the Local Emergency Planning Committee

### To the Members of the Board of Selectmen and the Community:

During the past calendar year, the Committee continued to be on track with its required duties and continues to take on new tasks.

As in past years the Committee, the Fire Department, and the Massachusetts Office of Emergency Management (MEMA) received updated Tier II – Hazardous Materials reports from the various businesses and departments who use certain hazardous materials. This information has been placed in service, for use by the Committee, the local office of Emergency Management, and the Fire Department for quick retrieval during an emergency. These reports are filed based upon the previous calendar years usage as established by the Environmental Protection Agency.

For 2013 there were new requirements for file Tier II Reports. Because of these changes, it was imperative that departments and business managers, who are responsible for filing, download the “New” software. It is available for at; MEMA.gov (Massachusetts Emergency Management Agency) and through the Environmental Protection Agency for free.

The information collected from the Tier II Submissions helps the committee in updating the HMEP – Hazardous Materials Emergency Plan. This year we received twenty-five reports from Town departments and businesses within the community who use/store hazardous materials on site.

Meetings are required to be held twice a year, but the Committee has always met quarterly. All meetings were held at the East Longmeadow Senior Center, 328 North Main Street and were open to the public.

All meeting notices were posted at the Town Hall by the Town Clerk and on in the computerized system at the library for public viewing. Notices and postings are made per the “Open Meeting Law”.

On Tuesday, November 25th a tabletop exercise was held to test the HMEP. A Tabletop Exercise is primarily a learning exercise that takes place in a meeting room setting. Prepared situations and problems are combined with role-playing to generate discussion of the plan, its procedures, policies and resources. Tabletop Exercises are an excellent method of familiarizing



## Section 5: Public Safety

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groups and organizations with their roles and in demonstrating proper coordination. It is also a good environment to reinforce the logic and content of the plan and to integrate new policies into the decision making process. It allows participants to act out critical steps, recognize difficulties and resolve problems in a non-threatening format. It is a goal to hold a full scale exercise in the future, where resources might actually be deployed. Tabletops are the most cost efficient and are the least taxing on the budget. I would note that for the first time, ELCAT taped the event for later broadcast.

As the sponsor for both groups, the committee continued to work with the local CERT/Community Emergency Response Team and MRC/Medical Reserve Corp in their efforts to recruit new members.

Applications for both teams are available at the Selectmen's Office, Monday through Friday from 8:00 AM to 4:00 PM. For the MRC, you do not have to have a medical background. For every one medical person there are multiple non-medical positions to be filled.

I urge all residents to consider joining at least one of the teams. Through the training that you will receive, you will be better equipped to aid your family, neighbors, and the community in a disaster/emergency.

Applications and information are available on line at [www.eastlongmeadowma.gov/cert](http://www.eastlongmeadowma.gov/cert) and

Once again, I urge all Town Departments/Committees, to include this Committee and the local Office of Emergency Management in their planning processes. These two organizations can supply information and/or ideas on things that might be missed or overlooked in the planning process.

I wish to thank the members of this committee, all Town Departments & Boards, local businesses and all of the State and Federal Agencies that the committee works with for their cooperation throughout the year.

Respectfully Submitted,

Brian A Falk, Chairman

### LOCAL EMERGENCY PLANNING COMMITTEE

Brian A. Falk, Chairman & CERT Coordinator

Frank Morrisino, Jr., Vice Chairman

Nick Breault, Board of Health & Selectmen's Representative Liaison \*\*

Douglas Mellis, Police Chief \*

Jeffrey Dalessio, Police Liaison

Paul Morrisette, Fire Chief \*

Anthony Gentile, Emergency Management \*

Dr. Michael Lemanski, Baystate Medical/Health Representative \*

Gordon Smith, School Department & Buses \*

Melinda Mandeville, Council on Aging Representative \*

Michael Harrowfield, AMR/Emergency Medical Service Representative \*

Roy Esposito, DPW/Transportation Liaison

Mike Maheux, Industry Representative \*

Sara Volsdal, Lenox Alternate

Chris Buendo, Media Representative \*

Conservation Commission, Environmental Representative \*

John Dearborn, Regional Hazmat Team Representative

Chris Zobel, Hasbro Company Representative

Mary Lou Donahue, School Nursing Supervisor

Carleen Eve Fischer Hoffman, MRC Coordinator

Bill Pruyne, American Red Cross Liaison \*

Bruce Augusti, Massachusetts Emergency Management Agency Representative

Michael Ross, Suddokor, LLC

Andrae Luppi, Columbia Gas

\*These are the thirteen required participants.

## Section 6: Public Works

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### Public Works

#### To the Residents of East Longmeadow:

Outlined below are some of the more significant accomplishments/occurrences that took place during the year.

#### Utilities Division

The DPW Division entered into a long-term solar Net Metering Credit Purchase Agreement with Altus Power America to reduce the Town's electricity costs and our carbon footprint. Future savings of up to \$125,000 annually are expected with an estimated saving of \$2.5 million over the duration of the 20-year term agreement. The credits will be generated from a 4.3 MW solar photovoltaic system being constructed by Altus in Hampden.

#### Water & Sewer Enterprise Fund Establishment

Following up on the 2014 Town Meeting, the DPW has been working closely with the Town Accountant to get ready for implementation of the Water and Sewer Enterprise Funds at the beginning of FY16. This has involved the detailed evaluation of payroll and benefit costs that will be allocated to these Enterprise Funds as well as equipment costs and other operating expenses.

#### Sewer Division

The DPW responded to 50 plugged sewer calls in addition to the regular cleaning and maintenance of the sanitary sewer system.

Sanitary Sewer I & I Project: As part of the DPW's commitment to reducing costs and complying with Federal and State regulations, additional inspections of the Town's sanitary sewer system were completed during 2014 identifying additional pipeline for rehabilitation as part of the second phase of our Inflow and Infiltration Sewer Pipeline Rehabilitation project. A project was bid but since only one bid was submitted, the project was rebid in the fall. It has now been awarded and is scheduled to be completed during the spring of 2015. By utilizing trenchless technology, we will be able to avoid significant road disruption and reduce costs.

#### Water Division

There were 15 significant water main breaks throughout the year, all of which were repaired by the DPW.

Late in the day on August 14th, the DPW was notified by the Springfield Water and Sewer Commission that they had a problem with one of the three large transmission mains that supply drinking water to Springfield, Agawam, East Longmeadow, Longmeadow, and Ludlow. Since one main was already out of service, this left the Commission with a single pipeline to serve over 250,000 customers in these 5 communities. As a result, a Water Supply Emergency was declared and all customers including East Longmeadow residents were required to curtail non-essential water use. Commission staff worked around-the-clock to put a second water transmission main back in service and the restrictions were lifted 3 days later on August 17th.

Throughout the year we continued to expand the DPW's GIS database of roads and utilities that is now available to all residents online at <http://maps.eastlongmeadowma.gov> and hired a college intern to use a smart-phone application to locate and inventory the condition and specifications

all of our fire hydrants. Later in the year, the intern assisted in creating a database of all of our roadway improvement projects over the past 10 years that the DPW will use to monitor the performance of previous improvements and refine our priorities for future roadway projects. Databases of sewer and water utility problem areas based on previous service calls and main breaks were also created.

In early September, we completed lead and copper sampling at representative locations around town. As a result of levels being below the EPA specified Action Level for 3 years in a row, we will be allowed to reduce the frequency of sampling to once every 3 years. Later in the month, we completed our town-wide water main flushing program to help maintain water quality and conducted the flushing program at night to minimize disruptions to water users.

In the fall, the DPW installed about 2,100 feet of new 8-inch ductile iron water main in Hunting Road and Millbrook Drive to replace an antiquated, undersized water main in the area. The water main was tested and put in use in the late fall with several service connections to be completed in the spring.

#### Highway Division

2014 was memorable year for the DPW Highway Division due to the length of winter season and the significant number of storms that required our response. During the season, we received slightly over 70 inches of snow and ice and responded to more than 30 separate events using more than 4,200 tons of salt to keep the Town's roads clear.

In a continuing effort to improve the safety and drivability of our Town's roads, the Division resurfaced the following roadways: Sanford Street (950'), Chestnut Street (4,600') and Savoy Avenue (1,300') and portions of Pease Road, and Meadowbrook Road. In addition we performed spot repairs at numerous locations including Somers Road, Kibbe Road, Porter Road, and Parker Street and crack sealed over 3 miles of roadway along portions of Somers Road, North Main Street, and Maple Street. We completed the reconstruction of Elm Street from Center Square to the Springfield line (8,100') including the replacement of a failing 42-inch culvert by DPW forces.

In conjunction with the Elm Street project, the DPW replaced the antiquated traffic signal equipment at the Elm Street/Mapleshade Avenue intersection adding new pedestrian crossing signals and upgraded the sidewalks at the intersection to improve accessibility.

On Parker Street, DPW forces continued implementing the Town's sidewalk improvements program through the installation of 1,100' of new concrete sidewalk including conduit for future expansion of the Town's fiber optic network. The DPW also regarded a portion of the site and installed a large swingset purchased by the PTO at the Mountainview School.

The DPW used our GIS database to complete a detailed evaluation of all of our accepted streets and associated road miles and compared this information to the database of road miles maintained by MassDOT. The result of this evaluation was used to support a request to update MassDOT road miles, which should result in up to a \$20,000 future increase in annual Chapter 90 funding.

The DPW continued to follow-up on opportunities to recoup costs incurred to cleanup from the October 2011 snowstorm. In addition to the \$857,000 that the Town has already received from FEMA, we submitted a \$184,000 reimbursement request to the FHWA through MassDOT.

## Section 6: Public Works

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The DPW set up a computerized vehicle maintenance management system to improve our ability to schedule and implement preventive maintenance activities to extend vehicle life and track vehicle repair costs.

The DPW reviewed and supported the acceptance of several new streets at the May and October 2014 Town Meetings including portions of Canterbury Circle, Black Dog Lane, Betterley Lane, Wisteria Lane.

### **Building Facilities Management Division**

2014 was a very busy but productive year for the DPW's Building Facilities Management Division, which is responsible for capital improvements and maintenance of all Town buildings. During the year we successfully completed the following projects with a total value of over \$1.7 million. All work was completed on time and on budget.

#### **Water Tower Generator:**

The DPW installed a new 50 KW stationary generator at our water storage facility on Prospect Street. This generator will provide uninterrupted service for this site that includes the main communication equipment hub for the Town's digital radio system used by the police, fire, DPW and other departments. The DPW maintains 16 generators including 3 mobile units and 13 stationary sites across Town to provide backup power at critical facilities during emergency conditions.

#### **Pine Knoll Pool Reconstruction Project:**

Funding for this project was approved at the 2013 Town Meeting through the Community Preservation Committee for \$800,000. The project was designed by Bargmann Hendrie & Archetype Inc. and constructed by Kurtz Inc. Construction was completed on schedule in less than 4 months and below budget at a final cost of \$775,000. The pool opened for public use on June 20, 2014.

Construction began in early March 2014 despite cold weather and numerous snowstorms. Once site clearing and demolition of the existing pool was complete, a new steel rebar frame was installed along with new filtration, drain and return lines. Gunit concrete was then applied to all surfaces, finished and painted. The pool volume is approximately 190,000 gallons and boasts seven water features at zero entry location and a six lane activity area which measure 85 feet by 50 feet.

Filtration equipment consists of two 180 gallon high rate horizontal sand filters; two 10 HP Marlow high efficiency self priming filtration circulator pumps and one 7 1/2 HP Marlow high efficiency self priming feature pump which supplies the Mushroom waterfall and all six deck mounted water jets. The chemical monitoring and delivery systems were modernized to automatically provide chlorine and CO2 for balanced pool water quality and monitor pH, alkalinity, chlorine, combined chlorine, and temperature. The system allows for remote monitoring through a smart phone and logging of water quality readings and program changes.

The deck space also was reconstructed and expanded to allow more swimmers to utilize the pool and increase lounging area. The new ADA accessible entry point will allow for all residents to enjoy this new recreational facility feature. The six-lane swimming area has hosted the local Marlin swim team this past summer and will serve the community for years to come.

#### **Birchland Park School Air Conditioning Repair Project:**

The DPW awarded the project to Johnsons Controls Inc. for \$60,260 in July of 2014. It included replacement of the chiller unit that failed in 2012 with a high efficiency 60 ton York unit with a remote evaporator along with a new chiller barrel, control wiring and electrical systems. New piping was also installed throughout the chiller system including new floats and DP switches. Operating costs will be reduced with this new piece of equipment.

#### **High School Tennis Courts Replacement Project:**

At the October 2013 Special Town Meeting, a petitioned warrant article sponsored by the East Longmeadow Tennis Association provided \$325,000 of Town funding for this project. The Tennis Association contributed another \$45,000 and successfully applied for a \$20,000 USTA grant and a \$6,000 USTA New England grant, bringing the project funding up to \$396,000. This project was designed by Gale Associates and constructed by Cape & Island Tennis & Track.

This project fully replaced the existing courts that were originally constructed in the mid 1960's and expanded in the 1970's. The existing court base was reclaimed with gravel added to improve the substrate followed by placement of 2 courses of asphalt pavement. Once the pavement cured, four coats of Plexipave high performance surfacing were applied. The courts were lined to meet USTA standards along with lines for age 10 and under youth programs. A new, 10 foot vinyl coated fence with pedestrian gates and double maintenance gates surrounds the new courts and divides the front and back courts.

The first phase of the new Musko lighting system was installed in 2014 and included underground conduit and pull boxes and 8 new concrete bases. The galvanized steel poles and lights were purchased by the Tennis Association in December and will be installed by the DPW in March 2015.

#### **Old Fire Station Masonry Repairs:**

The building was constructed in 1942. In 1993 a single ply membrane roof was installed. The project involved rebuilding a section of the upper masonry parapet walls and re-flashing the existing roof. New cap stones were added along the entire upper section of the building and the decorative headstone above the front entry was preserved and reset. Damaged masonry joints were repointed and loose bricks were replaced in specific areas. The total project cost was \$18,910.

#### **Meadowbrook Electrical Upgrades:**

This project was designed by Tighe & Bond and awarded to ZAP Electric Inc. in May 2014. Construction was completed in late August 2014. Work included upgrade of the existing transformer and electrical service to a 1000 amp 120/208 3 Phase 4 wire system with new switch gear and distribution panel with a 200% neutral to help eliminate damaging harmonics caused by electronic ballasts and other related equipment. In addition, the project replaced obsolete, overloaded equipment that has been expensive and difficult to maintain and provides capacity for future equipment and growth.

#### **Town Hall Roof Top Unit:**

The contractor installed the new high efficiency Trane 12-ton unit air handling unit at the Town hall on December 15, 2014. A crane was used to remove the twenty year old air handling unit and hoist the new one into

## Section 6: Public Works

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place. The project was completed within 6 hours and then commissioned. Additional building automation points were also installed to increase efficiency. Points included coil temperature sensors, CO2 sensors, OA minimum, discharge set point. The total project cost was \$22,000, significantly below the budget of \$30,000.

### **Town Hall Renovations:**

The DPW continued with development of plans to renovate portions of the Town Hall to address space limitations as well as to correct several long-standing building needs including providing handicapped access to the second floor, addition of an overall fire protection system, modernizing and renovating the first floor restrooms to comply with ADA requirements, and completing needed electrical improvements. All Town Hall Departments and the Board of Selectmen were included in the planning process so that the renovations would address each of their needs.

### **Facilities Maintenance:**

The Building Facility Management staff have completed over 627 work orders this past year at the twenty sites under the DPW's care. These work order consisted of electrical repairs, plumbing, HVAC and carpentry related items. Our preventative maintenance plan has proven successful with minor or little repairs throughout the district on all mechanical and HVAC related equipment. The division's comprehensive plan consists of annual and quarterly facilities maintenance program. We currently complete over 90 preventative maintenance work orders on a yearly basis. Filter changes are completed on a quarterly basis along with bearing lubrication and belt adjustment and or replacement. In addition inspection of all equipment is done quarterly by qualified staff members throughout all facilities.

### **PERSONNEL/MISCELLANEOUS**

- With an opening for the Senior Project Manager position the Board of Public Works sought applicants for the position of Town Engineer. In September 2014, Daniel Murphy, P.E. was selected to fill this position.
- Promotion of Edward J. Hellyer to new position of Building Facilities Repairman
- Addition of Chad Ruel, William Torres and Kyle St. Marie as Skilled Workers

In closing, the Board of Public Works would like to thank its staff as well as the other Town boards, departments and committees, and clubs and organizations for their continued cooperation and assistance.

Respectfully submitted,

Thomas G. Wilson, Jr., Chairman

Daniel S. Burack

John F. Maybury

### Planning Board

#### To the Residents of East Longmeadow:

As in previous years, it continues to be the goal of the Planning Board to protect the character of East Longmeadow by encouraging sound economic development, promoting new business and protecting the residential districts. The Board is profoundly focused on keeping the residential districts protected to allow residents to reside in a peaceful and quiet atmosphere. The economy did not rally as much as the town and/or its residents would like, however, the Board continued to strive to find ways to assist businesses and residents in their efforts to continue to live and have successful businesses in town.

Throughout 2014, the Planning Board presided over thirty-one (31) regular semi-monthly meetings which included twenty-nine (29) Public Hearings reviewing plans and proposals for eight (8) non-subdivision plans, Fifteen (15) Special Permits, twenty-seven (27) sign applications, five (5) temporary sign applications, four (4) applications for Site Plan Review, forty-seven (47) requests for Waiver of Site Plan Review.

BayPath Community College came to East Longmeadow last year and is now complete. The site of the future academic building is located at the corner of Denslow and Shaker Roads and contains approximately 11+ acres. This state of the art building is two-stories in height with approximately 56,000 square feet of usable space, providing classrooms for graduate programs for physician assistants and occupational therapists. Three Hundred Fifty-one parking spaces have been provided for the students, professors and visitors.

The 89,287 square foot Assisted Living Facility at Parker Street reached completion and proves to be an asset to the residents of East Longmeadow. The facility is open and running, providing assistance to seniors who need help with their daily routines including memory impaired living areas for senior citizens who need assistance for memory-related issues. It is 50% occupied and residency increases at a rate of approximately 10 new residents every month.

A new storage facility was constructed at 51 Industrial Drive which provides the town with the ability to store their items in a climate controlled facility. The project consisted of eight storage buildings approximately 6,750 square feet each for a total of approximately Fifty Thousand (50,000) square feet of available storage.

The members of the Board worked diligently on proposals for zoning changes that were put before the Annual Town meeting in May, 2014 and the special Town Meeting, all of which were approved. The most important change was that of the allowance of medical marijuana in town. Further, a change in the Industrial Garden District was made to allow the manufacturers to sell a portion of their products in a small area at their facility. Lastly, the Board, together with the Board of Public Works, accepted two new streets, the remainder of Canterbury Circle and Black Dog Lane. These streets will be added to the town coffers and will qualify for Chapter 90 money from the state for continued maintenance.

The year 2014 was another year of complex and contentious planning decisions for the Planning Board under the leadership of Chairman Michael Carabetta. The members continue with their pledges to professionally and conscientiously represent the town by balancing the needs of all the residents and the needs of the business owners in order that they may co-exist in harmony and still adhere to the zoning by-laws that were created by the town.

No new subdivisions were submitted in 2014, a sign of the still floundering economy. However, Pondview Drive, a ten (10) lot subdivision has the roadway partially constructed and has sold one lot and one home is now under construction. The remaining 8 lots are available for sale and/or for building through the owner of the development. at the end of Orchard Road offering single family homes on oversized lots.

On the business side, the Planning Board granted forty-seven (47) Waivers of Site Plan Review for businesses to operate and residents to have home offices. The Planning Board welcomes all to town. Regrettably, the Town has seen its own share of small businesses close again this year. Although discouraging, given the state of the economy, East Longmeadow continues to offer a wide choice of hair salons, restaurants, personal services businesses, physicians as well as financial offices and the town continues to grow. The diversity of the businesses is a great asset to the community and new businesses are always welcome. Many residents are opening home offices and running sole businesses out of their homes. The granting of these waivers allows residents to have an office for telephone work, internet business and billing to be conducted in their homes. The allowance of these home offices does not hamper or interfere with the quality of life for the residential districts as there is no product storage allowed and no customers/clients are allowed to visit the sites.

Director of Planning, Zoning and Conservation Robyn Macdonald, together with the Director of Assessing Diane Bishop, Director of Council on Aging Carolyn Brennan, Town Administrator Nick Breault, Building Commissioner Daniel Hellyer and Lynn Booth of the Housing Authority worked with Andrew Loew of the Pioneer Valley Planning Commission on an application for a Community Development Block Grant. The application was a joint effort with Agawam vying for a portion of the \$31 million granted to the Commonwealth by the federal DHCD. As a result of that application, Agawam and East Longmeadow received \$754,000 jointly. The program provides assistance to low-to-moderate home owners to make home improvements to provide safe and healthy living environments. Five projects were granted for



## Section 7: Planning, Building, Land Use

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East Longmeadow and town-owner agreements have been signed in all of them. Contractors for four of the projects have been hired and work at one of them is complete. The remaining three projects will be scheduled this spring for completion. A portion of the grant was used for an ADA plan to report on the issues for disability access at all town properties and determine what needs to be done to bring the buildings up to ADA standards.

Lastly, the East Longmeadow Quarry Hill complex received replacement of doorway/entry systems which project is expected to go out to bid in late winter for spring 2015 construction. The actual breakdown was \$36,302.00 for the ADA plan; housing authority project was \$120,000.00; and, the housing rehab units amount was \$155,000.00. All in all great projects for the residents of East Longmeadow. Because East Longmeadow was awarded the grant, a new application cannot be submitted for another year. However, the Steering Committee will be starting to meet in February to discuss the next round of possible projects.

The Board thanks the public for their participation at Planning Board meetings and hearings. The members enjoy and encourage all residents to attend their meetings and appreciate any input and/or comments regarding development and/or zoning issues for the Town.

New official Tyde Richards fit right in to the routine of the Board and with his expertise from the Zoning Review Committee, he has proven to be a great asset to the Board. His business expertise serves as a great background to understand the complexity of the applications that are submitted to the Board. He has proven to be diligent in his preparation for meetings and he continues to learn the by-laws and understand their importance as well as their consequences. The Board continues to meet routinely on alternate Tuesdays and welcomes any and all comments, and reminds the community that all meetings are open to the public and all are welcome to attend. The public is also invited to visit the Town's own website which is continually updated at [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov)

The Zoning Review Committee continues to review the by-laws and advise the Board of their findings. As was last year, this committee is working on the directive to review our current by-laws and provide information to the Board as to redundancy, perplexity and possible misprints that exist in an effort to have a more user-friendly document for all residents and business owners. The members of this committee are Tyde Richards, Marilyn Richards and Mary Flahive-Dickson. Ned Schwartz was an active member however he too moved to Florida. The Board thanks him for his service while on the committee. The Planning Board is grateful for the hard work and recommendations of the members of this committee and look forward to continuing to work together throughout the new year.

As with every year, James T. Donahue, Esquire again proved to be an essential resource to the Board by providing unparalleled legal services when requested by the Board. The Planning Board, along with the Conservation Commission and Zoning Board of Appeals, again recognizes and thanks Robyn D. Macdonald, Director, and Donna Rau, Administrative Assistant, for their dedication and hard work throughout the year. The Planning Board members, as they do every year, offer their appreciation and special thanks to the Board of Selectmen, Board of Public Works, Police Department, Fire Department, Board of Assessors, Building Inspector, and all others for their cooperation, expertise and contributions at work sessions and hearings.

Respectfully submitted,

Michael Carabetta, Chairperson  
Alessandro Meccia, Vice Chairman  
Tyde Richards, Clerk  
Ralph Page  
George Kingston

## Section 7: Planning, Building, Land Use

### Building Department

#### To the Board of Selectmen:

The following report is submitted for the year ending December 31, 2014:

New One Family Dwelling	25	\$4,913,000.00
New Condominium	9	\$2,433,000.00
Residential Additions & Alterations	67	\$2,015,417.63
Siding, Windows, and Roof Replacement	133	\$2,196,940.08
Insulation	75	\$203,107.12
Accessory Building	15	\$336,593.83
Pellet and Wood Stoves	15	\$26,167.00
Swimming Pools	22	\$946,058.26
Demolition	6	\$0.00
New Commercial Buildings	2	\$240,000.00
Commercial Alterations and Additions	5	\$217,000.00
Municipal Alterations and Repairs	0	\$0.00
Temporary Tents	6	\$2,682.97
Signs	26	\$58,722.15
Fences	9	\$26,289.00
Antenna	2	\$47,500.00
Solar Panels	48	\$1,439,389.25
Generators	18	\$195,970.00
Fire Sprinkler	1	\$8,150.00
<b>Totals</b>	<b>484</b>	<b>\$15,305,987.29</b>

28 New and Renewal Certificate of Inspections issued.

Respectfully submitted,

Maureen Tyburski

Administrative Assistant to the Inspector of Buildings

### Inspector of Wiring

#### To the Board of Selectman:

The following report is submitted for the year ending December 31, 2014  
During the year 2014 Permits to install electrical wiring equipment were issued as follows:

New Houses/Condos/Additions/Alterations	100
Accessory Buildings/Garages/Pool houses/Sheds	5
Residential PV or Alternative source systems – up to 10k	1
Residential PV or Alternative source systems – over 10k	0
Major Appliances (i.e. Air conditioners)	3
Oil or Gas Burners	1
Above Ground Pools	1
In-ground Pools	5
Smoke Detectors or CO Detectors	0
Residential Alarm Systems/CCTV/Voice data/Low voltage	32
Portable Generators	26
Pad Mount Generators (Requires Building Permit)	21
Residential Wiring (No Building Permit Required)	46
Temporary Wiring or Temporary Service	2
New Service for new house (includes trench inspection)	30
Service change for residential	40
Commercial New Building/Additions/Alterations with a Building Permit	22
Commercial Building repairs ( No Building Permit required)	38
Commercial Fire and Security Alarm Systems	9
Commercial PV or Alternative source systems	3
Pole Wiring	0
Sign Wiring	1
New Commercial Service	6
Service Change for commercial alterations	2
Maintenance Permits	1
Additional Inspections & Re-inspections	6
<b>Total</b>	<b>401</b>

January	31
February	52
March	72
April	50
May	68
June	78
July	64
August	78
September	73
October	72
November	66
December	65
<b>Total</b>	<b>769</b>

The total reflects the inspection and re-inspections for each permit.



## Section 7: Planning, Building, Land Use

### Inspector of Plumbing & Gas

To the Board of Selectmen:

The following report is submitted for the year ending December 31, 2014

#### Plumbing

New Residential Installations	68
Commercial Installations	36
Industrial Installations	1
Additions & Alterations	63
Water Heaters & Boilers	70
Sewer Connections	68

<b>Total</b>	<b>306</b>
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#### Gas

New Installations	75
Appliances & Equipment	143
Commercial Installations	5
Industrial Installations	3
Temp. Heat	3
Gas Generator	26
Gas Conversion	30

<b>Total</b>	<b>295</b>
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Backflow Preventors	9
Water Meters	0
Interior Grease Traps	1
MDC Traps	0

<b>Total</b>	<b>10</b>
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Respectfully submitted,

Anthony J. Curto  
Plumbing & Gas Inspector

### Inspector of Weights & Measures

To the Board of Selectmen:

The following report of weights & measures inspections is submitted for the year ending Dec. 31, 2014

#### Scales

	Adjusted	Sealed	Not Sealed	Condemned
Over 10000 Lbs.	0	0	0	0
5000 to 10000 Lbs.	0	0	0	0
1000 to 5000 Lbs.	0	0	0	0
100 to 1000 Lbs.	3	10	0	0
10 to 100 Lbs.	0	96	1	0
Less than 10 Lbs.	3	6	0	0

<b>Total Scales</b>	<b>6</b>	<b>112</b>	<b>1</b>	<b>0</b>
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<b>Total Weights</b>	<b>-</b>	<b>65</b>	<b>0</b>	<b>0</b>
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#### Gasoline/Oil Pumps and Kerosene

<b>Total Devices</b>	<b>6</b>	<b>249</b>	<b>1</b>	<b>0</b>
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#### Unit Pricing / Tare Inspections

No. Tested	No. Correct	Incorrect	
Trial Weighings Of Commodities	32	32	0

#### Bar Code Scanner Inspections

Items	No. Correct	Incorrect	
Item Pricing	31	31	0

#### Stopped and Inspected 7 Hawkers & Peddlers for Licenses

**Total Sealing Fees Billed in 2014 = \$4,375.00**

Respectfully Submitted,

Rudolf Kroisi, Inspector Of Weights & Measures

### Community Preservation Committee

The role of the Community Preservation Committee is to consider proposals for the use of Community Preservation Act Funds and recommend those that it thinks are appropriate to Town Meeting for funding. Community Preservation Act funds are raised from a 1% surtax on property taxes, which is partially matched by the state. The state match varies from year to year.

Community Preservation Act funds may be used for open space and recreation; affordable housing; and historic preservation, within guidelines set by the state. The Committee welcomes proposals from town residents and boards for the use of these funds. Applications for new projects are available in the Selectmen's Office.

During 2014 the Community Preservation Committee did not recommend any new projects. Town Meeting warrant articles were presented and passed for reversing a total of \$62,721 of unspent funds committed for projects that either came in under budget or were cancelled.

Projects that were funded by Community Preservation funds and completed in 2014 include the new pool at Pine Knoll, which was opened in the Spring; generators for the community rooms at the Housing Authority facilities at Inward Commons, Quarry Hill, and Village Green; a generator for the community room at Brownstone Gardens; and, the stabilization of the old fire station building on Shaker Road.

For the Committee,

George Kingston, Chair, At Large

Committee Members: Mary Ellen Goodrow, Clerk, At Large; Thomas O'Brien, Conservation Commission; Anthony Zampiceni, Historical Commission; Thomas Kaye, Recreation Commission; Lynn Booth, Housing Authority; Thomas Wilson, Jr., Department of Public Works; Ralph Page, Planning Board; William Caplin, At Large

### Conservation Commission

The East Longmeadow Conservation Commission (ELCC) works with our community to protect wetlands, streams & rivers, preserve open space, and strives to bring an environmental perspective to the our ever changing Town. Serving as the local representatives of the State Department of Environmental Protection, we are responsible for implementation of the Wetlands Protection Act, including the Rivers Protections Act (as per CMR 310). The purpose of these Acts is to protect East Longmeadow's and surrounding communities, natural resources and ecosystems. We also are responsible for the implementation of the Town's Local By-law as it pertains to the wetland areas in town.

The ELCC advises landowners, homeowners, and project proponents as to whether their proposed projects require a filing to address wetland issues and the Commission strives to make the process understandable and reasonable for applicants. Two (2) Notices of Intent and four (4) Requests for Determination of Applicability were submitted to the Commission this year. Each project was approved with conditions to protect wetland areas. Additionally the ELCC issued five (5) Certificates of Compliance, two (2) Partial Certificates of Compliance for work completed and one (1) Enforcement Order has been turned over to Mass DEP for further investigation, enforcement and possible litigation.

The ELCC consists of seven commissioners appointed by the Board of Selectmen for 3 year terms. The Commission meets on the 2nd and 4th Wednesday of each month.

In 2014 the ELCC members were Craig Jernstrom, George Kingston, Michael McCall, Thomas O'Brien, Michael Salvon and Rene Reich Graefe. Regrettably George Kingston retired from the Commission after 26 years of service. His experience, knowledge and expertise will be sorely missed. Michael Salvon chose not to be reappointed and retired on May 5, 2014. His 11 years of service are greatly appreciated and the Commission wishes him well. Michael McCall retired on September 9, 2014 to accept an out of state position that benefits his goals in his profession. The Commission thanks him for his services and wishes him well in his future endeavors. The Commission welcomes new members Michael Carabetta, William Arment and Robert Sheets and looks forward to working with them throughout the new year.

#### The Commission has three primary goals for the 2015 year:

1. Implement an ongoing training program training for the commissioners;
2. Establish regulations for other power driven mobility devices (OPDMD) on conservation land; and,
3. Improve inspection and tracking of open Notices of Intent and Determinations of Applicability.

The Commission would like to express their deepest sympathy to the family of Mary Swords who passed away unexpectedly on January 3, 2015. Mary was an outstanding member of the Conservation Commission for 23 years before her retirement in 2010.

The ELCC co-sponsors with the East Longmeadow Garden Club to present Arbor Day celebrations at Mapleshade and Mountainview schools annually. A tree is donated by the Commission at each celebration to each school. This is an annual event that has been enjoyed and benefited by all the citizens of East Longmeadow for many years.

Please refer to the Town's website [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov) for additional information. Feel free to contact the office Monday – Friday 8:00 a.m. to 4:00 p.m. at 525-5400 x1700.

Respectfully submitted,

Craig Jernstrom  
Chairman of the East Longmeadow Conservation Commission

### Zoning Board of Appeals

#### To the Selectmen:

The year 2014 was a quiet one for the Zoning Board of Appeals. There was one request for a variance and one (1) appeals of a decision of the Building Commissioner.

Two (2) Public Hearings were held to address the submittals of residents for Variances. After the public hearings and based on the evidence presented, the Board voted to allow the Variance requested from one applicant and the appeal was withdrawn because the developer resolved the problem that was the basis of the appeal.

The economy has taken its toll in most all areas which puts a burden on our zoning by-laws as more and more homeowners wish to add on to their existing homes in place of selling and purchasing larger homes and the statutory requirements with regard to variances are very difficult to meet.

The Board continues to meet whenever necessary to serve the Town and its residents. It is the desire of the Board to protect the property of the citizens of the Town and diligently exercise the intent of the by-laws to meet the individual needs of the community. All decisions by the members of the ZBA are governed by state statute which is very strict and precise.

There remains one vacancy for an associate member on the Board and all residents are welcome to apply.

Variances are authorized by Massachusetts General Laws Chapter 40A and there are statutory requirements that need to be met in order that a variance be granted. It is a difficult task for the members of this Board as they must determine whether or not all the specific requirements are met. The town established its Zoning by-laws in an effort to prevent overcrowding of the structures on the land and to avoid undue concentration of population. The Board members are meticulous in their efforts to make sure that this goal is met. Only dimensional variances can be granted in East Longmeadow – not use variances.

As 2014 came to a close the Board looked forward to a new year bringing growth and development for keeping East Longmeadow the great community it has been in the past. The members recognize and thank their Director, Robyn D. Macdonald, for her dedication and contribution throughout the year. The members thank the Board of Selectmen and Town Counsel James Donahue for their continued support.

For the Board:

Mark Beglane, Chairman  
John Garwicki, Vice Chairman  
Charles Gray, Clerk  
Michael Carabetta  
Francis Dean, Associate Member

### Board of Library Trustees

#### To the Residents of East Longmeadow:

The East Longmeadow Public Library continued its mission to serve the cultural, informational, educational and recreational needs of the community. Now entering its eleventh year in a new, expanded building, the library continued to provide more services to the community, while keeping pace with circulation from the previous year. Our overall high circulation reflects both an ever-increasing number of patrons from East Longmeadow and its surrounding communities who use the library for its programs and services, as well as the library's constant efforts to offer a comprehensive and current collection of materials in a variety of formats.

By utilizing the state-wide delivery service of the Massachusetts Library System, the library filled more 40,000 inter-library loan requests in 2014. This activity shows that our collection continues to be in demand by others not only for its diversity of materials and comprehensiveness, but also for the amount of high demand items our patrons have come to expect and enjoy each year.

The library was not immune to change during the past year, however. In the spring, Trustees Amie Singh and Claudine Bouchard decided not to seek re-election after serving on the Board of Library Trustees for six years and three years, respectively. Their dedication to the library and experience as Trustees will be missed. These vacancies on the Board were filled by David Boucher and Diane Tiago who won seats on the Board through successful write-in campaigns in the 2014 town election.

The year also saw many changes in our library staff. In January, Library Page Carol Galletta was hired to fill a part-time Circulation Assistant position. In turn, three high school students were hired to take over her Library Page duties. Also in January, Stella Metzger, Administrative Assistant to the Library Director, retired after 19 years of service. Her efficient manner and extensive knowledge of the position will be missed. In February, part-time Children's Assistant Jennifer Couturier left her position at the library after almost 7 years of experience and dedication to children's services. Shortly thereafter, this position was filled by Samantha Cardone of East Longmeadow. In June, Susan Teale, Assistant Library Director/Reference Librarian, retired after 25 years of service to the library. The Library Trustees and staff all wish her the very best in her retirement. At this time, on the recommendation of Susan Peterson, Library Director, the position of Assistant Library Director was revised to include a myriad of responsibilities under the title of Coordinator of Library Technology. The library was pleased to promote Sharon Bellenoit, long-time Reference Assistant and Library Webmaster, to this newly created position. Lyndsay Johnson of Fiskdale, MA was then hired to fill the newly revised position of Adult Services Librarian previously held by Ms. Bellenoit. Despite this lengthy period of transition, the library continued to offer its usual complement of programs and activities to all members of the community.

The Children's Department continued to be a popular and busy place in 2014. An up-to-date collection, numerous and interesting programs, a wonderful play area, a pleasant overall space, and an enthusiastic staff were all keys to its success.

The Children's staff continued to offer a variety of story times for infants through age 6, as well as book groups for children in Kindergarten through Grade 6. Story times were consistently filled to capacity, and the book groups were lively and very well-attended. Of particular note was the

success of our infant story time, Shake, Rattle and Read. Under Michele Lemire's direction, attendance grew and the room burst at the seams with parents and babies. The same held true of our popular Parents and Twos Story Time led by Kay McCormack and our book group, Chapter Book Champs, facilitated by Samantha Cardone.

We continued to have monthly visits from "Eliza Doodle" and "Cassie", two Bright Spot therapy dogs. These patient animals are trained to listen as young children read, thus building reading confidence for the reluctant reader. In December the Children's area once again had a Giving Tree to benefit the families at the Family Place Shelter in Holyoke, MA. More than 100 children received gifts over the holidays that were donated to this organization.

The Children's Department implemented a new program focused on science, technology, engineering, art, and math (STEAM) called Think Tank. The brainstorm idea of Children's Librarian Jennifer Kinder, Think Tank was offered as a drop-in program for both children and parents to explore together various STEAM-related concepts. Supplies for the program were provided primarily by grant money received from Pathways for Parents, one of our community partners. Families found the activities engaging, informative, and fun. Think Tank will become part of our regular program calendar.

As usual, the ELPL Summer Reading Program made the summer months busy and active in the Children's Room. The science-inspired slogan selected by the Massachusetts Library System was "Fizz, Boom, Read @ Your Library". Over 1,200 children registered for our summer program, and even better, the number of these registrants participating in our summer events reached a new high. Highlights of these events included presentations by Rainforest Reptiles, the Toe Jam Puppet Band, Davis Bates, and a science workshop series called Experimentology which was led by our staff members Michele Lemire and Samantha Cardone. The grand finale was the ever-popular Interskate 91 Roller skating Party in August. The Summer Reading Program owes much of its success to its major sponsors: the Massachusetts Library System; the Massachusetts Board of Library Commissioners; the Friends of the East Longmeadow Public Library; PeoplesBank, and the Meadows Lodge of Free and Accepted Masons. Additional support for this year's Summer Reading program came from other local community businesses and organizations, including: the East Longmeadow Fire Department; Fenway Golf; Shaker Bowl; Imaginations Celebrations; Interskate 91; Pathways for Parents; Redstone Creamery; TD Bank; Busy Bees Nursery School; First Step Nursery School, and Pryme Time Nursery School.

The Children's Department also strengthened connections with the community this past year. Ties with local schools were reinforced through field trips to the library by students from Meadowbrook, Mapleshade, and Mountainview schools; homework assignment alerts via the library's webpage, and open communication with the school librarians. Of particular note was the start of a new and ongoing Meet the Writers program implemented through the Meadowbrook School Literacy Coach, Eileen Driscoll. Stories written by Meadowbrook School students were selected for display at the library and patrons were encouraged to read the selections then write comments to the student authors. Meet the Writers will continue during the rest of the 2014-2015 school year. The Children's Department also maintained a strong partnership with the Mom's Club of East Longmeadow. Through their fund-raising events, the Mom's Club contributed \$350 to the Children's Department Program Fund which will be used toward special programming. Lastly, Children's Librarian

## Section 8: Library, Recreation and Culture

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Jennifer Kinder continued the tradition of representing the library on the Meadowbrook School Advisory Council and the Community Partnership Council of East Longmeadow, Wilbraham, and Hampden.

As a result of the above-mentioned programs and activities, the Children's Department remained energetic and strong throughout 2014. Patron participation and circulation surpassed or was stable over prior years, new programs were well-attended, and creative thinking continued as a hallmark of the Department.

Now in its second year, the annual Library Trustees Book Award was presented by the Board of Library Trustees to a member of the junior class at East Longmeadow High School who has demonstrated, either through their volunteerism or scholastic endeavors, an avid interest in libraries and reading. The recipient of this year's award, Lorin Porth, was honored at the High School's Student Achievement Awards Night in May. Also taking place in May, the Friends of the Library hosted a "Re-Dedication of the Library" ceremony to celebrate the 10-year anniversary of the new library. More than 50 residents and local dignitaries were in attendance to hear stories about the library's building project and to reminisce about its transition from a 1960's library to a modern 20,000 square foot community resource.

The Library Trustees especially wish to acknowledge the overall generous funding and continued support provided by the Friends of the Library, without which many of the above-mentioned Children's programs would not have been possible. Throughout the year, several programs either received support from local businesses, or were generously discounted by those performers themselves. The Library Trustees appreciate the community's generous support, for without it we would be unable to deliver the many educational and recreational activities this community enjoys.

Use of the library's two meeting rooms continued to be popular with outside groups. More than 450 local meetings and other non-profit events were held in 2014. Each room provides a comfortable space for a variety of programs that benefit the entire community. Utilizing these rooms, the library held some very special and interesting events this year. A number of free e-Reader workshops for adults were offered in 2014, along with local author talks, book-signings, and English as a Second Language (ESL) classes for adults. After school events, such as craft workshops and chess clubs for children continued throughout the year as well. An Adult Book Discussion group, led by Assistant Library Director Susan Teale, and Adult Services Librarian, Lyndsay Johnson, also met each month throughout the year. The Friends of the East Longmeadow Library also continued its funding of a license to show feature films to the public from Movie Licensing USA. With our state-of-the-art projection system, the library continued to offer movie matinees for both children and adults throughout the year.

During the past year the library building also underwent some improvements. The town's Department of Public Works (DPW) began repainting the library—the Community Room, two study rooms on the second floor, the staff lunch room, the activity room in the Children's area, and Children's Librarian's office all got a fresh coat of paint. More repainting is scheduled to be done in 2015.

The Library Trustees continue to be proud of the library's informative "web presence". In our constantly changing world, the need for both up-to-date and accurate information remains crucial. The library continued to enhance its new website by providing more visually appealing content, promoting library news and events through various "blogs" and most recently, by adopting a new library "logo" to use on promotional materials, and adding

professionally-produced photos of the interior and exterior of the library to enhance our website. Thanks, again, go to the creativity and hard work of the Information staff—Sharon Bellenoit, Coordinator of Library Technology, and Lyndsay Johnson, Adult Services Librarian, who, along with Jennifer Kinder, Children's Librarian, help design and keep current our web presence

In keeping with our desire to better promote the many programs and services available for our patrons we continue to use our "Bright Board" display, for announcing events and other timely information about the library. The staff regularly updates content and its location near the main Circulation area makes it easy for library patrons to view up-to-date information as soon as they enter the building.

The Information staff, with support from Library Director Susan Peterson and other library staff, continued its efforts to reach out to the teen community in East Longmeadow during the past year—the Teen Book Discussion Group, which began in the fall of 2013, met throughout most of 2014; more young adult books, video games and anime DVD's were added to our collection, and programs targeting teens were held during the year. Upstairs our "College & Career" collection, begun a few years ago with funding from the Friends of the Library, continued to grow and be utilized by both students and adults. The collection now has more than 280 current titles on job-seeking, switching careers and selecting a college.

As the year 2014 saw the library busier than ever, we continued our efforts to offer our patrons not only current and relevant materials, but also the many services and programs they have come to expect and enjoy. The materials, services and programs we provide to the community would not have been possible, however, without the hard work of a dedicated library staff and the support of many others who volunteer their time and energy to your public library year after year.

The Board of Library Trustees wants the community to know that we take our elected duties seriously. It is our intention to provide the best public library service possible for this community. Your input is encouraged and always welcomed.

Respectfully submitted,

Arthur T. McGuire, Trustee Chairperson  
Charles Gray, Jr., Trustee Vice Chairperson  
David Boucher, Trustee Secretary  
Ron Micucci, Trustee  
Diane Tiago, Trustee  
Virginia Robbins, Trustee  
Susan M. Peterson, Library Director

**Circulation Totals: 224,551 (FY2014)**

**East Longmeadow Library Card Holders: 10,241  
(does not include registered borrowers from neighboring towns)**

**Library materials: 110,422 (FY2014)**



## Section 8: Library, Recreation and Culture

### Recreation Department

#### To the Citizens of East Longmeadow:

Growth is the theme for 2014! At year's end, the Recreation Department was operating full steam ahead. With a full staff, we ended our year with a bang. We saw a 3.79% increase in participation from 2013 which is something we are very proud of. Thank you to my staff for another successful year and for your hard work and dedication while we went through multiple transitions during 2014.

In 2014, we thanked Carol Shank for her 30+ years of service to the town. We then turned the page to welcome Lindsay Sawyer to our staff, adding yet another professional to the office that grew up right here in our town. With college sports experience and a customer service background she has quickly become a very important part of our team.

We also welcomed Tim Larocca back to our team this fall as our full-time Recreation Assistant. This has allowed continuity within the office and consistency amongst our programming. His presence in the office has allowed me to solicit equipment and financial donations for our programs. In 2014, we received 62 boxes of free equipment and \$600.00 from Dick's Sporting Goods to assist our programs in offering better quality equipment to our participants and coaches. With your support, my goal is to continue this effort in 2015.

2014 brought us the completion of a project that was years in the making. This past June, we opened the new Pine Knoll Recreation Area Aquatic Center in our community. This facility offers full accessibility, competitive swimming, spray park features, and more to our summer programs and its members. It is a true jewel in our community and I hope that you can find the time for me to give you a tour and hopefully become a 2015 member. Our efforts on this project earned us the 2014 Paul Winske Access Award, given by Stavros to a project that improves access for those with disabilities in the Pioneer Valley. Thank you to our citizens for your support during this project. With that support, it is our goal to continue to dream big in the future.

This year, we looked to find a way to thank our 250+ coaches and volunteers. With the support of our Recreation Commission, we instituted the Recreation Awards in an effort to thank coaches, coordinators, and volunteers that went above and beyond for their sports, our department, or for recreation as a whole. We requested nominations from participants, parents, and supporters of Recreation here in our town. As an addition, we gave three Jake Awards. This award is in honor of Jake Zane, a recreation participant who fought cancer for many years, but never lost his love, respect, and dedication to being a positive person for recreation in our town. A Jake Award is given to someone who also shows love, respect, and dedication for recreation as a whole for our town. Below, you will find the 2014 Sport Award and Jake Award recipients. I cannot thank these people enough for being a guide for the success of our programs.

#### 2013-2014 Jake Award Winners

Tina Cafaro, Rob Mack, Tom Sweeney

#### 2013-2014 Recreation Award Winners

Mike Keohane — Basketball; Bill Birks — Baseball  
Shelley Montana — Cheerleading; Keith Gibbings — Field Hockey  
Joe Ford — Boys Lacrosse; Dan Fazio — Girls Lacrosse

Neil Henderson — Pine Knoll; Joel Catanzarite — Soccer  
Mark Hogan — Softball; Adriana Iacobucci — Swimming  
Tim Logan — Wrestling

Below is a chart representing the trends in recreation here in East Longmeadow.

#### East Longmeadow Recreation Department Participants

Activity:	Season:	Year: 2012	Year: 2013	Year: 2014
Pine Knoll	Summer	2222	2229	2439
Soccer	Fall/Spring/Summer	1189	1369	1486
Basketball	Winter	677	731	732
Baseball	Spring/Fall	350	348	333
Marlins Swim	Fall/Winter/Spring	244	246	260
Football	Fall	115	113	108
Softball	Spring	100	96	88
Boy Lacrosse	Fall/Winter/Spring	207	212	149
Girls Lacrosse	Fall/Spring	110	104	79
Cheerleading	Winter/Spring	161	137	125
Field Hockey	Fall	44	44	51
Wrestling	Winter	28	29	23
<b>Total:</b>		<b>5447</b>	<b>5658</b>	<b>5873</b>

In 2015, I will represent East Longmeadow and local professionals as the President of the Pioneer Valley Park and Recreation Association. I am honored to represent our profession and this community on the Regional and State Level. My hope is that this position will help our department grow and aid in continuing our efforts for better equipment, fields, and improved programming for all of our residents. The Recreation Commission and I invite all residents to join us during our meetings to assist us in the betterment of our current and future youth and adult programs.

Thank you to all who supported me, my staff, and your Recreation Department during 2014.

Respectfully Submitted,

Colin R. Drury, Director East Longmeadow Recreation Department

Below are highlights, goals, and ideas from some of our great, all volunteer associations that assist our department in the organization and success of our programs. All of our associations are essential to the success of our programming and are always looking for more volunteers and members to help drive our activities into the future.

#### Baseball Association

2014 was another successful year for the East Longmeadow Baseball Association. Some highlights follow:

- We served over 300 youngsters on 20+ teams ranging from grades K through 10.
- In addition to in-town competition, in 2014 ELBA associated with outside organizations such as the Wilbraham Recreation Department (grades 3-4), the Tri-Town Baseball League (grades 38), and NEYSA (grades 7-10) to provide competition appropriate for youngsters representing a wide

## Section 8: Library, Recreation and Culture

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range of abilities and competitive preferences. ELBA is the most active town-participant in the Tri-Town League, sponsoring five teams over an age span of six school grades.

- ELBA sponsored a number of popular special events, including the 11th annual Home Run Derby festival, for grades K-6, and the 12th annual "Baba"Tranghese Tournament, for grades 7-8.
- We worked in conjunction with the High School Baseball Booster Club to acquire a batting cage net that will be installed at the high school this spring and will be put to use by all baseball players on East Longmeadow teams.
- ELBA awarded \$250 college scholarships to two graduating members of the 2014 **high school varsity baseball team**.

**We are planning a week long "baseball week"** for Spring 2015, featuring numerous events and involving many young participants.

We are also currently considering adding an East Longmeadow team to the Full Count League (ages 18+) this summer.

Respectfully Submitted,

Rob Mack  
Baseball Association President

### Basketball Association

The 2013/2014 basketball season was very successful. Over 700 children in grades 1-8 and 150 high school students participated in the basketball program. At the end of the season, there was a "Championship Night" for all in-town age groups (except 1st & 2nd grade). This event was held at the High School and saw the top two teams from each age group compete for the title of In-Town Champion. These games were extremely well attended, with the High School final game played before a sold-out crowd!

At the completion of the season, the Basketball Board hosted an ice cream banquet for grades 1-6. This was held at Birchland Park. After the players had their ice cream, they were brought into the gym area for the presentation of teams and awards. During this ceremony, each coach is called upon to present the members of their team and each child was given a participation medal. Each member of the winning team from that age group was given a championship t-shirt. This event was successful and seemingly enjoyed by all the players & their family members.

At the completion of the season, a jamboree was held for grades 7-12. This event took place at the High School. Pizza and ice cream (left over from the banquet) were served. Those who participated appeared to enjoy the experience.

As for changes to the travel program, this year we entered only the 3rd & 4th grade into the CYO division (Suburban does not have a program for that age group). Because the Suburban program tends to be a better run program with less cancelled games and better scheduling, we opted to place all the 5th & 6th grade and 7th & 8th grade teams into the Suburban League. We placed one team in the A division and one in the B division for each age group. To date, we have received no complaints from coaches, players or parents regarding this move, and it worked well.

Working with the Recreation Department, we were able to ensure that every basketball team (in-town or travel) received at least one full hour of practice time per week held on a full court.

While we have made strides toward bettering the basketball program, there are always areas in which we would like to improve. Some of those areas include getting new board members to join our organization and gaining more basketball court space. We publicized, both in writing and by word of mouth, that we are encouraging new members to join the board. This year, we were able to bring on 3 new members. More are still needed. In addition, it is clear that the size of our program requires more court space. The CAP program at Meadow Brook School limits our use of that gym space and means practices cannot start not until 6pm---even when the gym is very rarely used by this program (they tend to stay in the cafeteria). Additionally, there needs to be easier access to outside basketball courts. Pine Knoll is not easily accessible and is some distance from Birchland and the High School. With the removal of the outside basketball courts from the High School, one of the few courts that non-driving children can use to practice their skills on their own time has been taken away.

Respectfully Submitted,

Anthony Frigo  
ELBA President

### Cheerleading Association

My goal for this year was to change the atmosphere of the practices and I think we accomplished that. In the past, there were teen helpers that didn't always make everyone enjoy coming. My assistant coach and I worked hard to make the practices very productive, but also a fun environment and we choose not to have teen helpers, but run all practices ourselves. From the positive comments we received from parents, I think we were successful.

The team enjoyed cheering at the football games and our junior and senior squads were happy to cheer the football program on at the Super Bowl game.

We did not participate in any competitions this year.

My goal for 2015 is to start the season off sooner (hopefully sometime in August vs. early September); compete in local competitions; participate in local exhibitions.

Respectfully Submitted,

Kim Conant  
Cheer Coordinator

### Youth Football Association

The 2014 season for the East Longmeadow Youth Football Program was a success on and off of the field. The program consists of three teams, Pee Wee (3rd and 4th grade), Junior (5th and 6th grade) and Senior (7th and 8th grade) that compete in the Suburban Amateur Football League. The League consists of teams from over 20 surrounding communities broken into three divisions. East Longmeadow played in the Suburban Division, which included Longmeadow, Agawam, Chicopee, Ludlow, Quabbin, Belchertown and West Springfield. The Pee Wee team played a varsity schedule while the Junior and Senior teams played both a junior varsity and varsity schedule.

- The Pee Wee team finished the season with a record of 5-4, tied for third place with Longmeadow. They lost in the first round of the playoffs to the Pee Wee team from Agawam.
- The Junior team finished the season with a record of 5-4 for a fourth place

## Section 8: Library, Recreation and Culture

finish. They lost in the first round of the playoffs to the Junior team from West Springfield.

- The Senior team finished the season with a 9-1 record and a first place regular season finish. And went on to team beat Agawam and Longmeadow to claim East Longmeadow's first Youth Football Championship in 6 years.
- The program was able to improve some of its equipment through the purchase of helmets, shoulder pads, blocking shields, ladders for footwork, footballs and wristbands for play calling. All of the coaches who volunteer in the program are USA Football Certified Coaches and they all go through Heads Up Tackling training and concussion training for the safety of the players.

Respectfully Submitted,

Andy Grondalski  
Senior Head Coach, President  
East Longmeadow Youth Football

### Marlins

The East Longmeadow Marlins participate in the Pioneer Valley Swim League and Pioneer Valley Summer Swim League. We have two competitive seasons as well as stroke/turn clinics which offer our swimmers the opportunity to swim year round. The Marlins have two facilities to call home — Pine Knoll Pool & East Longmeadow High School. The addition of the Pine Knoll Pool for practices/meets has been incredible.

Our coaching staff continues to be of the highest caliber with 8 combined years of collegiate swimming experience and over one decade of professional coaching experience.

Presently, 2/3 of the East Longmeadow High School swim team participants were once, or are currently, Marlins.

### Pioneer Valley Swim League (Winter)

- Placed 5th out fifteen teams at championships

### Pioneer Valley Summer Swim League

- Placed 3rd out of nine teams at championships
- ELM hold 19 League records, this includes the 7 we broke at the 2014 Summer Championships

### Goals for 2015

- Offer an Intro to Competitive Swim clinic in the fall
- Continue to foster a relationship between rec swimming and high school swimming to increase numbers in our 15-18 age group
- Take a proactive approach in advertising the swim program to the elementary/middle schools to attract to our program

Respectfully Submitted,

Adriana Iacobucci

### Soccer Association

On behalf of East Longmeadow Soccer Association here are some highlights from our Spring and Fall 2014 season followed by goals for 2015. We had several board members step down in the past year but we gained members

that will be able to help grow ELSA to make it easier to manage and fun to be a part of.

### ELSA Highlights (Spring 2014/Fall 2014)

- Continued to offer goalkeeping training to any interested registered EL players regardless of position.
- Introduced technical skill sessions to any interested EL players.
- Cultivated respectable trainers for both Goalkeeping and technical training.
- Brought in outside evaluators for annual tryouts/evaluations.
- Fundraising efforts continue to bring money in to fund player and coach training.

### Goals for 2015

- To have more coaches trained – NSCAA level 5 certification scheduled for March 2015!
- Recreation Department working with DPW to improve our fields playing conditions.
- To continue to raise funds for training and other soccer related items.
- To obtain a reputable uniform vendor that will offer good services and great apparel opportunities for players and parents.
- Continue to work towards an easy and efficient registration process.

Respectfully Submitted,

Joel Catanzarite  
ELSA President

## Community Access Television

### To the Citizens of East Longmeadow:

ELCAT continues to be committed to improving the quality of its programming and expanding the opportunities the media center provides to the East Longmeadow community. I remind citizens that ELCAT's facilities, equipment and free training are a public resource, available to any resident with an interest in producing programming for broadcast, learning how to use new media technology, or volunteering here at the center. Please call or email us at any time.

ELCAT also remains committed to making town government visible to the community, providing regular coverage of all six of the town's elected boards, the most comprehensive coverage of local town government in the commonwealth. We encourage residents to be informed and participate in the town's civic affairs.

2014 saw continued expansion of our community programming, especially in town news and coverage of East Longmeadow High School Spartan sports. Both programs encourage participation from high school students interested in broadcast and media production careers, and several former students have achieved noteworthy success since graduation. We are also pleased to offer semester-long internships to college students pursuing similar careers, and are fortunate for their help and mentorship of our aspiring broadcasters. We also welcome Jamie Rooke, who in October became our new Director of Sports programming. Jamie produces, shoots and edits games and coordinates interns and student production volunteers. She is also actively involved in developing new program ideas.



## Section 8: Library, Recreation and Culture

Most ELCAT programs are now easily accessible online at our YouTube channel, ELCAT01028, allowing you to watch on any device at your convenience. This is an especially important resource for taxpayers to follow the deliberations of the government boards that serve you.

In mid-November, Charter switched to delivery of all-digital signals for its programming, requiring subscribers to obtain a cable box in order to decode even basic tier channels. In addition, Charter changed our channel numbers to 191 and 192, which are located in a virtual no-man's land on the channel spectrum. We share the opinion of many viewers that this is a disservice to the community. ELCAT's mission is to provide access to its broad offering of programs that are popular and important to the town, and the change has greatly diminished our accessibility to subscribers.

I especially want to acknowledge two groups of volunteers. First, the members of the East Longmeadow Community Access Television Committee, whose active participation throughout the past year and continued support of and vision for ELCAT on behalf of the town's residents is sincerely appreciated.

Second, our community and student volunteers, without whom ELCAT could not provide the coverage we do of town meetings and events. A special note of gratitude and good wishes go to longtime producer Albert Grimaldi, who has created more than two hundred and fifty programs for us in the past five years.

### ELCAT Staff

Don Maki, Director

Kelly Glover, Studio Assistant

Beth Ward, Director of News Programming and Development

Jamie Rooke, Director of Sports Programming and Development

Members of the ELCAT Committee

Angela Thorpe, Chairman; Bruce Adams, Gerald Celetti,

Ryan Quimby, Lloyd Oakes, Richard Freccero, Nick Breault,

Don Maki (ex officio)

### Community and Student Volunteers, 2014

Albert Grimaldi, Jason Cloutier, Mark Dutille, Rob Fitzpatrick, Brian Markelonis, Max Monette, Bruce Moore, Mike Naglieri, Tom Readout, Jake Strohmman Maria Boucher, Jake Brady, Evan Busha, Gavin Butler, Allie Carrington, Colin Casey, Aaron Cochran, Alexi Cohan, Tom Cronin, Nina Fazio, Ryan Foley, Jack Gagnon, Neil Gagnon, Nicholas Hansmann, Matt Indomenico, Bella Kacoyannakis, Robert Lawless, Rocco Lee, Ryan Levielle, Connor Loughman, Yasmeen Najeebi, Jake Ryan, Will Seyler, Ariel Vernadakis

**ELCAT staff and volunteers produced 454 programs during 2014, an increase of 102 programs over 2013:**

ELCAT News	82
BOARD MEETINGS	117
TOWN MEETINGS	2
OTHER MUNICIPAL MEETINGS, HEARINGS and PUBLIC FORUMS	4
SCHOOL PROGRAMS AND EVENTS	24
TOWN EVENTS	5
SPORTS (ELHS VARSITY GAMES)	118
COUNCIL on AGING and SENIOR FRIENDSHIP CLUB	34
EAST LONGMEADOW LIBRARY EVENTS	31
ROTARY CLUB SUMMER CONCERTS	6
OTHER ELCAT PRODUCED	15
LOCAL HISTORY and LOCAL INTEREST	7
COMMUNITY/VOLUNTEER PRODUCED	9
<b>TOTAL</b>	<b>454</b>

We thank the town's cable subscribers for the support they provide through franchise fees, which fund the grants from Charter that make ELCAT possible. Our department is not funded through taxation. We are committed to returning a high level of value to the community for the dollars that support our operation: ELCAT programming costs less than 5 cents per program averaged per subscriber per year.

Finally, we are grateful to everyone in the East Longmeadow Public Schools, as well as the many town officials and their department staff, with whom we have the privilege of working so cordially throughout the year.

Respectfully submitted,

Don Maki, Director

## Section 8: Library, Recreation and Culture

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### Cultural Affairs Council

#### To the Board of Selectmen:

The East Longmeadow Cultural Council is an organization composed of six town residents appointed by the Board of Selectmen and two East Longmeadow High School students appointed as non-voting administrative members. The Council is responsible for distributing funds allocated to the town by the Massachusetts Cultural Council. The funds are used to support programs in the Arts, Humanities and Interpretive Sciences. The amount allotted by the MCC to the town is determined by the State's Local Aid Formulas. This amount is based upon population and equalized property values, in order to provide more substantial amounts for low-income communities.

For grant year 2015 (September 1, 2014 to December 31, 2015) the council received 19 grant applications requesting a total of \$21,713. Fourteen applications were funded using the \$4,300 from MCC and \$3,828 of locally raised funds, for a total of \$8,128 granted.

The projects that were funded include the following:

- 4th of July Parade
- Songbirds of the Northeast Presentation
- Meadowbrook School Field Trip —Smith College Museum
- 2014 Library Summer Reading Program-Rainforest Reptiles
- Senior Center Jazz Concert — The Jazz Bones
- Pastel Paint Poppies — O'Keefe Workshop
- East Longmeadow Rotary Summer Concert Series
- East Longmeadow High School Students Participation in 2015 Model Congress
- Summer Camp Student Sponsorship — East Longmeadow Athletic Hall of Fame
- East Longmeadow Summer Reading Program - Under One Sky
- Norcross House Fundraiser — Robert Frost One-Man Show
- Memories of the Oldest Generation — Compilation of shared recollections
- Mr. Vinny's Lil Puppet Show — East Longmeadow Library
- Valley Photo Center — Student photography education program

The ELCC would like to thank the residents of East Longmeadow for their continued support of the programs we fund and encourage everyone to attend the events.

Current Council members are Patricia Duperre, Carl Gahm, Michael Harrigan, Christine Joenk, Sandra Kowen, Christine Williams;  
Administrative members are Jack Dalton and Sage King.

Respectfully submitted,

Sandra Kowen, Chairperson

### Historical Commission

#### To The Board of Selectmen:

The year two thousand and fourteen was an active and exciting year for the East Longmeadow Historical Commission.

In 2014 we had two programs held in the Senior Center that were open to the public and well attended.

In the spring we had a representative of the Springfield Armory National Historic Site speak to us about an institution located so close to us but which we know little about. After hearing this talk many of the audience made their first trip to the Armory.

In the fall a Colonial re-enactor addressed the group representing a Town Crier and Lamp Lighter of the late 1700s and early 1800s. Life in 1820 was not what it is today.

We hope to have two more historical type programs in 2015.

Currently the Historical Museum is open for tours on the third Saturday of each month from one to three o'clock p.m. Other times can be arranged. The Local History Room in the Library is open to the public each Tuesday evening from six to eight o'clock p.m.

The current Commissioners are Peter Burns, Gina Szykaruk, Bruce Moore, Anthony Zampiceni, James Davis, Eleanor Seligman and Laura Peavey. The associate members are Joyce Kent, Brian Falk and Lorraine Eastman.

Respectfully submitted,

Peter Burns, Chairman  
East Longmeadow Historical Commission

## Section 9: Health and Human Services

### Board Of Health

#### To the Residents of East Longmeadow:

2014 was a challenging year for the Board of Health. The Board of Health consists of the members of the Board of Selectmen. I was elected to the Board of Selectmen in April and was elected by the Board to serve as the Chairman of the Board of Health. Selectman Angela Thorpe had served as the Chairman of the Board of Health until that time.

The primary concern of the Board of Health is protecting the public health of the citizens of East Longmeadow. In 2014 the Board of Health administered and responded to many important day-to-day functions including: conducting food establishment inspections, issuing a wide variety of licenses and permits, pursuing cleanup of nuisance properties, addressing animal control matters, and ensuring the proper disposal of solid and hazardous waste.

There was a total increase of 7 permits issued over the previous year, from 198 to 205, as follows:

Type	Number Issued
Food Service	86
Retail Food	33
Frozen Dessert	10
Bakery	11
Catering	11
Milk & Cream	55
<b>Total</b>	<b>205</b>

The Board of Health also issued 18 Tobacco Licenses and 3 Outdoor Wood Boiler permits, which was the same as in 2014.

The Board of Health struggled to maintain continuity in the Health Agent position in 2014. Amy Petrosky, who had been hired in late summer of 2013, submitted her resignation notice in March. Amy served the Town for less than a year, but she had proven herself an asset in that time. She left to pursue a full-time opportunity in the private sector. Adam Kinney, an applicant from a previous search, then served as the Health Agent on an interim basis. He served on a limited basis for a few weeks before leaving in May for another position in public health he had already accepted. The Town next hired Lori McCool. Ms. McCool was already serving as the Health Agent for the Towns of Wilbraham, Monson and Palmer. She brought a wealth of experience. Unfortunately for East Longmeadow, she had to resign in July because of the increased need for her services in her other communities. The Board then hired Dawn Toon. Ms. Toon, like Ms. McCool, was also serving another community, Sturbridge. Ms. Toon served as the Health Agent on a limited basis from August until the end of the year. As of the writing of this report, Ms. Toon had given her notice to the Board that she would be resigning in early 2015 to pursue a full-time opportunity in public health.

The Board of Health had many discussions in 2014 about the need to attract and retain a qualified Health Agent. The two overwhelming reasons given by those Health Agents who left us in 2014 were the low compensation rate and the part-time hours. The Board did increase both in 2014, but not to a level that I believe will bring stability to the position. As of the end of 2014, the Board of Health was still discussing how to achieve it.

The Board of Health executed an agreement with Covanta for the disposal of municipal and residential waste. This agreement allows the Town's trash hauler to bring this solid waste to the Covanta facility on Bondi's Island. The

agreement is projected to save the Town in excess of \$70,000 in the first year alone on disposal fees.

The Board of Health continued its arrangement for shared public health nursing services as one of the grant-funded communities in Hampden County. This shared nurse supplemented the Town's own Public Health nurse. Mary Flahive-Dickson served as the Town's Public Health Nurse. Her main duties were to monitor and respond to any issues relative to the reporting of communicable diseases.

Nuisance property clean-up was another important issue in 2014. Every spring, when the snow finally melts and lawns reappear, the Board of Health receives complaints about properties that are in need of cleanup. There are By-laws and General Laws that the Town has to get owners to address these issues, but sometimes they're not enough. Selectman Thorpe introduced a warrant article at the October, 2013 Special Town Meeting to enhance the Town's ability to fix these problems. The article was approved. With the support of my fellow Board members, and the improved by-law, we implemented a pilot program whereby the Board hired a third party vendor to clean-up a nuisance property, with the bill then sent to the owner and a lien placed on the property. The Board is considering expanding this program in 2015.

A regional Household Hazardous Waste Day was held on September 21st. The event was held at Minnechaug Regional High School. The event was free, and East Longmeadow's portion of the disposal costs was paid for by Republic Services as part of the Board of Health's agreement with the hauler. In all, 232 cars came through, with 33 of them from East Longmeadow. Approximately 3,500 gallons of hazardous materials were collected, and 21 mercury thermometers were exchanged for new ones. The Board of Health thanks the public, volunteers, the Town of Wilbraham, and Republic Services for making this a successful event.

Public Health matters often times need to be addressed immediately. If you have a life-threatening emergency, call 9-1-1. If you have a matter that is not an urgent or life threatening emergency, please contact the Board of Health Office at (413) 525-5400, ext. 1100; or via email at: Nick.Breault@eastlongmeadowma.gov

The Board of Health encourages citizens to provide input regarding any public health issues or concerns. For matters that are not of a life threatening or urgent nature, please do not hesitate to contact a Board of Health member directly via email.

Respectfully submitted,

#### Board of Health

William R. Gorman, Chairman, Board of Health:  
William.Gorman@eastlongmeadowma.gov

Paul L. Federici, Chairman, Board of Selectmen:  
Paul.Federici@eastlongmeadowma.gov

Angela Thorpe, Clerk of the Board:  
Angela.Thorpe@eastlongmeadowma.gov

#### Office Contact Information:

Board of Selectmen  
60 Center Square, East Longmeadow, MA 01028  
Phone: (413) 525-5400 ext. 1100; Fax: (413) 525-1025

Nick Breault, Town Administrator,  
Nick.Breault@eastlongmeadowma.gov

### Medical Reserve Corps

#### To the Board of Selectmen:

The East Longmeadow Medical Reserve Corps ("MRC") consists of 25 medical and non-medical volunteers who assist in preparing for, and responding to, public health and other emergencies, and helping with routine events during the year.

Our unit is overseen by the Massachusetts Department of Public Health, National Office of the Surgeon General, and the National Association of County and City Health Officials. Part of my job is to communicate with all these departments, along with the Hampden County MRC Coordinator and our town contacts including the Board of Selectman, Town Administrator, Board of Health, Emergency Management Director, the Local Emergency Planning Committee, and the MRC team itself. I also collaborate with the Community Emergency Response Team ("CERT").

Other responsibilities as your Unit Coordinator include:

- Recruiting, training, and maintaining volunteers
- Maintaining records, a database, and a budget
- Public awareness and outreach through events or presentations
- Media campaigns and presentations to corporate partners
- Being on call for times of emergency

Our team remains active throughout the year. Listed below is a sampling of some of the activities we participated in:

- Ministries Presentation
- CPR/AED/First Aid Training
- Firefighter Rehab Seminar
- East Longmeadow National Night Out
- Emergency Dispensing Seminar
- Hazardous Materials Training
- ServSafe Certification

would like to take this opportunity to thank all the volunteers on the team. appreciate all the hard work and dedication they have shown. It has been an honor to lead the team this year.

Respectfully Submitted,

Carleen Eve Fischer Hoffman  
Unit Coordinator

### Animal Control/Inspector

For the 2014 Calendar year I, Tom O'Connor have served the Town of East Longmeadow as the Animal Control Officer (ACO) and Animal Inspector. Also during this time Melissa Lagacy served as Assistant Animal Control Officer/Inspector. The role and duties of our office is "Protecting the Health, Safety and Welfare of People and Animals."

In this regard we would like to remind dog owners of their legal and civic obligation to license their dogs every year between January 1st and March 31st of each Calendar year. Late fees will be applied for registrations after March 31st. In addition to dogs the owner/keeper of cats and ferrets must also have them vaccinated against rabies by a licensed veterinarian according to the veterinarians and manufacturer's directions, and shall cause such dog, cat or ferret to be revaccinated at intervals recommended by them.

#### DEPARTMENT STATISTICS

Our department responded to 114+ stray dog calls, of these 36 strays were captured and taken to Porter Rd Pet Care which performs the vital role of Town Dog Pound. Nine were not claimed, of these six were successfully rescued out to shelters / rescues for placement in new homes and two were treated for illness and injuries. Three abandoned stray's had to be euthanized after rescue, treatment, and evaluation during 2014. The remaining dogs were either claimed by owner before ACO arrived, held by neighbors until retrieved by owner or returned home on their own.

In addition, we responded to or investigated;

- 20+ nuisance complaints
- 12 aggressive dog calls resulting in three dogs being euthanized
- 80+ wildlife/farm animal calls
- 7 calls for mutual aid from surrounding towns and the MSPCA
- 19 Police assist calls that involved dogs injured while riding in a motor vehicle, medical calls with pets in home, cruelty investigations, arrests with dogs present and altercations between owners and pets
- 3 reported dogs and two cat versus vehicle accidents, unfortunately all but two resulted in the pet's demise
- 19 incidents involving cruelty/neglect to animals, which were successfully mitigated.
- 3 feral cat colonies investigated
- 3 residents were assisted in obtaining financial aid for their pets

#### Rescues

- 1 Hawk trapped in back porch of home – safely released
- 2 Canada Geese on town property– one was released, one euthanized
- 1 Baby Duck in parking lot – euthanized for injuries
- 1 Duck stuck in Fireplace – safely released
- 1 Squirrel stuck in bird feeder – safely released
- 1 Raccoon stuck in storm drain- safely released
- 16 feral kittens with the grateful assistance of Sue from "The Homeless Cat Project"

#### Barn/Farm Inspections

As the Animal Inspector I conducted 38 Barn inspections, resulting in 28 active barns being identified. These 28 barns housed a variety of horses,

## Section 9: Health and Human Services

ponies, pigs, goats, ducks, and chickens. These inspections resulted in identifying three barns that required improvements to shelter and care of their animals.

### Bites

During the calendar year of 2014 thirty five bites involving dog on dog, dog on human, cat on human, wildlife on humans and bites of unknown origin were handled through our department. Three additional bites were reported, but we were unable to investigate due to lack of information or out of jurisdiction. We had seven suspected cases of rabies in town, with none being confirmed rabid.

### OTHER SIGNIFICANT ACCOMPLISHMENTS, ACTIVITIES, AND ACHIEVEMENTS

The Department held a rabies vaccination and licensing clinic at A.W. Brown's on March 8th and October 11th where a total of 59 dogs and cats were vaccinated and 43 dog licenses were issued. Special thanks goes out to the Holyoke CC Vet Tech Program, Dr. Jaworski, DVM, A.W. Brown's and the Town Clerk's Office without whose support these events would not have been possible.

Assistant Animal Control Officer Melissa Lagacy attended and graduated from the Animal Control Officers of Massachusetts Academy in May. Both she and I are now Massachusetts certified Animal Control Officers as mandated by state law.

In addition, during the course of 2014, we attended several training seminars/classes totaling 48 hours offered by Animal Control Officers Association of Massachusetts (ACOAM), the State Department of Agriculture (MDAR) and other Animal Control Departments. These classes focused on animal behavior, handling, health, changes to the laws and best practices.

Since our appointments in 2011 our unpaid efforts (licensing project 2013) have generated reoccurring delinquent licensing revenue in the following amounts.

- 2011- \$16,052 (start base line)
- 2012- \$22,611 (Increase of \$ 6,559)
- 2013- \$31,442 (Increase of \$15,390)

The Department continues to look into and apply for various grant programs. We currently have an open yearly grant of up to \$1,000 from the Massachusetts Veterinarians Medical Association (MVMA). This Grant is designed to help Municipalities pay for the medical care associated with the many strays and abandoned dogs that are picked up and handled throughout the year.

We have also developed a relationship with several canine and feline rescue organizations that are focused on providing direct, grassroots support to Animal Control Officers (ACOs) and municipal town pounds and shelters. They help care for and place abandoned, abused or surrendered dogs/cats in shelters and provide medical care and spaying/neutering to counteract pet overpopulation. This year they have provided us with over \$1,600 in medical aid and have assisted in the rescue and adoption of 5 dogs. While it is not certain, we anticipate receiving this grant again in the coming year.

In addition, we continue to develop and maintain great working relationships with the following Animal Rescues and Veterinary groups:

- Dakin Pioneer Valley Humane Society- Spay/Neutering of strays and routine care
- TJ O'Connor Adaption center for placement care and placement of abandoned dogs
- VCA Animal Hospital Boston Road- Emergency care of dogs and cats
- VCA Shaker Road - For their invaluable assistance in dealing with wild animal rabies protocol and other issues we faced
- Spruce Hill Vet clinic in dealing with injured wildlife.
- Veterinarian David Mordasky of Stafford CT

These relationships have significantly reduced the cost and human health risks to the Town associated with the care and treatment of injured and abandoned dogs and cats and the special needs of injured wildlife.

Developed an Animal Control module within the town website for residents with links to important safety and health information with the assistance of the IT Department

The Department continues to update and improve its operations, through various studies of the Animal Control Officer/Inspector Position, state laws and dog licensing process. Many have been implemented and the remaining recommendations are currently under review by the Board of Selectmen and are pending approval. These remaining recommendations will enable the Department to be proactive, responsive, better equipped, safer, and assist in retaining qualified Officers/ Inspectors. This will help provide for a more efficient, safer, better trained and qualified department resulting in improved quality of life for both Animal Control Officers/ Inspectors and residents alike.

In summary, the Animal Control Department has investigated approximately 346+ calls/complaints concerning strays, bites, nuisance dogs, licensing issues, and irresponsible animal ownership.

This includes the Barn Book inspections and most wildlife calls.

Respectfully submitted by

Tom O'Connor / Melissa Lagacy  
Massachusetts Certified Animal Control Officer/Animal Inspector

"Protecting the Health, Safety & Welfare of People & Animals"

### Council on Aging

*"This type of exercise twice a week helps me to live by myself in my home. "*

*"This class has done for me what expensive and extensive physical therapy sessions could not. In the past 5 years I have had 4 surgeries all on the left side. Each time I was sent to PT. My upper body was getting weaker (even pushing open a door was difficult. Since January I have been coming consistently to class. Amazing and long lasting results! "*

The landscape of a community Senior Center has changed drastically during the last decade. Once a "drop in" center for older adults, a Senior Center has now become an active, vibrant focal point in the community to engage older adults of all abilities to help them stay home independently as long as possible.

The East Longmeadow Council on Aging is focused on providing opportunities to assist elders maintain independence and enhance the quality of this season in their lives. We do this by offering multiple fitness



## Section 9: Health and Human Services

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and health education programs such as Tai Chi for Arthritis, Strength and Cardio, Bosu, one on one fitness counseling and BP/Health monitoring. Lissa Fontiane, COA RN, coordinates and teaches most of our classes and her love for elders and healthy living is contagious!

"Everyone is so friendly here", is often shared from participants. The COA Staff collectively create a very welcoming atmosphere which is appreciated by all who visit and volunteer. I am thankful for Danell Tavella and Stephanie Bergquist for always greeting everyone with a smile and a willing heart to serve and assist.

### COA Elder Nutrition Program

45- 80 older adults and their friends join us daily for lunch. 60-70 home delivered meals are also delivered to frail home bound elders. This program is solely funded by grants and donations. Our chef, Grace Busto and assistants, Maggie and Sandy Grabierz do a remarkable job with limited resources to serve a fresh, homemade meal for less the \$3.00. Many volunteers help prepare and deliver the meals each day.

### Transportation

Two Town Trolley will celebrate three years of service in the spring of 2015 providing rides for Hampden and East Longmeadow older residents to their respective senior centers and medical appointments. This service is also totally funded by the grants from the Meals on Wheels Association of the Executive Office of Elder Affairs. Maria Triggs, dispatcher and drivers, Dave Grant, Art Gerow, Marty Milillo and Skip Livingston are the transportation team!

### Programs and Services

The COA offers a variety of programs for different interests. In addition to the Health and Wellness programs coordinated and taught by our RN, our Program Coordinator, Michael Squindo coordinates social and Educational programs, computer training, a weekly movie, bean bag softball, chair volleyball, entertainment, and guest speakers among many others.

### Food Pantry

70 families in East Longmeadow struggling with financial challenges are served monthly by the East Longmeadow Food Pantry. We are so thankful for the local businesses and organizations in town that hold food drives to help fill our shelves.

### Social Services

Janice Michaelis, Social Service Coordinator provided over 600 units of service to elders and their caregivers. Janice assists with information and referral, caregiver counseling and health insurance. She is a trained SHINE Counselor and is able to provide valuable information on Medicare, Mass Health, Medicare Advantage and other health insurance information.

### Collaborations

The Council on Aging appreciates the support from our community. Each year UNICO prepares a Christmas dinner, free of charge to seniors at the senior center. Channel 40 reaches out to the Council on Aging each year and highlights our programs and services in the special edition of 40 FORCE. This

event was also is combed with a food drive to support our pantry. Special thanks to Chief Mellis and the East Longmeadow Police Department for their ongoing support and the bi annual hosting of "SHRED DAY" provided free to the public by PRO SHED from Wilbraham.

### Volunteer Force

A total of 8,389 hours were given by 117 volunteers last year! The COA would be paralyzed without this amazing group of individuals. They are the gems of our community. If the town were to pay for this work force, it is estimated that it would cost \$168,307.39.

### Finances

65 % of the COA budget is supported by the town. The remaining 35% is funded by grants and donations. Grant writing or "professional beggar" (seeking sponsorships and support from the business community) is a role that is crucial for the Executive Director. As the baby boomer generation continues to enter the best years of their lives, the COA will continue to shape its offerings to meet the interests, needs and demands of the elders in our community. The financial climate will continue to shift and resources will dwindle, so with that in mind, grant writing will continue to be a priority.

Respectfully submitted by:

Carolyn Brennan, Executive Director  
Bill Marley, Chairman,

Tim Sheranko, Theresa Govoni-Moylan, Melinda Mandeville,  
Doreen Harrison, Donna Feathler, Foy Miller, Barbara Farrell and associate member, Gary Veratti.

The Council on Aging Board would like to acknowledge the loss of Leon Osborne who served on the COA board for many years. His contribution and support will be fondly remembered.

### Veterans' Services

This office continues to be very busy serving the needs of veterans within the district.

Community outreach has been a major function of this department; this outreach is ongoing and will continue well into the New Year. It's a fact, each community is being well served in the functions of this office and efforts to reach veterans in need are most appreciated by each community. One selectmen in one of the towns during a board meeting said to this writer "I see the numbers are going up, thank you for a good job." This comment was unexpected and certainly appreciated.

Sometime in October, this office was contacted by members of the Purple Heart Society with an idea towards having East Longmeadow becoming a "Purple Heart Community." In order to become a "Purple Heart Community" the town must have at least one Purple Heart recipient who either resides there or who entered the military while a resident. East Longmeadow certainly qualified; since a number of resident veterans were awarded this very high honor for service to our country.

## Section 9: Health and Human Services

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On October 14, 2014 this writer presented a proclamation to the Board of Selectmen providing East Longmeadow become a "Purple Heart Community." I'm proud to report the proclamation was well received and accepted unanimously and East Longmeadow is now listed as a "Purple Heart Community."

November 11 is Veteran's Day and this writer (as with years past) attended as many functions honoring this important date as possible. Events honoring our veterans took place in Monson, Hampden and East Longmeadow and Wales. I'm pleased to report each event was well attended and well appreciated by all veterans in attendance.

I'm also very happy to report this office has now returned to 110 Main Street in Monson. This move to a brand new facility took place the 1st week of December. And I have to say my host community was most accommodating in fulfilling the needs of this office and for that I say "thank you."

Respectfully submitted,

John M. Comerford, Director  
Department of Veterans' Services

### **East Longmeadow Housing Authority**

#### **To the Residents of East Longmeadow:**

The housing authority has 188 units of elderly/handicapped units located at the Village Green, Inward Commons, Quarry Hill and McLaren House. The age requirement is 60 years of age with no limitations for qualified handicapped. Income limits for our elderly/handicapped units are \$44,750 for a single and \$51,150 for a couple. Rent is based on 30% of income with deductions.

Our McLaren House is a large single-story building containing fifteen apartments, some handicapped accessible. The apartment consists of a bed/sitting room, kitchenette and lavatory, with shared living spaces in the center — a large common kitchen and dining area where a hot noon time meal is cooked and served five days a week — as well as two living rooms used for entertaining family members or enjoying TV or visiting together. This type of project is another concept in housing. Designed to help the elderly remain independent as long as possible with some supportive services.

We have an additional 25 units of low income in Phase I at Brownstone Gardens, and income limits for our Massachusetts Rental Voucher Program (MRVP) have been increased to \$30,100 and \$34,400 respectively. Rent is 40% of income with deductions.

We also have 6 family homes throughout the town. Rent is 27% of their income and the income limits are based on the number of household members.

We have completed many projects this year including a new roof at our McLaren House, and thanks to the Community Preservation we were able to install three new generators at each of our community rooms.

More information is available by calling 525-7057 and applications are available for all programs through our office, located at 81 Quarry Hill.

Our board meetings are held once a month on the second Wednesday at 4:30 p.m. at the Quarry Hill Community Building unless otherwise posted.

Respectfully submitted,

Joseph D'Ascoli, Chairmen  
Jean Cavanaugh  
Teresa Cavanaugh  
Rocco Carabetta  
James Moriarty





East Longmeadow Town Hall • [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov)